

COMMISSIONERS' PROCEEDINGS
Week of March 8, 2004

Commissioners Paul J. Kimmell, Tom S. Stroschein, and John A. Nelson met in regular session on Monday, March 8, 2004, on Wednesday, March 10, 2004, and again on Thursday, March 11, 2004; the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(a)&(b), convened in executive session at 9:05 a.m. on March 8, 2004, to discuss personnel matters. Adjourned at 9:13 a.m.

Approved, signed and filed the Commissioners' Proceedings for the week of March 1, 2004.

Approved and signed Resolution 04-04, transferring forfeited personal property from Latah County to the City of Moscow Police Department's Drug Enforcement Fund, pursuant to Idaho Code 31-808(9).

Filed the Clerk/Auditor/Recorder Fee Reports for the months of December, 2003, January and February, 2004.

By Motion and Order, approved the re-appointment of Margaret Littlejohn to the Phillips Farm Advisory Committee for another term; effective through December 31, 2006.

Filed a memo from the GIS Committee with GIS data fee schedule recommendations.

By Motion and Order, approved the Chair's signature on Modification #3 to the Cooperative Law Enforcement Agreement between Latah County Sheriff's Office and the USDA Forest Service Clearwater National Forest, incorporating Exhibit A – Financial and Operating Plan for FY 2004 into the agreement; effective for period ending September 30, 2004.

Filed a letter from the Latah Trail Foundation, outlining fundraising concept.

Approved, signed and filed a request for a tax cancellation in behalf of Ram Machine LLC, PPR083; equipment already being taxed.

Approved, signed and filed a request for a tax cancellation in behalf of Arthur Marshall, MH40N05W037254A; manufactured home was destroyed.

Approved, signed and filed a request for a 1-year increment increase for Trent Oki, Probation Officer, Department 05A, Line 05; effective March 1, 2004.

Approved, signed and filed a request to transfer Lucas S. Wheeler from Part-time Irregular Tracker to Full-time Resource Officer, Youth Services, Department 08B, Line 07, effective March 1, 2004.

Approved, signed and filed a request for a 6-month increment increase for Donna F.

Humble, Deputy Treasurer, Department 03, Line 04; effective March 1, 2004.

Filed the Public Defender Hours for the month of February, 2004, as submitted by Gregory C. Dickison.

Filed the Conflict Public Defender Hours for the month of February, 2004, as submitted by D. Ray Barker.

Filed the Court Assistance Office Report for the month of February, 2004, as submitted by Frances Thompson.

Filed the executed Memorandum of Agreement between Latah County and the Idaho Department of Juvenile Corrections, to support Functional Family Therapy; effective December 15, 2003 through September 30, 2004.

Approved, signed and filed a request to authorize courthouse keys to be issued to Steve Price, Information Services Systems Administrator.

By Motion and Order, approved the continuation of the Latah County GIS Committee to assist in planning and implementation of the County GIS program.

Filed a Notice by Avista Utilities of Application/Notice of Intervention Deadline/Notice of Pre-Hearing Conference before the Idaho Public Utilities Commission to increase rates for electric and natural gas. Filed a Notice by Avista Utilities of Application/Notice of Intervention Deadline/Notice of Pre-Hearing Conference before the Idaho Public Utilities Commission to increase rates for electric and natural gas.

Approved, signed and filed a request for Tuition Aid to North Idaho College by Nichole Parker.

Approved, signed and filed a personnel change request form for Fran Maki, Fairgrounds Manager, placing step and grade on salary scale as a DH3, $\frac{3}{4}$ time, effective March 1, 2004.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(a)&(b), convened in executive session at 10:06 a.m. on March 8, 2004, to discuss personnel matters. Adjourned at 11:20 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(a)&(b), convened in executive session at 11:49 a.m. on March 8, 2004, to discuss personnel matters. Adjourned at 11:55 a.m.

