



LATAH COUNTY  
**BOARD OF COMMISSIONERS**  
**MOTION AND ORDER**

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 bocc@latah.id.us

COMMISSIONER Nelson MOVES THAT THE BOARD:

~~Adopt~~  
 Approve Ordinance #292 Uniform Rural Addressing ordinance to repeal the Latah County "Uniform Rural Addressing System" Ordinance #151 and all amendments thereto and to adopt the Latah County Uniform Rural Addressing Ordinance which includes an addressing fee increase from \$25 to \$50 to be effective September 14, 2009.

|   | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> |
|---|------------|-----------|----------------|
| <u>Tom Stroschein</u><br>Tom Stroschein, Chairman<br>District II        | <u>X</u>   | _____     | _____          |
| <u>John A. Nelson</u><br>John A. Nelson, Commissioner<br>District III   | <u>X</u>   | _____     | _____          |
| <u>Jennifer Barrett</u><br>Jennifer Barrett, Commissioner<br>District I | <u>X</u>   | _____     | _____          |

ATTEST:

K. Ricketts  
 Clerk/Deputy Clerk

DATE:

9-14-09

**ORDINANCE #292**  
**UNIFORM RURAL ADDRESSING**

AN ORDINANCE OF LATAH COUNTY, A GOVERNMENTAL SUBDIVISION OF THE STATE OF IDAHO, REPEALING THE LATAH COUNTY "UNIFORM RURAL ADDRESSING SYSTEM" ORDINANCE #151 AND ALL AMENDMENTS THERETO; AND ADOPTING ORDINANCE #292 THE "UNIFORM RURAL ADDRESSING" ORDINANCE WHICH INCLUDES AN ADDRESSING FEE INCREASE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE FOR THIS ORDINANCE.

WHEREAS, the Board of Latah County Commissioners finds that uniform rural addressing is essential for the health, safety, and general welfare for the residents of Latah County; and

WHEREAS, all of the procedures required by Idaho Code have been fully complied with, and as per Idaho Code Section 63-1311A the Board held a duly noticed public hearing on the proposed fee increase on September 14, 2009; and

WHEREAS, this ordinance is adopted under authority of Idaho Code Section 31-714 and the applicable provisions of the Constitution of Idaho and statutes of the State of Idaho;

NOW THEREFORE BE IT ORDAINED by the Board of County Commissioners of Latah County, Idaho:

**SECTION 1: REPEALING THE LATAH COUNTY "UNIFORM RURAL ADDRESSING SYSTEM" ORDINANCE #151 AND ALL AMENDMENTS THERETO**

That the Latah County "Uniform Rural Addressing System" – Latah County Ordinance #151 and all amendments thereto be repealed upon the effective date of this ordinance.

**SECTION 2: ADOPTION OF THE LATAH COUNTY UNIFORM RURAL ADDRESSING ORDINANCE**

That the "Uniform Rural Addressing" ordinance, which will set out a uniform addressing system for all of the unincorporated portions of Latah County to assist with emergency response and various other services be adopted as follows:

**LATAH COUNTY UNIFORM RURAL ADDRESSING  
ORDINANCE #292**

**SECTION 1            PURPOSE AND AUTHORITY**

Adopted under the authority of Idaho Code 31-714, the purpose of this ordinance is to set out a uniform addressing system for all of the unincorporated portions of

Latah County to maintain a consistent addressing system and records and to assist with emergency response and various other services.

## **SECTION 2                    STANDARDS FOR RURAL ADDRESSING**

### 2.01    Planning and Building Department Duties

The Latah County Planning and Building Department shall issue all addresses in unincorporated Latah County and shall maintain an official address list and an official address map.

