

COMMISSIONERS' PROCEEDINGS
Week of December 8, 2003

Commissioners Tom S. Stroschein and John A. Nelson met in regular session on Monday, December 8, 2003 and again on Wednesday, December 10, 2003; the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the week of December 1, 2003.

Approved, signed and filed a request for a tax cancellation in behalf of Edwin Anderson, RP41N05W116411A; office error.

Approved signed and filed a request for an extension of personal property taxes by Shydon Arnett, MH32CT01072A; payment will be made, plus penalty and interest, to the County by February 20, 2004.

Approved signed and filed a request for an extension of personal property taxes by Jeanene Anest, MH0164500002BA; payment will be made by February 1, 2004.

Approved signed and filed a request for an extension of personal property taxes by Lisa R. Masters, MHG1370003007AA; payment will be made by April 15, 2004.

Rejected a request for a tax cancellation in behalf of Melvin Taggart, PPT003, PPT109; county was never notified of status change.

Regarding a request for a Building Permit Fee Waiver by the City of Juliaetta, approved 20% off the total permit fee, plus waive the plan review fee and an additional 35% off the already reduced permit fee.

Approved the 5, 10, 15, and 20 year employee anniversary recognition, adding 8 hours additional time to vacation bank of recipients.

Approved, signed and filed the request to hire Claudia J. Decker, Driver's License Examiner, +5 years, Sheriff, Department 04A, Line 10, effective December 1, 2003.

Approved, signed and filed the request to transfer Jennifer M. Hazel, Communications Specialist, Sheriff, from Part-time Irregular to Full-time, Department 04D, Line 08 to Department 04D, Line 01, effective December 3, 2003.

Approved, signed and filed a request for a 2-year increment increase for Gary Bergen, Patrol Deputy, Sheriff, Department 04G, Line 01, effective December 1, 2003.

Approved a request to surplus and discard a broken calculator, by Susan Petersen, County Clerk.

Filed the Public Defender Hours for the month of November, 2003 as submitted by Gregory C. Dickison.

Filed the Public Defender Hours for the month of November, 2003 as submitted by

Charles E. Kovis.

Approved a request to ratify Tuition Aid to The College of Southern Idaho for Grant Meyer.

Approved an indemnity bond in the amount of \$127.40 to Thomas Isenberg.

Filed the approved Latah County Personnel Policy Handbook Change #14A.

Approved FTA grant payment request in the amount of \$35,631.00 to Schetky Northwest for Eldorado Activan, less the 17% match of \$6,870.67. Latah Health Services will provide the match.

Filed the Unemployment Insurance Benefits Liability Determination for Rodney R. Miller.

Approved, signed and filed a request to waive the building permit fee for the Latah Trail bridge retrofits.

Approved, signed and filed a request for a tax cancellation in behalf of TMC, Inc., TPT118; clerical error.

Filed a vehicle damage report to ICRMP, Sheriff's Office.

Approved and passed Resolution 2003-31, decreasing Disaster Services Region II Planning Grant Fund 218-00 "B" Budget Line, Grant Personnel – Lewis County, and Increase Disaster Services Region II Planning Grant Fund 218-00 "B" Budget Line, Grant Supplies – Lewis County.

Approved, signed and filed a tax cancellation in behalf of Ted and Kim Thompson, RP40N04W190019A, RP40N04W300600A; category should not have changed.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2003-2004 budget as follows:

1. a. to increase the Current Expense – Disaster Service Budget line 01-11-0439-0000, Travel in the amount of \$287 from \$650.00 to \$937.00 – revenue Idaho Bureau of Disaster Services; and
- b. to increase the Current Expense – Disaster Service Budget line 01-11-0727-0000, Disaster Emergency Expense in the amount of \$525.00 from \$850.00 to \$1,375.00 – Revenue Idaho Bureau of Disaster Services; and
2. a. to establish the Federal Transit Administration – Vehicle Matching Funds Fund 87-00 Budget lines in the following amounts:
87-00-0524-0000 Grant Matching Funds Expense – Maintenance \$29,618
87-00-0801-0000 Capital – Vehicles \$26,118
for a total of \$55, 736 – revenue Recipient Grant Matching Funds; and
- b. to establish the Federal Transit Administration – Vehicle Matching Funds Cash Fund in the amount of \$55,736 – revenue Recipient Grant Matching Funds; and
3. a. to establish the Disaster Services – Pre-Disaster Mitigation Program PDM-03 Grant Fund 224-00 Budget line, 224-00-0688-0011, Contracts – Grants in the amount of \$36,000 – revenue Idaho Bureau of Disaster Services; and
- b. to establish the Disaster Services – Pre-Disaster Mitigation Program PDM-03 Grant Cash Fund in the amount of \$36,000 – revenue Idaho Bureau of Disaster Services.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

By Motion and Order, signed a Bulky Waste Collection Agreement Appendix E between Latah County and Latah Sanitation, Inc., for the Annual Rate Adjustment, as attached, beginning January 1, 2004. The increase will be +2.73%, using the Consumer Price Index formula.

By Motion and Order, signed a Solid Waste Collection Agreement Appendix G between Latah County and Latah Sanitation, Inc., for the Annual Rate Adjustment, as attached, beginning January 1, 2004. The increase will be +2.73%, using the Consumer Price Index formula.

Approved, signed and filed a request from Sandy Rollins, Disaster Services, to approve training employees in assisting with Emergency Operations Center in the event of disaster, and approved Alan Martinson as backup for Emergency Operations Center Disaster Service Coordinator, Sandy Rollins.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(d), convened in executive session at 9:07 a.m. on December 10, 2003, to discuss records exempt from public inspection; Indigent. Adjourned at 10:02 a.m. Six cases approved, one case denied.

By Motion and Order, signed a cooperative agreement between Latah County and the Council on Aging & Human Services for Federal Transit Authority Section 5309 funds, to support purchase of buses and vans and maintenance grants; effective December 1, 2003 through September 30, 2004. Grant Administrator will be Susan Petersen.

By Motion and Order, signed a cooperative agreement between Latah County, Latah Health Services, and the Council on Aging & Human Services lease of a 2004 Mini-bus and 2004 Mini-van to Latah Health Services; transportation services shall be in accordance with Federal Transit Authority Section 5309 grant, effective December 1, 2003 through September 30, 2004. Grant Administrator will be Susan Petersen.

Approved Personal Property Lease Agreement between Latah County and Latah Health Services, for the 2004 FTA Minivan. Rent shall be \$1.00 per year, effective December 10, 2003 to December 9, 2006. All requirements of the FTA Grant shall be in full force and effect.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(a)&(b), convened in executive session at 3:58 p.m. on December 10, 2003, to discuss personnel matters. Adjourned at 4:27 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Rachel E. Rausch
Deputy Clerk of the Board of Latah County Commissioners