

COMMISSIONERS' PROCEEDINGS
Week of November 24, 2003

Commissioners Paul J. Kimmell, Tom S. Stroschein, and John A. Nelson met in regular session on Monday, November 24, 2003; the following actions were taken:

By Motion and Order, opened as a Board of Equalization.

Approved, signed and filed the Commissioners' Proceedings for the week of November 17, 2003.

Filed a letter to after-hours courthouse users regarding security concerns and measures.

Filed a letter from Nez Perce County Commissioners, unable to contribute to Sojourners' Alliance.

Filed a letter from David Barton, Extension Office Chair regarding the planned closure of the Extension Office on December 26, 2003. Staff will take vacation or comp time.

Filed a request for additional help with mail during tax collection, by Treasurer.

By Motion and Order, signed a Professional Services Agreement between Latah County and Gary Eggers for work associated with maintenance and repairs for Moose Creek Reservoir and the Blue Lagoons. Payment will not exceed \$3,000.00; effective October 1, 2003 through September 30, 2004.

Approved, signed and filed a request for a 7-year increment increase for Michael Rollins, Mechanic I, Motor Pool Services, Department 05H, Line 02, effective November 1, 2003.

Approved signed and filed a request for an extension of personal property taxes by Claude Halseth, MH01670003007AA; payment will be made, plus penalty and interest, to the County by April 15, 2003.

Approved signed and filed a request for an extension of personal property taxes by Rebecca Mullins, MH13CT0000BA; payment will be made, plus penalty and interest, to the County by February 10, 2003.

Approved signed and filed a request for an extension of personal property taxes by Jeremy Fey, MH24CT00230A; payment will be made, plus penalty and interest, to the County by April 15, 2003.

Approved, signed and filed a request to surplus/discard property, Auditor.

Approved, signed and filed a request by the Employee Advisory Committee to use the Courthouse Lobby for the Employees Holiday Food Drive.

Approved, signed and filed a request by the Employee Advisory Committee to use Room 2B for the annual Employee Holiday Gala.

Filed a letter from Senator Mike Crapo regarding wastewater infrastructure funding.

Filed the fully executed Palouse Basin Aquifer Interagency Agreement between the Cities of Pullman, Moscow, Colfax, Latah and Whitman Counties, the University of Idaho and Washington State University for a term of twenty years as attached.

Filed the approved Change #14 to the Latah County Personnel Policy Manual as attached.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(d), convened in executive session at 9:47 a.m. on November 24, 2003, to discuss records exempt from public inspection; Indigent. Adjourned at 10:35 a.m. Two cases approved, one case denied, one case continued.

Approved, signed and filed a request to change status of Robin Eckmann, Deputy Prosecutor III, from $\frac{3}{4}$ -time to full-time for the period November 1, 2003 through November 14, 2003; and resume $\frac{3}{4}$ -time for the period beginning November 15, 2003.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(a)&(b), convened in executive session at 11:33 a.m. on November 24, 2003, to discuss personnel matters. Adjourned at 12:15 p.m.

Latah County Commissioners, and Clerk Susan R. Petersen attended a Groundwater Workshop at the Moscow City Council Chambers on Monday, November 24, 2003 from 2:00 p.m. to 5:00 p.m.; minutes on file.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Rachel E. Rausch
Deputy Clerk of the Board of Latah County Commissioners