

COMMISSIONERS' PROCEEDINGS
Week of September 13, 2004

Commissioners Paul J. Kimmell, Tom S. Stroschein, and John A. "Jack" Nelson met in regular session on Monday, September 13, 2004 and again on Wednesday, September 15, 2004, the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the Week of September 6, 2004.

By Motion and Order pursuant to § 11.06 of the Latah County Zoning Ordinance, approved this second dwelling renewal request for John A. Nelson for the residence located at 1041 Camps Canyon Road, Troy, parcel #RP39N03W160109A. This renewal shall be for one year and expire on September 17, 2005.

Approved, signed and filed request for a 3 yr. increment increase for Cindy Steuben, Cartographer/GIS; Assessor, Revaluation; Department 02A, Line 16, effective August 1, 2004.

Approved, signed and filed request for a 1 yr. increment increase for Ryan Weaver, Patrol Deputy; Sheriff, Operations; Department 04B, Line 08, effective October 1, 2004.

Approved, signed and filed request for a 2 yr. increment increase for Tobin Fisher, Detention Deputy; Sheriff, Detention; Department 04E, Line 13, effective October 1, 2004.

Approved, signed and filed request for a 1 yr. increment increase for Arthur Fork, Patrol Deputy; Sheriff, Operations; Department 04B, Line 16, effective October 1, 2004.

Approved, signed and filed request to hire Andy L. Krause, Associate Planner; Planning and Building; Department 11, Line 02, effective September 10, 2004.

Approved, signed and filed request to hire Christopher Nicholson, Project/GIS Specialist; Planning and Building; Department 11, Line 13, effective September 7, 2004.

Approved, signed and filed request to change position description/title of Barbara J. Kimble, part-time irregular, from Case Manager/Administrative Assistant to Legal Assistant; Prosecuting Attorney; Department 07, Line 14, effective October 1, 2004.

Approved, signed and filed request to transfer Scott Luther, Patrol Deputy; Sheriff, Operations; Department 04B, Line 19, to Patrol Deputy; Sheriff, Community Policing; Department 04G, Line 01, effective August 1, 2004.

Approved, signed and filed request to transfer Damon Carpenter, Patrol Deputy; Sheriff, Community Policing; Department 04G, Line 01, to Patrol Deputy; Sheriff, Operations; Department 04B, Line 19 effective August 1, 2004.

Signed and filed resignation for Kathy Gaia, Communications Specialist; Sheriff, Communications; Department 04D, Line 05, effective September 21, 2004.

By Motion and Order approved closure of the courthouse on Friday, November 26, 2004 for all Latah County employees. Subject to Sheriff's Office and District Court scheduling requirements. All employees will be paid for said holiday/time off. Direct Clerk to administer necessary payroll information.

Approved, signed and filed request for Taxpayer's Adjustment, Cal and Roxanne Hodges, Parcel Number MH01700007001B, casualty loss due to snow damage.

Signed and filed executed copy of the Joint Powers Agreement for the 2004 Citizens Corps Program Grant from Idaho County.

Approved, signed and filed request to transfer surplus chair from Prosecutor's Office to Court Assistance Office for use in Room 111.

Signed and filed letter from Latah Sanitation, Inc.; annual modification to fees, Solid Waste Collection Agreement. The modification indicated by the change in the CPI for the period March 2003 to March 2004 amounts to an increase of 1.22%. This increase will be effective January 1, 2005.

Signed and filed letter from Latah Sanitation, Inc.; annual modification to fees, Bulky Waste Collection Agreement. The modification indicated by the change in the CPI for the period March 2003 to March 2004 amounts to an increase of 1.22%. This increase will be effective January 1, 2005.

Signed and filed Idaho State Board of Tax Appeals, listing of appeals for 2004.

Signed and filed Court Assistance Office Report for August 2004.

By Motion and Order approved the Boards signature on a Community Collaboration Contract with the Governor's Generation of the Child initiative in the amount of \$4,985. The First Steps Program at Gritman Medical Center will serve as grant administrator. Contract subject to final legal review by Latah County Prosecutor.

Approved, signed and filed Resolution 2004-24, a resolution to decrease the Current Expense – Clerk Auditor Recorder "A" Budget line 01-01-0407-0000, Salary – Extra Help in the amount of \$1,000; and establish Current Expense – Clerk Auditor Recorder "B" Budget Line 01-01-0489-0000, Professional Services – Contracts in the amount of \$1,000.

By Motion and Order renew Blue Cross of Idaho Medical insurance with Statewide County Program PPO, as insurance for Latah County Courthouse eligible Employees, Contract No. 10020460; twenty-five percent (25%) of dependent costs of participating members will be paid by the County; this shall include Vision Three; current rates will be increased by fourteen and 9 tenths percent (14.9%); effective October 1, 2004 through September 30, 2005.

By Motion and Order approve Cobra Contract Administration through Blue Cross of Idaho, Statewide County Program, at a rate of one dollar (\$1.00) per eligible employee per month; effective October 1, 2004 through September 30, 2005.

By Motion and Order renew Standard Dental as insurance for Latah County Courthouse Employees, contract No. 517426 effective October 1, 2004 through September 30, 2005.

By Motion and Order authorize the renewal of Standard Life/AD&D (Accidental Death and Dismemberment) and Short Term Disability Insurance Policy Numbers 622817A and 622817B respectively for Latah County Employees; rates will remain the same, effective October 1, 2004 through September 30, 2005.

By Motion and Order approved a flat fringe benefit for the fiscal year October 1, 2004 through September 30, 2005 as per the following rate schedule: Part Time Regular Employees (1/2 time) - \$50.00 per month; Part Time Regular Employees (3.4 time) - \$75.00 per month; Full Time Regular Employees - \$100.00 per month.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:10 a.m. on September 13, 2004, to discuss personnel. Adjourned at 10:15 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (f), convened in executive session at 10:35 a.m. on September 13, 2004, to discuss litigation. Adjourned at 10:43 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:07 a.m. on September 15, 2004, to discuss records that are exempt from public inspection, Indigent. Adjourned at 10:02 a.m.; five cases were approved and one case denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (f), convened in executive session at 10:20 a.m. on September 15, 2004, to discuss litigation. Adjourned at 11:46 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:32 p.m. on September 15, 2004, to discuss personnel. Adjourned at 1:44 p.m.

By Motion and Order, having advertised for Requests for Proposals for services of a Certified Public Accountant to complete an independent audit of the financial records of Latah County for the annual fiscal year ending September 30, 2004 and having received and reviewed the submitted proposals, shall proceed to contract with Hayden, Ross and Co. for those services. Dated this 15th day of September, 2004. We direct Clerk to schedule a time to negotiate fees and other contract concerns.

Signed and filed the Public Defender Hours for the month of August, 2004 as submitted by Charles E. Kovis.

By Motion and Order Approved an application for 2005 Western States Wildland Urban Interface Grant in the amount of \$355,000. Latah County's match is \$6,000. Grant administration is through Latah County Disaster Services.

Approved, signed and filed a request for Tuition Aid to College of Southern Idaho on behalf of Ann Kenyon.

Signed and filed resignation for Karl Otterstrom, Associate Planner, Planning and

Building, Department 11, Line 02, effective September 10, 2004.

By Motion and Order approved the L-1 Certificate of County Levies for the Taxing Districts, as submitted, for Latah County as prepared by Auditor Susan R. Petersen; said certificate to be submitted to the State Tax Commission for certification pursuant to Idaho Code 63-803(3).

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (f), convened in executive session at 10:45 a.m. on September 17, 2004, to discuss litigation. Adjourned at 11:20 a.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners