

**COMMISSIONERS' PROCEEDINGS**  
**Week of August 12, 2002**

Commissioners Paul J. Kimmell, Loreca J. Stauber, and Jack Nelson met in regular session on Monday, August 12, 2002; Commissioners Kimmell and Stauber met on Wednesday, August 14, 2002; the following actions were taken:

Approved, signed, and filed a request for an Alcohol Beverage License for The Big Smoke LLC, dba Big Smoke, 730 Pullman Road, Moscow, Idaho.

Adopted Latah County Parks and Trails Ordinance #236, and repealing Ordinance #212; establishing a County Parks and Recreation Department; appointing a Parks and Recreation Director; establishing regulations for park use, user fees, and penalties for violation; repealing prior ordinances; reorganizing the Parks and Recreation Board; and establishing an effective date for this ordinance. Passed August 12, 2002.

Signed the rezone application to the city of Moscow from Multiple Family Residential Zoning District (R4) to General Business (GB) for the Courthouse and associated parking lot projects and the church properties to the north of the Courthouse: 522 South Adams, RPM0930005001AA; 522 S. Van Buren, RPM08900040090A; 510 S. Van Buren, RPM08900040080A; 510 East 6<sup>th</sup>, RON08900040100A; and 404 S. Van Buren, RPM0890004001AA.

Signed a fee-waiver letter for rezone application to the city of Moscow from Multiple Family Residential Zoning District (R4) to General Business (GB).

Signed an application for a permit to remove trees on county-owned property within the city of Moscow, necessary to clear area for a parking lot.

Filed copies of the Latah Trail Legal Descriptions for parcels: L8377-01, L8377-02, L8377-03, L8377-04, L8377-05, L8377-06, L8377-07, L8377-08, SH 8, Latah Trail, Moscow to Troy, P.N. STP-7744 (102) Key No. 8377, as submitted to Idaho Transportation Department from Ruen-Yeager & Associates, Inc.

Filed a copy of the right-of-way plan for the Latah Trail, Project No. STP-7744(102).

Approved, signed, and filed a request to approve the "buy-out" comp-time for current fiscal year for the Sheriff's Office as submitted by Jeff Crouch.

Approved, signed and filed a request for 5-year increment increase for Michael Rollins, Mechanic I, Motor Pool Services, Department 05H, Line 02, retroactive to November 1, 2001.

Filed the resignation of James E. Johnson, Law Clerk, Clerk of the Court, Department 01AA, Line 01, effective August 16, 2002.

Approved, signed and filed a request to hire Jennifer Douglas, Law Clerk, Clerk of the Court, Department 01AA, Line 01, effective August 19, 2002.

Filed the resignation of Kim A Hawley, Maintenance Worker, Parks & Recreation, Department 05G, Line 03, effective August 6, 2002.

Filed the Public Defender Hours for the month of July, 2002 as submitted by Gregory C. Dickison.

Filed the Public Defender Hours for the month of July, 2002 as submitted by Charles E. Kovis.

Filed the (conflict) Public Defender Hours for the month of July, 2002 as submitted by D. Ray Barker.

Filed the Court Assistance Office report for the month of July, 2002 as submitted by Frances Thompson.

Approved, signed, and filed a request to surplus old monitors by Information Services Department.

Filed the resignation of Christine Jensen, Juvenile Probation Officer, Youth Services, Department 08A, Line 05, effective August 15, 2002.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(a)(b) convened in Executive Session at 10:32 AM, Monday, August 12, 2002, to discuss personnel matters. Adjourned at 10:45 AM.

Having held a public hearing, by Motion and Order, approved Variance Request #634 by applicant, Don Halverson, for a variance from setbacks for an agricultural building on a 6.4 acre parcel located at 1290 American Ridge Road, Kendrick, Parcel RP38N03W287805A in Section 28, Township 38 North, Range 3 West, B.M., in Latah County. The development must be in accordance with all written and oral testimony presented.

The Board signed the Findings of Fact and Conclusions of Law approving Variance Request #634, by applicant, Don Halvorson, for variance of setbacks on an agriculture building on a 6.4 acre parcel.

A meeting was held to discuss the medical insurance plan options for county employees for the upcoming fiscal year 2002-2003 with Insurance Broker, Lynn Cameron of Cameron Insurance. The plan to be accepted will be Blue Cross of Idaho; action will be taken at a later date.

By Motion and Order, accepted the proposal of Gem Valley Appraisal Service for appraisal services related to property acquisition on the Latah Trail project. All appraisal services to conform to Idaho Department of Transportation Appraisal Guide and project requirements. Cost of services not to exceed \$7,150. Service to be completed no later than September 27, 2002.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(d) convened in Executive Session at 10:08 AM, Wednesday, August 14, 2002, to discuss records exempt from public inspection; Indigent. Adjourned at 10:52 AM. One case approved, two cases denied, one case continued.

Having held a public hearing, by Motion and Order, adopted Resolution #2002-15, Fee Schedule of the Latah County Planning Department, effective August 14, 2002. Resolution repeals Resolution #94-12.

By Motion and Order adopted Ordinance #237, Latah County Building Ordinance to be effective October 1, 2002. Ordinance repeals prior ordinances and amendments pertaining to building codes; providing for filing of the adopted International Building Code, the 2000 International Residential Code, the 1997 Uniform Mechanical Code, the 2000 International Energy Conservation Code, the 1997 Uniform Housing Code, and the 1997 Uniform Code for the Abatement of Dangerous Buildings, all as the Latah County Building Code; providing for amendment of certain sections of said codes; providing for voiding permits contrary to the law; providing for penalties; providing for severability; and providing an effective date. Passed August 14, 2002.

Approved, signed, and filed the Commissioners' Proceedings for the week of August 5, 2002.

By Motion and Order, add one additional Associate Planner position to the Table of Organization Department 11, Planning & Building.

**All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.**

**Susan Petersen  
Clerk/Auditor/Recorder**

**By: Rachel Rausch  
Deputy Clerk of the Board of Latah County Commissioners**