

# DIVISIONS, SUBDIVISIONS, AND MANUFACTURED HOME PARKS DEVELOPMENT PERMIT APPLICATION

DP \_\_\_ - \_\_\_

**FLOODPLAIN DEVELOPMENT INCLUDES:** new construction, a substantially improved structure, placement of a manufactured home or building, mining, dredging, filling, grading, excavating, roads, bridges, culverts, altering or relocating stream channels, storage of materials including gas or liquid storage tanks, stockpiling, septic systems, drainfields, and sewage lagoons.

The undersigned hereby makes application for a permit to develop in a designated floodplain area. The work to be performed is described below and in attachments hereto. The undersigned agrees that all such work must be in compliance with Section 5.01 of the Latah County Floodplain Ordinance and with all other applicable local, State and Federal regulations. This application does not create liability on the part of Latah County or any officer or employee thereof for any flood damage that results from reliance on this application or any administrative decision made lawfully thereunder.

<b>Applicant Information</b>			
a. Applicant Name	b. Home Phone / Work Phone	c. Email	
d. Mailing Address	e. City	f. State	g. Zip code
h. Property Owner (if different than applicant)	i. Home Phone/ Work Phone	j. Email	
k. Mailing Address	l. City	m. State	n. Zip code
n. Assessor's Parcel Number(s)	o. Parcel Address (If Applicable)		
p. Engineer	q. Work Phone	r. Email	

<b>Authorization</b>			
<b>The applicant does hereby certify that all of the above statements and information in any attachments transmitted herewith are true, and further acknowledges that approval of this application may be revoked if it is found that any such statements are false.</b>			
a. Signature of Applicant	b. Date	c. Signature of Property Owner (If Different than Applicant)	d. Date

### A. Description of Work:

1. Proposed Development Description (check all that apply):     Manufactured Home Park     Short Plat     Full Plat  
 Other: \_\_\_\_\_

2. Size and location of proposed development (attach site plan):

3. Per the floodplain map:

A. Does the location of the development have a FIRM designated floodway area?  Yes     No  
*If no, please attach a technical evaluation by a professional engineer licensed in the State of Idaho that demonstrates that the proposed development along with existing development will not increase the base flood elevation more than one foot above the base flood elevation as indicated by the FIRM.*

B. Is the development in an unnumbered flood hazard area?  Yes     No  
*If yes, attach engineer's determination of highest adjacent grade elevation and proposed site elevation.*

C. Zone: _____	D. Panel Number: _____	E. Base Flood Elevation: _____ feet NAVD
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<p>4. Are other Federal, State or local permits obtained or required?  <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Permit Type: _____</p> <p>If yes, please attach copies of all permits</p> <p><i>As a condition of development permit issuance, the permittee shall receive all necessary permits from those Federal, State, or local governmental agencies from which approval is required. The Planning Department shall also notify the Idaho Department of Water Resources and the U.S. Army Corps of Engineers for their determination if any additional permits are necessary.</i></p>	<p>5. Is the proposed development in an identified floodway?  <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p><i>If yes, submit plans stamped by a professional engineer licensed in the State of Idaho and an agreement with the engineer that states they will certify the development was constructed in compliance with the approved plans upon completion.</i></p> <p><i>If yes, attach a "No Rise Certification," which must be completed by a licensed engineer in the State of Idaho, with approved supporting data (a step-backwater analysis and a conveyance compensation computation) that demonstrates that the proposed development will not result in any increase in base flood elevation as indicated by the Flood Insurance Rate Map.</i></p>
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6. Will the subdivision or other development contain 50 lots or 5 acres? <input type="checkbox"/> Yes <input type="checkbox"/> No	7. If previous question is <b>yes</b> , does the plat or proposal clearly identify base flood elevations? <input type="checkbox"/> Yes <input type="checkbox"/> No
8. Please submit a preliminary plat that shows the locations of the lots, the related floodplain, the location of all utilities, information that shows how flood damage will be minimized, and how there will be adequate drainage on each lot. <ul style="list-style-type: none"><li>• Each proposed lot shall have a building site outside of a designated flood hazard area. The plat or land division must include a development restriction prohibiting the placement of any residences, accessory buildings, wells or sewage disposal systems within the designated flood hazard area.</li></ul>	
9. If <b>no</b> to question number 6, please have an engineer submit a report generating base flood elevation data. <ul style="list-style-type: none"><li>• All subdivision proposals shall be consistent with the need to minimize flood damage;</li><li>• All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;</li><li>• All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage; and</li><li>• Where base flood elevation data has not been provided or is not available from another authorized source, it shall be generated for subdivision and manufactured home park proposals and other proposed developments where floodplain exists which contain at least 50 lots or 5 acres (whichever is less).</li></ul>	

**B. Statement of Development Compliance (Complete for All Work):**

1. Attach a technical analysis, by a professional engineer licensed in the State of Idaho, which shows whether a proposed development to be located in a flood hazard area may result in physical damage to any property.

2. An engineer must certify that:

*A. This development will not be in violation of the purpose of any provision of Section 5.01 of the Latah County Zoning Ordinance.*

a. Signature of Engineer	b. Date
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*B. This Development will not be subject to substantial flood damage and will not cause flood losses on other land or to the public.*

a. Signature of Engineer	b. Date
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*Engineer will submit upon completion of project that administrative development was completed in compliance with the plans and application as submitted and provide an as built elevation certificate.*

**ADMINISTRATIVE**

**CONDITIONS SET FOR THIS APPLICATION THAT APPLICANT MUST ADHERE TO:**

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1. Is the development considered to be a Critical Facility? Yes  No

2. Required compliance with Sections A B of this application

3. Permit **approved** to proceed with development as submitted  Permit **denied**  (Statement attached)

4. Work inspected by:	Post development engineering certification of development received? Yes <input type="checkbox"/> No <input type="checkbox"/>
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Post development elevation certificate received? Yes  No

Fee Paid	Date:	Receipt Number	Final Approval Issued:
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Local Administrator Signature	Date	Floodplain Administration Signature	Date
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