

**COMMISSIONERS' PROCEEDINGS**  
**Week of June 12, 2006**

Commissioners John A. "Jack" Nelson and Tom S. Stroschein met in regular session on Monday, June 12, 2006 and Commissioners John A. "Jack" Nelson, Tom S. Stroschein and Paul J. Kimmell again on Wednesday, June 14, 2006 the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the Week of June 5, 2006.

By Motion and Order, approved and signed a Professional Services Agreement between Latah County and Geo-Tech Explorations, Inc. to perform work associated with Geotech Drilling Phase II of the Hydrogeologic Characterization Project in an amount not to exceed \$79,000. This contract will be in effect from June 19, 2006 through August 19, 2006.

By Motion and Order, approved and signed a Non-exclusive License Agreement between Latah County and the Board of Regents of the University of Idaho for the Hydrogeologic Characterization Project Phase 2.

By Motion and Order, approved and signed an Alarm System Sales & Monitoring Agreement between Latah County (Department of Licensing) and Fisher Systems, Inc. Cost of monitoring shall not exceed \$28.50 per month.

Approved, signed and filed request to add a new line to the table of organization under Department 07 - Prosecuting Attorney for the position Clerical Assistant, Part-time Irregular.

Approved, signed and filed a request to hire Janet Marie Kleffner, Part-time Irregular, Clerical Assistant, Prosecuting Attorney, Department 07, Line 15, effective June 12, 2006.

Signed and filed the resignation of Jeffery Berend, Part-time Irregular, Park Maintenance Worker; BOCC, Parks and Recreation; Department 05G, Line 03, effective May 15, 2006.

Signed and filed the resignation of Holly Nelson from the Latah County Fair Board.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Mary Sullins.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Emil McCarthy.

Signed and filed Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeal of Rosemary Huskey and Saundra Lund from the decision of the Board of Equalization of Latah County for tax year 2005, parcel number

RPM0001005004BA, commonly known as Nuart Theatre owned by Community Christian Ministries, Board of Equalization decision is affirmed.

Signed and filed Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeals of Rosemary Huskey and Saundra Lund from the decision of the Board of Equalization of Latah County for tax year 2005, parcel numbers RPM00400010020A, RPM0040001004CA, RPM0040001004BA, Faith Ministries dba Logos School, Board of Equalization decision affirmed.

Signed and filed Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeal of Board of Trustees of the New St. Andrews College Trust from the decision of the Board of Equalization of Latah County for tax year 2005, parcel number RPM06800040080A, Board of Equalization decision reversed.

Signed and filed Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeal of Rosemary Huskey and Saundra Lund from the decision of the Board of Equalization of Latah County for tax year 2005, parcel number RPM0680004007AA, New St. Andrews College Trust, Board of Equalization decision affirmed.

Signed and filed Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeal of Christ Church from the decision of the Board of Equalization of Latah County for tax year 2005, parcel number RPM0001006001AA, known as Anselm House, Board of Equalization decision reversed.

Signed and filed Public Defender hours for May 2006 as submitted by Charles E. Kovis.

By Motion and Order, approved the Chair's signature on a Real Estate Lease Agreement between Latah County and Bennett Lumber Products, Inc. for the non-exclusive purpose of maintaining and operating a radio transmitter-receiving station. Annual rent of \$2,400 per year to be paid on or before November 15 of each year. Said lease is effective through September 30, 2011.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c), (d) & (f) convened in executive session at 10:13 a.m. on June 12, 2006, to discuss acquisition of an interest in real property, records exempt from public inspection and litigation. Adjourned at 10:50 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 11:05 a.m. on June 12, 2006, to discuss records that are exempt from public inspection, Indigent Appeal case number 3016. Adjourned at 12:05 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 1:22 p.m. on June 12, 2006, to discuss records that are exempt from public inspection, Indigent. Adjourned at 1:35 p.m.; three cases were approved and one case was denied.

Approved and signed Monthly Claims Approval Report

Budget Presentation on behalf of Latah County Youth Services – Brian Dulin; no action taken at this time.

Budget Presentation on behalf of Latah County Planning and Building – Michelle Fuson; no action taken at this time.

Budget Presentation on behalf of Idaho Volunteer Lawyer Program – Nancy Luebbert ; no action taken at this time.

Budget Presentation on behalf of Latah County Assessor – Patrick Vaughan; no action taken at this time.

Budget Presentation on behalf of Latah County Social Services Department – Susan Petersen and Vicky MacArthur; no action taken at this time.

Budget Presentation on behalf of Latah County Historical Society – Dan Crandall and Jeff Mix; no action taken at this time.

Commissioners Nelson and Stroschein, as well as Clerk Susan Petersen, attended the Whitman – Latah County Commissioners Breakfast Meeting at 8:00 a.m. at the Old European Restaurant, Pullman, Washington. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:05 a.m. on June 14, 2006, to discuss records that are exempt from public inspection. Adjourned at 9:50 a.m.

Budget Presentation on behalf of Latah County Parks and Recreation – Andy Grant; no action taken at this time.

Approved, signed and filed Wells Fargo Membership Banking information; direct Auditor to proceed with Wells Fargo on this benefit.

