

**COMMISSIONERS' PROCEEDINGS**  
**Week of November 22, 2004**

Commissioners Paul J. Kimmell, Tom S. Stroschein and John A. "Jack" Nelson met in regular session on Monday, November 22, 2004 and again on Wednesday, November 24, 2004 the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the Week of November 8, 2004.

Approved, signed and filed the Commissioners' Proceedings for the Week of November 15, 2004.

Signed and filed resignation for Jeremy Wooten, part-time Irregular, Deputy Clerk, Elections; Elections; Department 01C, Line 03, effective November 16, 2004.

Approved, signed and filed a one year increment increase for Melissa Buechler, Juvenile Probation Officer, Youth Services, Department 08A, Line 04, effective November 1, 2004.

Approved, signed and filed an extension of personal property taxes by Michael and Renee McKinney, MHP1520040003BA, will pay by February 28, 2005.

Approved, signed and filed an extension of personal property taxes by Brenda Fiamengo, MH24CT00317A, will pay on or before April 14, 2005.

Approved Taxpayer's Adjustment, Moscow Jewelers – Leonard Lokteff – Parcel Number PPM073, cancellation due to business closure and owner is gone.

Approved Taxpayer's Adjustment, Ace Truck and Tractor – Tom Upshaw, Parcel Number PPA128A, cancellation due to business closure and owner is gone.

Approved Taxpayer's Adjustment, N. Scott Hovey, Parcel Number M00000056935, cancellation due to duplication of parcels, property already assessed under M00000056930 and M00000056995.

Approved, signed and filed an extension of personal property taxes by Celecia Thomas, Parcel Number MH23CT00026A, will pay by April 15, 2005.

Approved, signed and filed a request for tuition aid to North Idaho College by Janelle Heitmann.

Approved, signed and filed a request for tuition aid to North Idaho College by Kathryn White.

Signed and filed Notice from Idaho Public Utilities Commission, Stipulation and Agreement, Joint Motion for Acceptance of Settlement, Modified Procedure, and Comment/Protest Deadline Pacificorp dba Utah Power & Light Company.

Signed and filed File Fire Alarm Inspection Report for County Courthouse by SimplexGrinnell.

Signed and filed Claim against the County, Fairgrounds, by Cindy Bechinski.

Signed and filed Utility Tax Adjustments for 2004, as presented by County Treasurer.

Signed and filed Notice of Claim from Verizon against the County, County roads, forwarded on to ICRMP.

Signed and filed letter from City of Moscow – Solid Waste Rates and Policy Changes, from City of Moscow, effective October 1, 2004.

Motion and order to convene into executive session to discuss personnel at 10:10 a.m. Adjourned at 11:00 a.m.

Motion and order to convene into executive session to discuss personnel at 11:07 a.m. Adjourned at 11:45 a.m.

Motion and order to convene into executive session to discuss records exempt from public inspection and litigation, at 11:44 a.m. Adjourned at 11:58 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c)&(d), convened in executive session at 2:07 p.m. on November 22, 2004, to discuss acquisition of an interest in real property and records exempt from public inspection. Adjourned at 2:48 p.m.

By Motion and Order, approved the Board's signature on a Letter of Promulgation, Latah County Courthouse Employee Emergency Plan dated February 2004 authorizing the official plan for Latah County Courthouse employees. Upon final approval and distribution this Plan will become an appendix to the Latah County Personnel Policy Handbook.

By Motion and Order, approved the Brusven Short Plat, application SP-671, and direct staff to prepare findings and conclusions of law based upon the record.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:06 a.m. on November 24, 2004, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:32 a.m.; four cases were approved and no cases were denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (f), convened in executive session at 10:02 a.m. on November 24, 2004, to discuss litigation. Adjourned at 10:24 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:33 a.m. on November 24, 2004, to discuss personnel. Adjourned at 11:55 a.m.

Approved a request by Friends of the Clearwater for 1 surplus computer to be used by staff. Information Technology Services will distribute them.

Approved a request by City of Potlatch for one (1) 19" and one (1) 17" surplus monitor to be used in the City Clerks office. Information Technology Services will distribute them.

Approved, signed and filed ECHO User Access Authorization and Certification forms to update Transit 5309 Funds payment procedures.

Signed and filed Amended Concept Report for Latah Trail Stage II STP 2900(108), Key No. 8908.

Signed and filed Combined Phase II, III and V Materials Report Latah Trail, Phase II Pedestrian/Bike Path ITD Project No. STP 2900(108), Key No. 8908.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Rickert  
Deputy Clerk for the Board of Latah County Commissioners