

**COMMISSIONERS' PROCEEDINGS**  
**Week of October 10, 2016**

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Wednesday, October 12, 2016 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:08 a.m. on October 12, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:31 a.m.; one case was approved and no cases were denied.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d) & (f), convened in executive session at 10:04 a.m. on October 12, 2016, to discuss records that are exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation; attorney-client communication. Recess at 10:47 a.m., and reconvene at 10:49 a.m. Adjourned at 11:00 a.m.

Signed and filed Latah County Youth Advocacy Council meeting information dated October 12, 2016.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 11:28 a.m. on October 12, 2016, to consider personnel matters; personnel issue. Adjourned at 11:31 a.m.

Reviewed and approved Monthly Claims report.

By Motion and Order, approved and signed a Memorandum of Agreement between Latah County and Idaho Department of Juvenile Corrections (IDOJC) to support the Community Incentive Program (CIP), Re-Entry Program (REP) and Mental Health Program (MHP) to keep juveniles in their community, or successfully reintegrate juvenile offenders in state custody back into their homes, communities and families. Agreement is effective through September 30, 2018. IDOJC to reimburse the County or Provider for allowable and approved treatment costs.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 2:00 p.m. on October 12, 2016, to consider personnel matters; evaluation. Adjourned at 2:22 p.m.

Signed and filed Water Right Application to Idaho Department of Water Resources by Abraham Adams; no action taken.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (f), convened in executive session at 3:11 p.m. on October 12, 2016, to communicate with legal counsel regarding pending/imminently likely litigation; property acquisition. Adjourned at 3:31 p.m.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of October 3, 2016.
- Approval of a 25 year incremental increase for Terry Odenborg, Chief Deputy Court Clerk, Clerk of the District Court, Department 01A, Line 02, effective October 1, 2016.
- Approval of a 25 year incremental increase for Maureen Coleman, Deputy Court Clerk III, Clerk of the District Court, Department 01A, Line 03, effective October 1, 2016.
- Approval of a Personnel Change Request Form for Amy Miller, to change position title (from Data Entry Clerk to Data Abstract Analyst); Assessor, Revaluation; and change pay grade (from AO6 to AO8/9), Department 02A, Line 17, effective October 1, 2016.
- Filed Separation From Employment for Trevor Kauer, Extension Nutrition Advisor, County Extension Office (UI Employee), Department 09, Line 11, effective June 1, 2016.
- File Separation From Employment for Annamarie Jayo, Extension 4H Afterschool Program Assistant, County Extension Office (UI Employee), Department 09, Line 12, effective June 1, 2016.
- Approval to add to the Table of Organization Christy Johnson, Extension Nutrition Advisor, County Extension Office (UI Employee), Department 09, Line 11, effective June 1, 2016.
- Approval to add to the Table of Organization Lindsey Hurd, Extension 4H Afterschool Program Assistant, County Extension Office (UI Employee), effective September 10, 2016.
- Approval to add to the Table of Organization Cassie Hettinga, Extension 4H Afterschool Program Assistant, County Extension Office (UI Employee), Department 09, Line 13, effective September 10, 2016.
- Approval to add to the Table of Organization Kristi Hoopes, Extension 4H Afterschool Program Assistant, County Extension Office (UI Employee), Department 09, Line 14, effective September 10, 2016.
- Filed Court Assistance Office Monthly Tally through September 2016.
- Filed Public Defender hours for September 2016 by Catherine M. Mabbutt.
- Filed Public Defender hours for September 2016 by D. Ray Barker.
- Filed Notice of Application and Notice of Intervention Deadline before the Idaho Public Utilities Commission in the matter of the Application of Avista Corporation for a finding of prudence for 2014-2015 expenditures associated with providing electric energy efficiency service in the State of Idaho.
- Filed fully execute Memorandum of Agreement between Nez Perce County and Latah County for juvenile detention.

- Filed fully executed Idaho Department of Parks and Recreation Grant Agreement Form for the Phillips Farm Park Trailhead restroom project.
- Filed Amended Personnel Change Request Form for Mark Steele, Maintenance; BOCC, Fairgrounds Management; Department 05D, Line 03 to correct the budget line from which employee is paid.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Elected Officials.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Department 01A, District Court.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Department 01B, Auditor/Recorder.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Department 01D, Social Services.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Department 04, Sheriff.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Department 05B, BOCC, Museum.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Department 05I, BOCC, Disaster/LEPC Coordinator.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Department 05J, BOCC, Weed Control.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Department 6, Coroner.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Department 07, Prosecuting Attorney.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Department 10, Planning and Building/GIS.

By Motion and Order, approved and signed a Latah County Parks and Recreation Volunteer Camp Host Agreement between Latah County and Eric Baunach for services as Camp Host for Spring Valley Park for the 2016-2017 season. As reimbursement for expenses, Latah County will pay the Camp Host the amount of \$320.00 per day, will provide electric power not to exceed \$200 per month, and will pay mileage as necessary at the current County rate. Effective October 1, 2016 through September 30, 2017.

By Motion and Order, approved and signed a Latah County Parks and Recreation Volunteer Camp Host Agreement between Latah County and Richard Bishop for services as Camp Host for Moose Creek Park for the 2016-2017 season. As reimbursement for expenses, Latah County will pay the Camp Host the amount of \$30.00 per day; effective October 1, 2016 through September 30, 2017.

By Motion and Order, amended the Motion and Order (dated October 3, 2016) to approve and sign an Idaho Public Safety Communications Commission (IPSCC) Grant Award Document to correct the amount of the award from \$119,635.97 as stated on the motion to the amount on the Document of \$119,144.47 due to a scribners error. All other information in the original Motion to remain the same.

Approved, signed and filed a Casualty Loss Application by Deborah Howerton, Parcel Number RPM05600050050A due to fire on September 15, 2016

Approved, signed and filed a Taxpayer's Adjustment on behalf of Deborah Howerton, Parcel Number RPM05600050050A; cancellation due to fire.

Approved, signed, and filed a request for funding assistance by the Deary Rural Fire Department; \$2,000.

By Motion and Order, approved and signed Change Order #1 to the Fixed Price Construction Contract (executed on September 14, 2016) between Latah County and Quality Contractors, LLC to pave an additional 0.47 miles, 2,479 feet, of Latah Trail from end of prior scope of work per specifications and terms and conditions in the amount of \$47,621.59 to be paid by the Latah Trail Foundation.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners