

COMMISSIONERS' PROCEEDINGS
Week of September 22, 2003

Commissioners Paul J. Kimmell, Tom S. Stroschein, and John A. Nelson met in regular session on Monday, September 22, 2003 and again on Wednesday, September 24, 2003; the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the week of September 8, 2003.

Approved, signed and filed a request to hire Rich Levengood as a temporary Disaster Services employee to complete the Emergency Operations Plan through the funding of Disaster Services Region II Planning Grant and rescinding his Contract/Professional Services Agreement for the same purpose, dated August 18, 2003. Project/employment will be completed on or before December 1, 2003.

Filed the resignation of Susan J. Scott, Clerical Assistant, Cooperative Extension, Department 10, Line 08, effective September 16, 2003.

Approved, signed and filed a request to hire Gail Silkwood, Clerical Assistant, Cooperative Extension, Department 10, Line 04, effective September 9, 2003.

Filed the resignation of Maurika Brooks, 4-H Program Coordinator, pursuant to a Memorandum of Understanding between Latah County and the University of Idaho, transferring her employment to the university, in the same position and capacity.

Filed an executed copy of the Memorandum of Understanding between Latah County and the University of Idaho regarding provisions for a jointly funded 4-H Program Coordinator Position.

Filed the executed copy of an Agreement for Fairgrounds Improvements and Associated Right of Way Dedications between Latah County and the City of Moscow.

Approved, signed and filed a request for a tax cancellation in behalf of Michael Williams, PPW115; clerical error.

Approved, signed and filed a request for tax cancellation in behalf of Bruce N. Anderson, RPM02500010040A; hardship.

Filed a notice of Electronic Deposit Payment in the amount of \$144,430.32 by the Idaho Transportation Department for the Latah Trail project.

Filed the Court Assistance Office Report for the month of August, 2003, as submitted by Frances Thompson.

Filed the Recall Petition of James H. Hagedorn, Commissioner of the Viola Water and Sewer District Board.

Approved a request for a waiver of a Building Permit fee, by the City of Potlatch for new

backstops at the Scenic 6 Park.

Approved, signed and filed a request to surplus equipment, by Information Services. Chris Storhok, Rural Development Coordinator will handle distribution of useable equipment to non-profit and government agencies.

Approved, signed and filed a request to surplus equipment, by Disaster Services.

Filed a letter from Latah Trail Foundation, agreeing to reimburse Latah County for up to \$13,268 for signs along trail, through a National Park Service, Challenge Cost-Share Grant project.

File ICRMP Monthly Claims Loss Runs for the month of August, 2003.

By Motion and Order, approved Resolution 2003-18 designating 15% of the (Craig-Wyden) safety net full payment amount to be allocated to local projects

By Motion and Order, approved Resolution 2003-19 designating the amount of funding to be assigned to (Craig-Wyden) Title II (65%) and Title III (35%) projects.

By Motion and Order signed a Professional Services Contract and Retainer as Counsel for Indigent Persons between Latah County and Gregory C. Dickison, for a two-year contract, effective October 1, 2003 through September 30, 2005, in the amount of \$154,000.00, payable in monthly installments.

By Motion and Order signed a Professional Services Contract and Retainer as Counsel for Indigent Persons between Latah County and Charles E. Kovic, for a two-year contract, effective October 1, 2003 through September 30, 2005, in the amount of \$154,000.00, payable in monthly installments.

Filed an Order for Brief before the Idaho Board of Tax Appeals, in the matter of the Board of Equalization Appeal of PPG Industries, Inc., #03-A-2114.

By Motion and Order, renewed Blue Cross of Idaho Medical Insurance with State-wide County Program, PPO, as insurance for Latah County eligible employees, Contract No. 10020460; 25% percent of dependant costs will be paid by the County; includes Vision Three. Current rates will be increased by 15.9%. Effective October 1, 2003 through September 30, 2004.

By Motion and Order, approved Cobra Contract Administration through Blue Cross of Idaho, Statewide County Program, at a rate of \$1.00 per eligible employee per month; effective October 1, 2003 through September 30, 2004.

By Motion and Order, adopted Latah County Salary Scales, reflecting a 1% increase to the mid-point of the scale, effective October 1, 2003 through September 30, 2004.

By Motion and Order, approved the flat fringe benefit for Latah County employees for FY 2003-2004.

By Motion and Order, renewed Standard Dental as insurance for Latah County employees, Contract No. 517426; current rates will be increased by 6.9%, effective October 1, 2003 through September 30, 2004.

By Motion and Order authorized the renewal of Standard Life/AD&D (Accidental Death And Dismemberment) and Short Term Disability Insurance, Policy Numbers 662817A and 622817B for Latah County employees. The rates remain the same; effective October

1, 2003 through September 30, 2004.