Approved, signed and filed a request for Computer Surplus equipment by Festival Dance and Performing Arts Association.

Signed and filed Public Defender hours for April 2006 as submitted by Sunil Ramalingam.

Signed and filed Public Defender hours for May 2006 as submitted by Sunil Ramalingam.

Signed and filed notices of water rights applications as published by Karl Dreher, Director of Idaho Department of Water Resources; direct Planning and Building to help craft letters of protest and authorize Auditor to remit filing fees with protests.

Approved, signed and filed the transfer of Michael Scoville, Ad Valorem Appraiser; Assessor, Revaluation; Department 02A, Line 13 to Certified Appraiser; Assess, Revaluation; Department 02A, Line 07, effective June 1, 2006.

Signed and filed the resignation of Lucas Wheeler, Juvenile Probation Officer, Youth Services, Department 08A, Line 05, effective June 21, 2006.

Approved, signed and filed the transfer Gabe Baker, Resource Officer, Youth Services, Department 08A, Line 07 to Juvenile Probation Officer, Youth Services, Department 08A, Line 05, effective June 19, 2006.

Approved, signed and filed request to hire Chad Arlint, Resource Officer, Youth Services, Department 08A, Line 07, effective June 19, 2006.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2005-2006 Budget as follows:

1. **increase Justice – Sheriff Budget 08-45** **\$16,300**  
 establish Justice – Sheriff Budget line 08-45-0815-0040, Capital – Joint Facilities in the amount of \$16,300 – revenue Justice Fund Balance; and
2. **increase Historical Museum Budget 12-00** **\$1,600**  
 increase Historical Museum Budget line 12-00-0406-0000, Salary – Part time in the amount of \$1,600 from \$30,456 to \$32,056 – revenue Current Expense Fund Balance; and
3. **establish 2005 Citizen Corps Council Grant Fund 245-00** **\$5,144**

a. establish 2005 Citizen Corps Council Grant 245-00 Budget lines in the following amounts:

“A” Budget

245-00-0404-0000	Salary – Coordinator	\$109.00
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“D” Budget

245-00-0410-0000	Retirement	\$11.00
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245-00-0411-0000	Social Security	\$9.00
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“B” Budget

245-00-0523-0079	Project Expense Latah County	\$889.00
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245-00-0523-0080	Project Expense Lewis County	\$889.00
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245-00-0523-0081	Project Expense Nez Perce County	\$889.00
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245-00-0523-0082	Project Expense Clearwater County	\$889.00
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245-00-0523-0083	Project Expense Idaho County	\$889.00
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245-00-0569-0000	Education	\$570.00
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for a total of \$5,144 – revenue Idaho Bureau of Disaster Services; and

b. establish 2005 Citizen Corps Council Grant 245-00 Cash Fund in the amount of \$5,144 – revenue Idaho Bureau of Disaster Services

4. **establish 2005 State Homeland Security Fund 246-00** **\$23,820**

a. establish 2005 State Homeland Security 246-00 Budget lines in the following amounts:

“A” Budget

246-00-0404-0011	Salary – Coordinator LETPP	\$1,536.00
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246-00-0404-0012	Salary – Coordinator Equipment Grant	\$3,468.00
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“D” Budget

246-00-0410-0000	Retirement	\$520.00
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246-00-0411-0000	Social Security	\$382.00
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“B” Budget

246-00-0523-0036	Project – Planning	\$2,914.00
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246-00-0684-0002	Contracts – Consultant	\$15,000.00
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for a total of \$23,820 – revenue Idaho Bureau of Disaster Services; and

b. establish 2005 State Homeland Security 246-00 Cash Fund in the amount of \$23,820 – revenue Idaho Bureau of Disaster Services.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorized and directs the County Auditor to make the necessary adjustments.

Approved, signed and filed a request for GIS Fee Waiver by City of Troy; direct GIS Committee to forward licensing agreement with City of Troy.

Approved, signed and filed a request for GIS Fee Waiver by Cliff Todd; direct GIS Committee to provide licensing agreement to applicant and proceed with request.

Approved, signed and filed a request for GIS Fee Waiver by Latah Soil and Water Conservation District; direct GIS Committee to proceed with licensing agreement with applicant.

Approved, signed and filed a request for GIS Fee Waiver by Palouse Basin Aquifer Committee; direct GIS Committee to proceed with licensing agreement with applicant.

Approved, signed and filed a request for GIS Fee Waiver by Idaho Department of Fish and Game; direct GIS Committee to provide contract/licensing agreement to applicant.

Budget Presentation on behalf of Latah County Information Technology Services – Mike Kinner; no action taken at this time.

Budget Presentation on behalf of Latah County Prosecuting Attorney – Bill Thompson; no action taken at this time.

Budget Presentation on behalf of Latah County Solid Waste Department – Amanda Bashaw; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:11 a.m. on June 15, 2006, to discuss records that are exempt from public inspection, Indigent Appeal #3037. Adjourned at 10:11 a.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Rickert  
Deputy Clerk for the Board of Latah County Commissioners