

**BOARD OF LATAH COUNTY COMMISSIONERS'  
MEETING AS A BOARD OF EQUALIZATION  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, NOVEMBER 24, 2003**

- 9:00 AM Approve/Deny, Review, Sign and File
1. Open as a Board of Equalization
  2. Request to approve the proceedings for the week of November 17, 2003
  3. Decision on van purchase request
  4. Decision on Valley Transit bus parking request
  5. Troy Trail ownership discussion
  6. File an acknowledgement letter for land exchange between IDL, BLM, and USFS
  7. File a letter to Courthouse Users regarding after-hours use
  8. File a letter from Nez Perce County Commissioners, unable to contribute to Sojourners' Alliance
  9. File letter regarding Extension Office closure on December 26, 2003
  10. File mail staffing request for tax collection time
  11. Request approve a Professional Services Agreement with Gary Eggers
  12. Request for a 7-year increment increase for Michael Rollins, Mechanic I, Motor Pool Services, Department 05H, Line 02, effective November 1, 2003
  13. Request for an extension of personal property taxes by Claude Halseth, MH01670003007AA
  14. Request for an extension of personal property taxes by Rebecca Mullins, MH13CT0000BA
  15. Request for an extension of personal property taxes by Jeremy Fey, MH24CT00230A
  16. Request to surplus property, Auditor's Office
  17. Request by Employee Advisory Committee to use Courthouse Lobby for Holiday Food Drive
  18. Request by Employee Advisory Committee to use Room 2B for employee Holiday Gala
  19. File a letter from Senator Crapo
  20. File fully executed Palouse Basin Aquifer Agreement
  21. File the approved changes to the Latah County Personnel Policy Manual
- 9:45 AM Request for Indigent Funds
- 10:30 AM Civil Counsel
1. Snowmobile agreement
  2. Emergency Medical Dispatch Program discussion
  3. Latah Health Services discussion
  4. New, Ongoing, and Other Business
  5. ***Request to change Robin Eckmann, Deputy Prosecutor III, as full-time employee for time period November 1, 2003 through November 15, 2003***
  6. ***Request to change Robin Eckmann, Deputy Prosecutor III, as ¾ time employee, effective November 15, 2003***
- 11:15 AM Executive Session, Personnel
- 1:00 PM Meeting with J-U-B Engineers to discuss possible future water study

2:00 PM Commissioners will be attending a groundwater workshop at the Moscow City Hall with Karl Dreher, Director, Idaho Department of Water Resources

**WEDNESDAY, NOVEMBER 26, 2003  
THE COMMISSIONERS WILL NOT BE MEETING**

**THURSDAY, NOVEMBER 27, 2003  
LATAH COUNTY OFFICES WILL BE CLOSED IN OBSERVANCE  
OF THANKSGIVING**

**OTHER MEETINGS  
TUESDAY, NOVEMBER 25, 2003**

6:00 PM Parks Board, Room 2B, Courthouse

*11/24/03 11:30 AM AMENDED AGENDA*