

COMMISSIONERS' PROCEEDINGS
Week of December 2, 2002

Commissioners Paul J. Kimmell, Loreca J. Stauber, and John A. Nelson met in regular session on Monday, December 2, 2002 and again on Wednesday, December 4, 2002; the following actions were taken:

Approved the Commissioners' Proceedings for the week of November 25, 2002.

By Motion and Order, adopted the Latah County 2003 Solid Waste Fee Reduction for the 2002 Circuit Breaker Program, dated November 27, 2002.

By Motion and Order, approved the Solid Waste Fee increases effective January 1, 2003: no increase for 1-can service level, 3% for 2-can service level and Commercial Accounts, 4.99% increase for 3,4, and 5-can service levels. All accounts serviced by Empire Disposal will be billed a 3-can rate for the 90-gallon tote service.

Approved a request to surplus/discard unusable equipment, Information Services.

By Motion and Order, approved and signed a Five-year Lease, between Latah County and the Latah County Historical Society, Inc., for the McConnell Mansion property, located at 110 South Adams Street in Moscow, ID. Lease term effective January 1, 2003 through December 31, 2007 for a fee of \$1.00 per year.

Approved, signed and filed a request for a Tax Cancellation in behalf of Lloyd Skramstad Trust, RP39N05W160050; ag exemption granted.

Approved, signed and filed a request for an Extension of Personal Property Taxes in behalf of Danae Hunt, MH16CT00005; payment will be made on or before February 15, 2003.

Approved, signed and filed a request for an Extension of Personal Property Taxes in behalf of Nicole Agidius, MH26CT00001A; payment will be made on or before January 20,2003.

Approved, signed and filed a request to amend dollar amount on the approved Personnel Change Request for Duncan Leonhardy, Deputy Clerk, Elections; error was corrected.

Approved, signed and filed a request to transfer Richard Skiles, Patrol Deputy from Sheriff, Community Policing, Department 04G, Line 02 to Sheriff, Reserves, Department 04F, Line 02, effective November 1, 2002.

Approved, signed and filed a request for a 3-year increment increase for Eileen Waite, Part-time Irregular BOCC Special Hire, Department 05A, Line 10, effect November 1, 2002.

By Motion and Order, approved and signed Building Inspection Agreements between Latah County and the cities of Bovill, Deary, Genesee, Onaway, Potlatch and Troy, effective October 1,

2002 through September 30, 2003. County agrees to provide building inspection services, cities agree to compensate county 80% of all building permit and plan check fees.

Signed Ordinance #238, an ordinance of Latah County, amending the Latah County Zoning Ordinance of 1980 (Ordinance #29 as previously amended); changing the zone classification for Deary Community Church, Inc., west of the City of Deary, a 1.469-acre parcel of land in Section 22, Township 41 North, Range 2 West, B.M., from Agriculture/Forest (A/F) to Rural Residential with one-acre minimum lot size (RR-1); and providing for Ordinance #238 to be in full force and effect from and after its passage, approval and publication according to law.

File a copy of a request for reimbursement from the Federal Highway Administration Trail Grant for the Latah Trail Project appraisals in the amount of \$7,150.

Request to approve and pass Resolution 2002-21 to transfer funds within the Justice-Sheriff Department (08-45) and to Justice-General (08-18): The County Auditor was hereby authorized and directed to:

1. decrease the Justice - Sheriff "A" Budget line, 08-45-0402-0002, Salary - Law Enforcement Jail in the amount of \$14,096; and
2. establish budget line, 08-45-0402-0010, Salary - Deputy Cops Universal Hiring in the amount of \$14,096; and
3. decrease the Justice - Sheriff "A" Budget line, 08-45-0402-0002, Salary - Law Enforcement Jail in the amount of \$2,490; and
4. transfer \$2,490 to Justice - General "D" budget lines in the following amounts:

08-18-0410-0000 Retirement	\$1,411	\$265,000 to \$266,411
08-18-0411-0000 Social Security	\$1,079	\$208,000 to \$209,079
5. The beginning balance of the Justice - Sheriff "A" Budget line, 08-45-0402-0002, Salary - Law Enforcement Jail will be \$1,361,869.
6. These adjustments are being authorized to provide adequate funding for the two new sheriff positions as a result of the receipt of the Cops Universal Hiring Program Grant.
7. The Clerk of the Board of Commissioners is hereby directed to enter this resolution upon the records of the Board and to file certified copies of this resolution in the office of the Latah County Auditor and the Latah County Treasurer.
8. This resolution shall take effect and be in full force from and after its passage and approval.

