

COMMISSIONERS' PROCEEDINGS
Week of October 17, 2016

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Monday, October 17, 2016, and again on Wednesday, October 19, 2016 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval to transfer Lana Lusco, County Extension Office (UI Employee) from Assistant Program Coordinator, 21st Century Grant, Department 09, Line 07 to Program Coordinator, 21st Century Grant, Department 09, Line 06, effective January 1, 2016.
- Approval of a change in position title and paygrade for Taylor Minshall from Project Specialist (AO4) to Technical & Administrative Assistant (AO6), Planning and Building, Department 10, Line 12, effective October 1, 2016.
- Approval of a change in position title and paygrade for Austin Cole from Systems Technician; BOCC, Information Technology Services (AO8/AO9) to Systems Administrator; BOCC, Information Technology Services (AO13), effective October 1, 2016.
- Approval of a change in paygrade for Maurika Knott, Senior Associate Planner, Planning and Building, Department 10, Line 03 from AO13 to AO14, effective October 1, 2016.
- Approval to hire Samantha Roberts, 4H Afterschool Program Assistant, County Extension Office (UI Employee), Department 09, Line 15, effective June 1, 2016.
- Approval to change years of service for Todd Cherry, Systems Administrator; BOCC, Information Technology Services, Department 05E, Line 03, effective October 1, 2016.

Signed and filed a Release of Liability and hold Harmless Agreement by Moscow Title Company for Inventory of microfilm Reels held by the County and received via email from Island Title Company upon their dissolution.

By Motion and Order, approved the Chair's signature on the renewal of the County Extension Agreement and Budget between Latah County and the University of Idaho College of Agriculture and Life Sciences for fiscal year 2016-2017.

Approved, signed and filed a request for support of National Alliance on Mental Illness Crisis Intervention Training; \$1,000 to be paid out of 01-22 budget.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Karen Coon Peyer, Parcel Number MH20CT00111A; cancellation in the amount of \$86.90 as mobile has moved out of state and are unable to collect.

Adopted, signed and filed Resolution 2016-18 for Prosecutor's Office Records Destruction.

By Motion and Order, approved the County Annual Juvenile Justice Report to the Idaho Department of Juvenile Corrections for Latah Juvenile Probation reporting from October 1, 2015 through September 30, 2016.

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for Treasurer (Department 03).

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for BOCC, Administration (Department 05A).

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for BOCC, Solid Waste (Department 05C).

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for BOCC, Fairgrounds (Department 05D).

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for BOCC, Information Technology Services (Department 05E).

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for BOCC, Building and Grounds (Department 05F).

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for BOCC, Parks and Recreation (Department 05G).

Approved, signed and filed the Fiscal Year 2016-2017 Pay increases for County Extension (Department 09).

By Motion and Order, amended the Motion and Order dated October 12, 2016 regarding a Latah County Parks and Recreation Volunteer Camp Host Agreement with Eric Baunach for services as Camp Host for Spring Valley Park to correct the reimbursement rate to be \$310 per month rather than per day as stated in the original motion.

By Motion and Order, approved and signed a Computer Arts Inc. Master Agreement Software & Support License and associated Addenda between Latah County and Computer Arts, Inc. (CAI) for fiscal year 2016-2017 as follows: Addendum A: Annual County Software License and Maintenance Fees [\$49,271.12]; Addendum B: Annual County Software Support Fees [\$9,975.00 plus travel expense of \$90.00 per day, per person]; Addendum C: Annual IT Services and Networking Support Fees [PC hourly rate and travel expenses as listed]; Addendum D: Public Safety Annual Software Maintenance and Support Fees [\$23,125.00 for software maintenance, \$3,000 for software phone support, plus travel and miscellaneous expenses as listed]. Said Master Agreement and Addenda will replace those previously approved and signed by the Board on September 23, 2016.

Reviewed and approved Claims Reports.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:03 a.m. on October 19, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:12 a.m.; three cases were approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (c), convened in executive session at 9:34 a.m. on October 19, 2016, to deliberate regarding an acquisition of an interest in real property; property acquisition. Adjourned at 9:55 a.m.

Signed and filed the Latah County Board of County Commissioners Quarterly Jail Inspection Report dated October 19, 2016.

Adopted, signed and filed Resolution 2016-19 to adopt a fee schedule for the Latah County Solid Waste services, providing for severability, and establishing an effective date of January 1, 2017.

By Motion and Order, appointed Karen Purtee to position 2 on the Latah County Historic Preservation Commission effective January 1, 2017 for a term to expire December 31, 2019.

By Motion and Order, approved and signed a Sales Order Agreement between Latah County and Election Systems & Software (ES&S) for the purchase of election software and systems in the amount of \$37,710.

Reviewed and approved Claims Reports.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners