

COMMISSIONERS' PROCEEDINGS
Week of February 9, 2004

Commissioners Paul J. Kimmell, Tom S. Stroschein, and John A. Nelson met in regular session on Monday, February 9, 2004 and again on February 11, 2004; the following actions were taken:

By Motion and Order, opened as a Board of Equalization for one day only.

Approved, signed and filed a request for a Retail Alcohol Beverage License by Big Fish Enterprises Inc., dba Taco Del Mar, 317 W. 6th Street, Moscow.

Approved, signed and filed a request to transfer a Retail Alcohol Beverage License by Kenneth J. Hash, dba Wagon Wheel Bar & Grille, 220 6th Street, Potlatch.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License by Kenneth J. Hash, dba Wagon Wheel Bar & Grille, 220 6th Street, Potlatch.

Approved, signed and filed an amended Retail Alcohol Beverage License by Erling Richard Johnson, dba Plantation Tavern, 2012 S. Main Street, Moscow.

Approved, signed and filed a request for a Solid Waste Exemption in behalf of Frederick Kreid, RP41N04W196919A; hardship.

By Motion and Order, signed a Professional Services Agreement between Latah County and Northwest Management Inc., for a Hazard Mitigation Plan for Latah County, addressing wildfire, floods, winter storms and landslides to meet the Federal Emergency Management Agency (FEMA) standards in the amount of \$36,000; effective February 9, 2004 through May 1, 2005. Amount has been approved through the All-Hazards Grant.

Approved, signed, and filed a request for Northwest Management Inc., to access GIS data as applicable to fulfill the requirements for a Hazard Mitigation Plan. Northwest Management Inc. must sign a Latah County Licensing Agreement.

Approved, signed and filed a request to hire Stephen F. Price, System Administrator, Information Services, Department 05E, Line 04; effective March 1, 2004.

Approved, signed and filed a request for a tax cancellation in behalf of Stejen Enterprises, PPS272A; business is gone, there are no assets to seize.

Approved, signed and filed a request for a tax cancellation in behalf of Ben Hull, MH17CT00014AA; trailer is gone, there are no assets to seize.

Approved, signed and filed a request for a tax cancellation in behalf of Kay Walter, MH27CT00006AA; trailer is gone, there are no assets to seize.

Approved, signed and filed a request to surplus equipment, Information Services.

Approved, signed and filed a request to surplus equipment, Disaster Services.

Filed the Public Defender Hours for the month of January, as submitted by Gregory C. Dickison.

Approved, signed and filed a request for a tax cancellation in behalf of Chris Nebelsieck, MH13CT0000K; hardship.

Approved, signed and filed a request for a tax cancellation in behalf of Iris Gillette, MH24CT00307A; hardship.

Approved, signed and filed a request for a tax cancellation in behalf of Total Facility Services, SPT194; value was erroneously created for 2003 instead of 2004.

Approved, signed and filed a request for Tuition Aid to North Idaho College by Meghan Wardwell.

Filed a Dam and Reservoir Certificate of Approval from the Idaho Department of Water Resources for Moose Creek.

Filed the executed County Extension Budget and Extension Agreement for FY 2003-2004 between Latah County and the University of Idaho College of Agriculture.

By Motion and Order, having held a public hearing as provided by law, approved and signed the written Real Estate Donation agreement between the City of Troy and Latah County to convey real property – portion of the Latah Trail – located within the city limits of Troy to the City of Troy; effective upon execution of the agreement.

By Motion and Order, Having held a public hearing as provided by law, shall adjust the 2003-2004 budget as follows:

1. increase the Current Expense – Elections Budget line 01-15-0684-0000, Contracts - Elections in the amount of \$346.00 from \$15,000.00 to \$15,346.00 – revenue City of Kendrick and City of Juliaetta reimbursements for joint election held on November 6, 2003 for proposed J-K Fire District; and
2. a. increase the Current Expense – General Fund 01-18 Budget line 01-18-0416-0000, Workman’s Compensation Insurance in the amount of \$877.00 from \$15,000.00 to \$15,877.00 – revenue Idaho State Insurance Fund; and
b. increase the Justice – General Fund 08-18 Budget line 08-18-0416-0000 , Workman’s Compensation Insurance in the amount of \$2,234.00 from \$45,000.00 to \$47,234.00 – revenue Idaho State Insurance Fund; and
3. increase the Fair Building Grounds Budget line 09-00-0808-0000, Capital – Buildings in the amount of \$85,699.00 from \$35,000.00 to \$120,699.00 - revenue carryover funds from fiscal year 2002-2003; and
4. increase the Youth Services State Cigarette Tax 50-00 Budget lines in the following amounts:

<u>“B” Budget line</u>	<u>Current</u>	<u>Increase</u>	<u>Total</u>
0439-0000, Travel	\$ 2,000	\$ 1,000	\$ 3,000
0440-0000, Supplies - Office	\$ 500	\$ 200	\$ 700
0464-0000, Telephone	\$ 600	\$ 400	\$ 1,000
0475-0000, Vehicles Repairs	\$ 1,500	\$ 500	\$ 2,000
0523-0000, Project Expense	\$ - 0 -	\$15,400	\$15,400
0569-0000, Education	\$ 1,500	\$ 500	\$ 2,000
0688-0010, Inpatient Care	\$ - 0 -	\$30,000	\$30,000
0714-0000, Drug Testing	\$ 2,500	\$ 1,500	\$ 4,000

0716-0002, Electronic Monitoring Devices	\$ 2,500	\$ 500	\$ 3,000
<u>"C" Budget line</u>	<u>Current</u>	<u>Increase</u>	<u>Total</u>
0801-0000, Capital Vehicles	\$ - 0 -	\$20,000	\$20,000

for a total of \$70,000.00 – revenue carryover funds for fiscal year 2002-2003; and

5. a. to establish the Community Emergency Response Team (CERT) Fund 225-00 Budget in the amount of \$2,954.00 – revenue Idaho Bureau of Disaster Services; and
 - b. to establish the Community Emergency Response Team (CERT) Cash Fund 225-00 in the amount of \$2,954.00 – revenue Idaho Bureau of Disaster Services; and
6. a. to establish the State Criminal Alien Assistance Program (SCAAP) Fund 226-00 Budget line 226-00-0684-0000, Contracts in the amount of \$816.00 – revenue Justice Benefits, Inc.
 - b. to establish the State Criminal Alien Assistance Program (SCAAP) Cash Fund in the amount of \$816.00 – revenue Justice Benefits, Inc.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(a)&(b), convened in executive session at 3:58 p.m. on February 9, 2003, to discuss personnel matters. Adjourned at 4:17 p.m.

Meeting as a Board of Equalization, tabled a request for a Property Tax Exemption request by Tim Hillebrand, PPS284 for lack of information. Request has been rescheduled to March 1, 2004. Tape on file.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(a)&(b), convened in executive session at 4:40 p.m. on February 9, 2003, to discuss personnel matters. Adjourned at 5:03 p.m.

By Motion and Order, closed as a Board of Equalization for February 9, 2004.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(d), convened in executive session at 9:06 a.m. on February 11, 2003, to discuss records exempt from public inspection; Indigent. Adjourned at 9:10 a.m. One case approved, zero cases denied.

Approved, signed and filed a request for tax cancellation by David and Laura Coley. MH41N03W032503; warrant of destraint charges still owed and due.

Approved, signed and filed the Commissioners' Proceedings for the weeks of January 26, 2004 and February 2, 2004.

By Motion and Order, approved the renewal of a second dwelling permit for Walter and Jean Wiegand, RP42N05W135235A; expires February 28, 2005.

By Motion and Order, authorized District Court Clerk, Susan R. Petersen to retain services of Express Personnel Services to fill a position in the District Court Office on a temporary basis for a position that will be vacant for 6-8 weeks, due to a person using the Family Medical Leave Act. Funds available in the District Court Budget; effective February 11, 2004.

Approved, signed and adopted recommendations 1-6 of the Courthouse Security

Committee's memo dated January 27, 2004; policy to be incorporated into the Personnel Handbook when appropriate.

By Motion and Order, (having opened the Lisher Conditional Use Permit #653 Public Hearing on Wednesday, February 11, 2004), approved the continuation of CUP #653 Public Hearing on Wednesday, February 18, 2004 at 6:30 p.m. in Room 2B of the Latah County Courthouse.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Rachel E. Rausch
Deputy Clerk of the Board of Latah County Commissioners