By Motion and Order, Having held a public hearing as provided by law, adjusted the 2002-2003 budget as follows:

1. established the Justice - General Budget, line 08-18-0552-0000, Transcripts - Capital Crimes in the amount of \$35,000 - revenue Idaho Counties Capital Crimes Defense Fund - State vs. Shackelford; and
2. increased the Justice - Sheriff Budget, line 08-45-0554-0002, Safety Vests in the amount of \$1,781 from \$4,500 to \$6,281 - revenue U.S. Department of Justice; and
3. established Parks and Recreation - Latah Trail Project Budget, line 18-49-0524-0000, Grant Matching Funds Expense in the amount of \$24,615 - revenue Latah Trail Foundation and Donations; and
4. established Drug Court Budget, line 86-00-0489-0000, Professional Services Contract in the amount of \$1,000 - revenue District Court; and
5. increased Idaho Parks & Recreational Trails Program Budget, line 215-00-0818-0004, Capital - Trail Improvement - revenue Idaho Parks and Recreation Department; and
6. a. established Cops Universal Hiring Program Grant Fund 216-00 Budget lines in the following amounts:

216-00-0402-0010	Salary - Deputy Cops Universal Hiring	\$39,784
216-00-0410-0000	Retirement	\$ 4,015
216-00-0411-0000	Social Security	\$ 3,043
216-00-0412-0000	Life Insurance	\$ 226
216-00-0413-0000	Medical Insurance	\$ 8,684

216-00-0414-0000	Employee Assistance Program	\$ 68
216-00-0416-0000	Workers Comp	\$ 1,588
216-00-0417-0000	Cancer	\$ 192
216-00-0419-0000	Flat Fringe	\$ 2,400

for a total of \$60,000 - revenue U.S. Department of Justice-COPS; and

- b. established a cash Cops Universal Hiring Program Grant Fund - revenue U.S. Department of Justice-COPS.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(d) convened in Executive Session at 1:33 p.m., Monday, December 2, 2002, to discuss records that are exempt from public inspection. Adjourned at 1:51 a.m.

By Motion and Order, closed as a Board of Equalization on December 2, 2002 at 4:55 p.m.

By Motion and Order, having held a public hearing, approved Ward Rezone #626 under the conditions set forth by a written development agreement pursuant to Idaho Code §67-6511A and §13.11.03 of the Latah County Zoning Code for the rezone application made by Randy Ward to rezone a 43.92 acre parcel from the Agriculture/Forest (A/F) to Rural Residential (RR-5). The property is located at 1041 Spring Valley Road, near the City of Troy in Section 5, Township 39, Range 3 West, B.M., in Latah County. The development agreement included the following conditions:

1. Rezone would be limited to the creation of one new homesite and parcel to be situated on a minimum parcel size of ten acres; and
2. Easement access will be provided onto Spring Valley Road from new site from existing approach with minimum easement width of 25 feet; and
3. Development shall at a minimum, meet minimum design standards, pursuant to Section 5.03 of the Latah County Subdivision Ordinance.

On Tuesday, December 3, 2002, at 7:00 p.m., the Board of County Commissioners held a special Public Meeting, to invite public input on the Area of City Impact, at the Moscow High School Auditorium; also attending were Susan Petersen, County Clerk, members of the Latah County Planning and Zoning Commissions, and staff of the Planning & Building Department.

Approved and signed a request to vote on Ballot of Administrators, State Catastrophic Health Care Cost Program, Region 2, for LeeAnn Troutman, Lewis County.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(d) convened in Executive Session at 11:02 a.m., Wednesday, December 4, 2002, to discuss records exempt from public inspection; Indigent. Adjourned at 11:35 a.m. Four cases approved, three cases denied.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(a)&(b) convened in Executive Session at 11:38 a.m., Wednesday, December 4, 2002, to discuss Personnel Matter; adjourned at 11:48 a.m.

Approved, signed and filed a request for a tax cancellation in behalf of Hauser & Associates, RP39N05W332439; computer error corrected.

Rejected a request for a Tax Cancellation in behalf of Lewis Development; denial was based on missing timeline to protest under Idaho Code, and no error was found.

By Motion and Order, pursuant to Idaho Code 67-2345(1)(d) convened in Executive Session at 3:55 p.m., Wednesday, December 4, 2002, to discuss records exempt from public inspection; Indigent. Adjourned at 3:57 p.m. Zero cases approved, one case denied.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

**Susan Petersen
Clerk/Auditor/Recorder**

**By: Rachel Rausch
Deputy Clerk of the Board of Latah County Commissioners**