

COMMISSIONERS' PROCEEDINGS
Week of October 6, 2003

Commissioners Paul J. Kimmell, Tom S. Stroschein, and John A. Nelson met in regular session on Monday, October 6, 2003 and again on Wednesday October 8, 2003; the following actions were taken:

By Motion and Order, Having held a public hearing as provided by law, adjusted the 2002-2003 budget as follows:

1. increased Youth Services Parent Project Support Budget line, 56-00-0446-0000, Project Supplies in the amount of \$183 from \$500 to \$683 – revenue Reimbursement for manuals; and
2. established Juvenile Accountability Incentive Block Grant Budget line, 75-00-0806-0000, Capital Equipment in the amount of \$800 – revenue State of Idaho; and
3. a) established Disaster Services All Hazard Flood Mitigation Planning Grant Fund 224-00 in the amount of \$48,000 – revenue Idaho Bureau of Disaster Services; and

b) established Disaster Services All Hazard Flood Mitigation Planning Grant Cash Fund 224-00 in the amount of \$48,000 – revenue Idaho Bureaus of Disaster Services.

These funds were unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorized and directed the County Auditor to make the necessary adjustments.

Having held a public hearing as provided by law, adjusted the 2003-2004 budget as follows:

1. Increased Latah Trail Foundation Project Budget line, 45-00-0818-0006, Capital Improvement – Safety, in the amount of \$13,268 from zero dollars to \$13,268 – revenue Latah Trail Reimbursement.

These funds were unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorized and directed the County Auditor to make the necessary adjustments.

By Motion and Order, a public hearing having been held, pursuant to Idaho Code 63-1311A at 11:15 a.m. on October 6, 2003 in consideration of a fee increase for the use of data on recorded documents by the title companies through the use of a modem; the current fees of \$180 annually will be increased to an annual rate of \$351.60 to reflect the

changes in the phone system made in 1998; effective October 6, 2003.

Approved and passed Resolution 2003-27, setting the Latah County Sheriff Civil Fees, specified in Idaho Code §31-3203 to be collected according to the attached fee schedule; adopted October 6, 2003.

Approved, signed and filed the request for a Retail Alcohol Beverage License by Kevin and Lori Clary, dba The Breakfast Club of Moscow, 501 S. Main Street, Moscow.

Approved, signed and filed the Commissioners' Proceedings for the week of September 29, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, Assessors, Motor Vehicle, and Revaluation Offices, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, Prosecuting Attorney Office, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, Treasurer's Office, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, Information Services Department, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, District Court, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, District Court Law Clerk, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, Auditor/Recorder, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, Social Services, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Administration, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Museum, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, Parks & Recreation, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Motor Pool, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Solid Waste, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Fairgrounds, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Disaster Services/LEPC, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004,

BOCC, Weed Control, effective October 1, 2003.

Approved, signed and filed the staff salary adjustments for Fiscal Year 2003-2004, BOCC, Elected Officials, effective October 1, 2003.

Filed the termination of Steven Janzen, Disaster Services Temporary Hire, Department 05J, Line 03, effective September 29, 2003; project complete.

Approved, signed, and filed a request to transfer Margaret Lehmbecker, Patrol Deputy, Sheriff, Department 04B, Line 16 to Investigations Deputy, Sheriff, Department 04C, Line 05, effective October 6, 2003.

Approved, signed and filed a request to hire Arthur Fork, Patrol Deputy, Sheriff, Department 04B, Line 16, effective October 6, 2003.

Filed a request by Working Assets Funding Service, Inc. to remit E911 surcharges on a quarterly or annual basis; and directed Auditor to prepare an amended resolution, allowing payment on a quarterly basis, if payments are less than \$10.00 per month.

By Motion and Order, approve the renewal of a second dwelling permit for 1041 Camps Canyon, Troy, John A. Nelson. Commissioners Kimmell and Stroschein voting for, Commissioner Nelson abstaining.

By Motion and Order, approve the renewal of a second dwelling permit for 4916 Highway 95, Viola, Gresham Bouma.

Approved, signed and filed a request to surplus property, by Information Services.

Approved, signed and filed the nomination of Joe Leitch, Lewis County Commissioner representative to ICRMP District II Board of Trustees.

Passed Resolution 2003-24, decreasing Current Expense – County Extension Fund “A” Budget Line 01-13-0405-0001, Salary – Full time Clerical and 01-13-0406-0001, Salary – Part-time Clerical and increased Current Expense – County Extension Fund “B” Budget Line 01-13-0804-0000, Grant Matching Funds Expense and “C” Budget Line 01-13-0804-0000, Capital, Computer Equipment totaling \$2,500, for Fiscal Year 2002-2003.

Passed Resolution 2003-25, decreasing Current Expense Commissioners Fund “A” Budget Line 01-05-0406-0001, Salary – Part-time Clerical and established Commissioner “B” Budget Line, Grant Matching Funds, totaling \$3,750, for Fiscal Year 2002-2003.

Approved, signed and filed a request for a Tax Cancellation in behalf of Debbie Ellard, RPM11700070090A; change of mailing address did not denote change in residence.

Approved, signed and filed a request for a Tax Cancellation in behalf of Beverly Hawk; RPM770028014A; exemption should have been allowed.

Approved, signed and filed a request for a 5-year increment increase for Karen Mahakam, Drivers License Examiner Supervisor, Sheriff, Department 04A, Line 10, effective September 1, 2003.

Approved, signed and filed a request to change Douglas Whitney, Deputy Prosecuting Attorney I, Department 07, Line 13, from 1/3 time to 3/4 time, effective October 1, 2003.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(a)&(b), convened in executive session at 6:37 p.m. on October 6, 2003, to discuss personnel matters. Adjourned at 8:04 p.m.

Denied a request for a Solid Waste Exemption request in behalf of Clark Easter, RP41N05W100760A; need required information submitted before decision is made.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(a)&(b), convened in executive session at 10:47 a.m. on October 8, 2003, to discuss personnel matters. Adjourned at 11:40 a.m.

Approved, signed and filed the Compensation Committee recommendations, effective October 1, 2003, as attached.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(a)&(b), convened in executive session at 2:52 p.m. on October 8, 2003, to discuss personnel matters. Adjourned at 3:22 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen

Clerk/Auditor/Recorder

By: Rachel E. Rausch

Deputy Clerk of the Board of Latah County Commissioners