

**BOARD OF LATAH COUNTY COMMISSIONERS'  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, DECEMBER 8, 2003**

- 9:00 AM Approve/Deny, Review, Sign and File
1. Request to approve the Commissioners' Proceedings for the week of December 1, 2003
  2. Request for a tax cancellation in behalf of Edwin Anderson, RP41N05W116411A
  3. Request for an extension of personal property taxes by Shydon Arnett, MH32CT01072A
  4. Request for an extension of personal property taxes by Jeanene Annett, MH01645000002BA
  5. Request for an extension of personal property taxes by Lisa R. Masters, MHG1370003007AA
  6. Request for a tax cancellation in behalf of Melvin Taggart, PPT003, PPT109
  7. Request for a Building Permit Fee Waiver, City of Juliaetta
  8. Request to approve recognition for years of service to employees
  9. Request to hire Claudia J. Decker, Drivers License Examiner, +5 years, Sheriff, Department 04A, Line 10, effective December 1, 2003
  10. Request to transfer Jennifer M. Hazel, Communications Specialist, Sheriff, from Part-time Irregular to Full-time, Department 04D, Line 08 to Department 04D, Line 01, effective December 3, 2003
  11. Request for a 2-year increment increase for Gary Bergen, Patrol Deputy, Sheriff, Department 04G, Line 01, effective December 1, 2003
  12. Request to surplus equipment, Susan R. Petersen
  13. File the Public Defender Hours for the month of November, 2003 as submitted by Gregory C. Dickison
  14. File the Public Defender Hours for the month of November, 2003 as submitted by Charles E. Kovis
  15. Request to ratify Tuition Aid to The College of Southern Idaho for Grant Meyer
  16. Request to approve an indemnity bond in the amount of \$127.40 to Thomas Isenberg
  17. File the approved Latah County Personnel Policy Handbook Change #14A
  18. Request to approve FTA grant payment request in the amount of \$35,631.00 to Schetky Northwest for Eldorado Activan
  19. File Unemployment Insurance Benefits Liability Determination for Rodney Miller
  20. Request to waive County Building Permit Fees for Latah Trail bridge retrofits and other Latah County building projects
  21. Request for a Tax Cancellation in behalf of TMC, Inc. TPT118
  22. File Vehicle Damage Report to ICRMP
  23. Request to approve Resolution **2003-31**, decreasing Disaster Services Region II Planning Grant Fund, Personnel and Increasing Disaster Services Region II Planning Grant Fund, Supplies
- 10:00 AM Request for Tax Cancellation in behalf of Ted Thompson, RP40N04W190019A, RP40N04W300600A
- 11:00 AM Public Hearing to Adjust the Budget

- 11:30 AM Court Assistance Office Regular Meeting, Frances Thompson  
 1:15 PM Pay Monthly Bills  
 1:30 PM Solid Waste Regular Meeting, Amanda Bashaw  
 1. Request to approve the Bulky Waste Collection Agreement, Amendment Appendix E effective January 1, 2004  
 2. Request to approve the Solid Waste Collection Agreement, Amendment Appendix G effective January 1, 2004  
 3. New, Ongoing, and Other Business  
 2:00 PM Weed Department Regular Meeting, Alan Martinson  
 1. New, Ongoing, and Other Business  
 2:30 PM Disaster Services Regular Meeting, Sandy Rollins  
 1. Emergency Operations Plan update  
 2. Request to train employees in assisting with Emergency Operations Center in the event of disaster  
 3. New, Ongoing, and Other Business  
 3:00 PM Executive Session, Personnel

**WEDNESDAY, DECEMBER 10, 2003**

- 9:00 AM Request for Indigent Funds  
 10:00 AM Civil Counsel  
 1. Snowmobile agreement update  
 2. McGarry Butte update  
 3. Federal Transit Administrative COAST Grant Lease Agreement discussion and decision  
 4. Cooperative Agreement between Latah County, COAST, and LHS discussion and decision  
 5. New, Ongoing, and Other Business  
 11:30 AM Cash-Flow Update, Susan Petersen, Les Proctor  
 1:30 PM BOCC Weekly Review  
 1. Meetings and Committees Reports  
 2. New, Ongoing, and Other Business  
 2:30 PM Meeting with Judge Stegner regarding Computer Policy  
 3:00 PM *Civil Counsel, Continued*

**OTHER MEETINGS**

**TUESDAY, DECEMBER 9, 2003**

- 6:30 PM Humane Society, Room 2B, Courthouse

**THURSDAY, DECEMBER 11, 2003**

- 11:00 AM Employee Holiday Gala, Room 2B, Courthouse

**FRIDAY, DECEMBER 12, 2003**

- 10:00 AM Planning & Building Natural Resource Class, Room 2B, Courthouse

**SATURDAY, DECEMBER 13, 2003**

- 8:00 AM 4-H Christmas Craft Camp, Room 2B, Courthouse

***12/10/03 10:39 AM AMENDED AGENDA***