By Motion and Order, signed a Memorandum of Understanding for a Day Treatment Program between Latah County and Moscow School District in the amount of \$3,500.00. Money will be used exclusively to partially defray the salary of a Moscow School District Day Treatment classroom aide (\$3,000.00) and the cost of substitutes, travel, and supplies (\$500.00). Effective for the 2003-2004 school year.

By Motion and Order, signed a contract between Latah County and the University of Idaho Center on Disabilities and Human Development for psychological services for children referred by Latah County. Amount not to exceed \$25,000.00; effective October 1, 2003 through September 30, 2004.

By Motion and Order approved and signed the amended State of Idaho Bureau of Disaster Services All Hazard Planning and Flood Mitigation Planning Grant due to change in allocation in the amount of \$36,000.00, with a County in-kind match of \$12,000.00 for a project total of \$48,000.00; effective June 1, 2003 through May 31, 2004.

By Motion and Order, signed a Memorandum of Understanding between Latah County and the Idaho Department of Parks & Recreation for a Boat Safety Account Sub-Grant, in the amount of \$3,689.00 to the County, during fiscal year 2004, available on a reimbursement basis.

Filed the resignation of Katie Lynne Lorenzen, Part-time Irregular Tracker, Youth Services, Department 08B, Line 01, effective September 18, 2003.

Filed the resignation of Venice S. Guillory, Part-time Irregular Tracker, Youth Services, Department 08B, Line 02, effective September 18, 2003.

Filed the resignation of Nicole L. Betty, Part-time Irregular Tracker, Youth Services, Department 08B, Line 04, effective September 18, 2003.

Approved, signed and filed the request to hire Marylou Jeffries, Part-time Irregular Tracker, Youth Service, Department 08B, Line 01, effective September 18, 2003.

Approved, signed and filed the request to hire Jennifer Conder, Part-time Irregular Tracker, Youth Service, Department 08B, Line 02, effective September 18, 2003.

Approved, signed and filed the request to hire Brad Codr, Part-time Irregular Tracker, Youth Service, Department 08B, Line 04, effective September 19, 2003.

By Motion and Order, approved and signed an application for funding through the Idaho Heritage Trust for Assistance with construction and repairs of Freeze Church. Local match of \$2,500, with request for \$2,500. No County funds will be appropriated for project.

Signed and filed the National Fire Plan Grant progress report; work is completed.

Filed the Clerk/Auditor/Recorder Fee Report for the month of May, 2003.

Filed the Clerk/Auditor/Recorder Fee Report for the month of June, 2003.

By Motion and Order, signed a Juvenile Accountability Incentive Block Grant Fund Award Agreement in the amount of \$800.00 for Youth Services, from the Idaho Department of Juvenile Corrections. Money will be used for hand-held computers for use by the Tracking Staff.

Filed a Claim for Damages to ICRMP, requesting payment of medical expenses associated with injuries sustained by Heather Stout at the Latah County Fair.

Ratified a Proclamation designating September 22, 2003 as Phillips Farm Day.

Approved a request to change civil process service fees to actual cost for service, pending published notice and public hearing, pursuant to Idaho Code

Filed Governor's Executive Order Nos. 2003-08 and 2003-10, establishing an Idaho Homeland Security Council, and consolidation of preparedness, response, recovery and mitigation functions under the Bureau of Homeland Security.

By Motion and Order, pursuant to Idaho Code 67-2345, (a)&(b), convened in executive session at 3:55 p.m. on September 22, 2003, to discuss Personnel matters; Adjourned at 4:08 p.m.

Latah County Commissioners and Sheriff attended a Deary City Council Meeting on September 23, 2003 at 7:00 p.m. regarding community policing contract.

Approved, signed and filed a request for a refund in the amount of \$49.98 for Solid Waste Fees to Patricia Sauer, RP42N05W359355A, for the months of July through September; property was sold in June, 2003.

Approved, signed and filed Solid Waste Exemptions in behalf of Ralph Burnett, RP41N05W206000A, and MH41NN05W206000A; hardship.

By Motion and Order, pursuant to Idaho Code 67-2345, (d), convened in executive session at 11:15 a.m. on September 24, 2003, to discuss Records that are exempt from public inspection; Indigent. Adjourned at 11:40 a.m. Five cases approved, zero cases denied.

Filed a letter from the Latah County Parks Board supporting a fire prevention/forest health thinning project at Robinson Park; and directed Parks Director to proceed with proposal.

By Motion and Order, pursuant to Idaho Code 67-2345, (a)&(b), convened in executive session at 3:20 p.m. on September 24, 2003, to discuss Personnel matters; Adjourned at 4:26 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen

Clerk/Auditor/Recorder

By: Rachel E. Rausch

Deputy Clerk of the Board of Latah County Commissioners