

**BOARD OF LATAH COUNTY COMMISSIONERS'
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, OCTOBER 6, 2003

- 9:00 AM Elected Officials – Department Heads Regular Meeting
1. Courthouse Security update discussion
 2. Weekly billing procedure discussion, Susan Petersen
 3. Budget Update and Discussion
 4. Surplus Property Auction
 5. Personnel Policy – Vacation discussion
 6. Fire Drill Evacuation, Sandy Rollins, Susan Petersen
 7. Emergency Evacuation Plan, Sandy Rollins
 8. New, Ongoing, and Other Business
- 10:00 AM E911 Dispatch and Emergency Communications discussion, Jeff Crouch, Mike Kinner
- 11:00 AM Public Hearing to Adjust the Budget
- 11:15 AM Public Hearing for Fee Increases for Use of Data Through Modems to Title Companies
- 11:30 AM Public Hearing for Fee Increases for Latah County Civil Fees and request to approve Resolution 2003-07 for same
- 1:00 PM Benefits Procedures, Lynn Cameron
- 1:30 PM Conference Call with Paul Wood, City of Boise, Chuck McDevitt regarding IDL/USFS Land Exchange
- 2:00 PM Discussion of disposal of County-owned property, Treasurer
- 2:30 PM Verizon Building discussion, Jeff Crouch, Mike Kinner
- 3:30 PM Approve/Deny, Review, Sign and File
1. Request to approve a Retail Alcohol Beverage License by Kevin & Lori Clary dba The Breakfast Club of Moscow, 501 S. Main, Moscow
 2. Request to approve the Commissioners' Proceedings for the week of September 29, 2003.
 3. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, Assessors', Motor Vehicles, and Revaluation Offices, effective October, 1, 2003
 4. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, Prosecuting Attorney Office, effective October, 1, 2003
 5. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, Treasurer's Office, effective October, 1, 2003
 6. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, Information Services Department, effective October, 1, 2003
 7. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, District Court, effective October 1, 2003
 8. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, District Court Law Clerk, effective October 1, 2003
 9. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, Auditor/Recorder, effective October 1, 2003
 10. Request to approve the staff salary adjustments for Fiscal Year 2003-2004,

- Social Services, effective October 1, 2003
11. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Administration, effective October 1, 2003
 12. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Museum, effective October 1, 2003
 13. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, Parks & Recreation, effective October 1, 2003
 14. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Motor Pool, effective October 1, 2003
 15. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Solid Waste, effective October 1, 2003
 16. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Fairgrounds, effective October 1, 2003
 17. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Disaster Services/LEPC, effective October 1, 2003
 18. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Weed Control, effective October 1, 2003
 19. Request to approve the staff salary adjustments for Fiscal Year 2003-2004, Elected Officials, effective October 1, 2003
 20. File the termination of Steven Janzen, Disaster Services Temporary Hire, Department 05J, Line 03, effective September 29, 2003; project complete
 21. Request to transfer Margaret Lehmbecker, Patrol Deputy, Sheriff, Department 04B, Line 16 to Investigations Deputy, Sheriff, Department 04C, Line 05, effective October 6, 2003
 22. Request to hire Arthur Fork, Patrol Deputy, Sheriff, Department 04B, Line 16, effective October 6, 2003
 23. Request by Working Assets Funding Service, Inc. to remit E911 surcharges on a quarterly or annual basis
 24. Request to approve the renewal of a second dwelling permit for John A. Nelson
 25. Request to approve the renewal of a second dwelling permit for Gresham Bouma
 26. Request to surplus property, by Information Services
 27. Request to nominate representative to ICRMP District II Board of Trustees
 28. Request to pass Resolution 2003-24, decreasing Current Expense – County Extension Fund “A” and increasing Current Expense – County Extension Fund “B” and “C” totaling \$2,500
 29. Request to pass Resolution 2003-25, decreasing Current Expense Commissioners Fund “A” and increasing Commissioner “B” Budget, Grant Matching Funds, totaling \$3,750
 30. Request to sign a Professional Services Agreement between Latah County and Lynn Cameron, PAYOFF Program Grant Coordinator
 31. Request for a Tax Cancellation in behalf of Debbie Ellard, RPM11700070090A
 32. Request for a Tax Cancellation in behalf of Beverly Hawk, RPM0770028014AA
 33. ***Request for a 5-year increment increase for Karen Mahakam, Drivers License Examiner Supervisor, Sheriff, Department 04A, Line 10,***

effective September 1, 2003

34. Request to change Douglas Whitney, Deputy Prosecuting Attorney I, Department 07, Line 13, from 1/3 time to 3/4 time, effective October 1, 2003

4:30 PM Meeting with Ken Kohler, Travis Mechling, regarding Hoodoo Water & Sewer District
6:30 PM Executive Session, Personnel

WEDNESDAY, OCTOBER 8, 2003

9:00 AM Solid Waste Regular Meeting, Amanda Bashaw
1. New, Ongoing, and Other Business
9:30 AM Gem Plan discussion, Susan Petersen
10:00 AM Civil Counsel
1. Discussion of fairgrounds easements
2. Latah Health Services Facility discussion
3. Renaissance Mobile Home Park discussion
4. Executive Session, Personnel
5. New, Ongoing, and Other Business
11:00 AM Compensation Committee Recommendations, Susan Petersen
11:30 AM Request for Indigent Funds
1:30 PM North Central District Health Update, Shirley Greene
2:00 PM BOCC Weekly Review
1. US Hwy 95 update and discussion
2. Executive Session, Personnel
3. Fairgrounds RV Project update
4. Sojourners Alliance update and discussion
5. Meetings and Committees Reports
6. New, Ongoing, and Other Business
3:00 PM Latah Trail Meeting with Latah Trail Foundation members

OTHER MEETINGS

TUESDAY, OCTOBER 7, 2003

5:30 PM Planning Commission, Room 2B, Courthouse

WEDNESDAY, OCTOBER 8, 2003

7:00 AM City/County/University Quarterly Breakfast Meeting, Pullman City Hall

THURSDAY, OCTOBER 9, 2003

8:00 AM CERT training, Room 2B, Courthouse

FRIDAY, OCTOBER 10, 2003

8:00 AM Emergency Management Workshop, Room 2B, Courthouse

10/3/03 3:06 PM