Having held a public hearing as provided by law, adjusted the 2003-2004 budget as follows:

1. increased the Current Expense – Commissioners Fund 01-05 Budget line 01-05-0523-0025, Rural Project Expense in the amount of \$100.00 from \$5,000.00 to \$5,100.00 – revenue reimbursement from Board of County Commissioners' Conference; and
2.
 - a. transferred cash in the amount of \$8,133.67 from Disaster Service Support Fund 55-00 to Current Expense Fund 01-00 for fiscal year 2003-2004; and
 - b. established the Current Expense – Disaster Service Fund 01-11 Budget line 01-11-0806- 0000, Capital - Equipment in the amount of \$500.00 – revenue Disaster Services Support; and

- c. increased the Current Expense – Disaster Service Fund 01-11 Budget line 01-11-0727- 0000, Disaster Emergency Expense in the amount of \$7,634.00 from \$525.00 to \$8,159.00 - revenue Disaster Services Support; and
- 3.
 - a. increased the Current Expense – Disaster Service Fund 01-11 Budget line 01-11-0727- 0000, Disaster Emergency Expense in the amount of \$259.00 from \$8,159.00 to \$8,418.00 – revenue Idaho Bureau of Disaster Services; and
 - b. increased the Current Expense – Disaster Service Fund 01-11 Budget line 01-11-0439- 0000, Travel in the amount of \$600.00 from \$937.00 to \$1537.00 – revenue Idaho Bureau of Disaster Services ; and
 - c. increased the Current Expense – Disaster Service Fund 01-11 Budget line 01-11-0569- 0000, Education in the amount of \$700.00 from \$850.00 to \$1,550.00
for a total increase of \$1,559.00 – revenue Idaho Bureau of Disaster Services; and
- 4. established District Court Fund 06-00 Budget line 06-00-0489-0000, Professional Services Contract in the amount of \$6,768.00 – revenue District Court Fund; and
- 5. increased the Fair Building Grounds Budget line 09-00-0808-0000, Capital – Buildings in the amount of \$900.00 from \$120,699.00 to \$121,599.00 - revenue Regional Public Transportation, Inc.; and
- 6.
 - a. transferred cash in the amount of \$68.50 from the Noxious Weed Support Fund 47-00 to Noxious Weed Fund 27-00 for fiscal year 2003-2004; and
 - b. established the Noxious Weed Fund 27-00 Budget line 27-00-0522-0000, Support in the amount of \$69.00 – revenue Noxious Weed Support; and
- 7. established Wireless Emergency 911 Fund 34-00 Budget line 34-00-0545-0000, Refunds - Reimbursement in the amount of \$5,273.00 – revenue Wireless Emergency 911.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

By Motion and Order, adopted the revised March 2004 Computer Use Policy for Latah County to be effective March 31, 2004.

Approved, signed and filed a request for the renewal of a Retail Alcohol Beverage License by Branegan’s Inc., dba Branegan’s Pizza, 1330 W. Pullman Road, Moscow.

Approved and passed Resolution 2004-05, publicly supporting the mission and objectives of the Sojourner’s Alliance Homeless Shelter and to allow this declaration of public support be used the Sojourner’s Alliance Homeless Shelter to satisfy an application requirement for federal funding and to support housing for low-income homeless persons in the County of Latah; authorizing the Board of County Commissioners to make such declaration for and on behalf of the County of Latah and its Elected Officials.

Filed the executed copy of the Professional Services Agreement between Latah County, and Ruen-Yeager & Associates for work associated with Phase II of the Latah Trail

By Motion and Order, pursuant to a contract with Public Communications Services, Latah County elects to not renew its agreement and issue written notice of non-

renewal/termination for inmate phones.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(d), convened in executive session at 11:26 a.m. on March 10, 2004, to discuss records exempt from public inspection; Indigent. Adjourned at 11:41a.m. Two cases approved, zero cases denied.

By Motion and Order, pursuant to Idaho Code 67-2345, (1)(c), convened in executive session at 11:45 a.m. on March 10, 2004, to discuss acquisition of an interest in real property. Adjourned at 11:53 a.m.

The Commissioners held a special meeting, the continuation of the Lisher Conditional Use Permit #653, on Thursday evening, March 11, 2004 at 7:00 p.m. Deliberations set for Wednesday, March 24, 2004 at 4:59 p.m. Minutes and tape on file.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Rachel E. Rausch
Deputy Clerk of the Board of Latah County Commissioners