### 2.02    Address Standards

1.     All public roads shall be named. No road names shall duplicate existing road names within unincorporated Latah County or a nearby incorporated area. The responsible highway district or Idaho Transportation Department shall install and maintain road name signs at each intersection with another named road.
2.     All residential, commercial, and public structures and all structures that require a building permit within unincorporated Latah County shall be assigned an address which consists of the road name established by the responsible highway district or Idaho Transportation Department and a four digit number that is established by the Planning and Building Department.
3.     Bare land may be assigned an address which consists of a road name and a four digit number with the letter "N" on the end. Addressed bare land shall not have mail delivery and the address for these properties will not be reported to the United States Postal Service by Latah County.
4.     Prior to assigning an address, a permanent approach must be approved by the appropriate Highway District or the Idaho Transportation Department and must be constructed.
5.     Accessory structures using the same access point as the primary structure shall have the same address as the primary structure and shall not be assigned a separate address.
6.     Four digit address numbers shall be assigned by the Planning and Building Department with the following criteria:
  - A.     When traveling north or west on a named road, the odd numbers will be on the left with even numbers on the right;

- B. Address numbers shall begin with the lowest numbers on the south end of a north-south road or the west end of an east-west road;
  - C. Where address points are established upon a roadway, any new address shall be assigned by interpolation of the location of the approved constructed access approach between the access approaches/address points on both sides of the new access approach along the road. When four number address points are no longer available on a roadway, if possible the Planning and Building Department staff will assign the next most logical address that may not entirely meet the requirements of this ordinance. If necessary, the Planning and Building Department, after notifying the Board of County Commissioners, will readdress sections of road to accommodate new addresses.
7. If a structure, as set out in section 2.02.2, is going to be placed upon a property with a "bare land" address (section 2.02.3), the owner shall apply for a new address and pay a new address fee. Any other legal conversions from a "bare land" address to an address for a structure shall also require a new application and fee.

#### 2.03 Address Display

- 1. Addresses shall be displayed along the named road at the approved point of the constructed access/approach. The property owner shall install address signs at any new address location in a manner that allows those signs to be easily seen from any named road. These signs shall contain letters that are 3 inches tall by 2 inches wide and they shall be made of reflective material. The preferred addressing sign has the top of the sign located at 36" high and is a 6 inch by 18 inch placard made of metallic blue reflective material with metallic white reflective address numbers placed in the center.

#### 2.04 Installation And Maintenance Of Rural Address Signs

- 1. Maintaining and replacing address signs in accordance with the standards of this ordinance shall be the responsibility of the property owner.
- 2. The Planning Department may order a property owner to replace a damaged or missing address sign at the property owner's expense.

### **SECTION 3 ENFORCEMENT AND PENALTIES**

Any person intentionally altering, damaging, or removing road signs or address signs is acting in violation of this ordinance and a violation of any provision of this ordinance is hereby declared to be a misdemeanor and is punishable by a fine

of not more than one thousand dollars (\$1,000) or by imprisonment in the County jail not to exceed six months, or by both such fine and imprisonment. Additionally, the ordinance may be enforced by the filing of a civil suit seeking any lawful remedy.

**SECTION 4 FEES**

The application fee established for a rural address is \$50.00

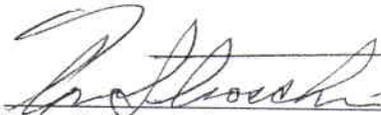
**SECTION 3: SEVERABILITY**

Should any word, clause, phrase, sentence, paragraph, subsection, or other part of this ordinance or any particular application thereof be declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this ordinance.

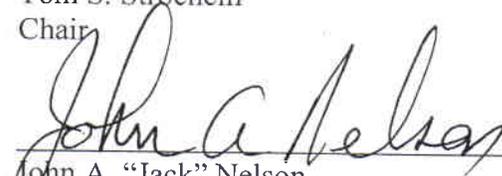
**SECTION 4: EFFECTIVE DATE**

This Ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

Dated this 14<sup>th</sup> day of September, 2009



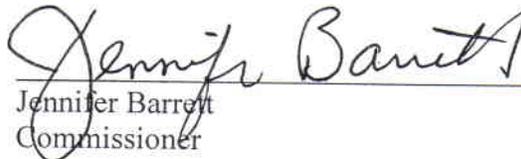
Tom S. Strochein  
Chair



John A. "Jack" Nelson  
Commissioner

ATTEST :

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Clerk/Deputy Clerk



Jennifer Barrett  
Commissioner