

**COMMISSIONERS' PROCEEDINGS**  
**Week of September 25, 2006**

Commissioners John A. "Jack" Nelson, Tom S. Stroschein and Paul J. Kimmell met in regular session on Monday, September 25, 2006, on Tuesday, September 26, 2006 and again on Wednesday, September 27, 2006 the following actions were taken:

Approved, signed and filed Request for Temporary Hire in Assessor's Office and Adjustment of Budget Line.

By Motion and Order,

1. renewed Blue Cross of Idaho Medical insurance with Statewide County Program, PPO, as insurance for Latah County Courthouse eligible Employees, Contract No. 10020460.
2. Current rates will be increased by nine and seventy-four tenths percent (9.74%).
3. This shall include Vision Three which shall be increased three percent (3%).
4. Twenty-five percent (25%) of dependent costs of participating members will be paid by the County.
5. Effective October 1, 2006 through September 30, 2007.

By Motion and Order,

1. renewed Standard Dental as insurance for Latah County Courthouse Employees, Contract No. 517426.
2. The rates will not increase over current rates.
3. Effective October 1, 2006 through September 30, 2007.

By Motion and Order, approved Cobra Contract Administration through Blue Cross of Idaho, Statewide County Program, at a rate of one dollar (\$1.00) per eligible employee per month; effective October 1, 2006 through September 30, 2007.

By Motion and Order,

1. authorized the renewal of Standard Life/AD&D (Accidental Death and Dismemberment) and Short Term Disability Insurance Policy Numbers 622817A and 622817B, respectively, for Latah County Employees.
2. the rates will remain the same.
3. effective October 1, 2006 through September 30, 2007.

By Motion and Order, approved a flat fringe benefit for the fiscal year October 1, 2006 through September 30, 2007 for Latah County Employees as per the following schedule:

- |  |                    |
|--|--------------------|
| a. Part-time Regular Employees (1/2 time): | \$ 75.00 per month |
| b. Part-time Regular Employees (3/4 time): | \$100.00 per month |
| c. Full-time Regular Employees:            | \$125.00           |

By Motion and Order,

1. renewed Colonial as Cancer insurance for Latah County Courthouse eligible Employees.

2. rates will be \$11.50 per employee for all new hires. Existing rates may remain the same.
3. effective October 1, 2006 through September 30, 2007.

By Motion and Order,

1. appointed Lynn Cameron of Cameron Insurance Agency/Cameron and Associates as insurance representative in the matter of Latah County employee benefits.
2. term of representation is for a period commencing October 1, 2006 and ending September 30, 2007.

Approved, signed and filed request to surplus equipment – Auditor/Recorder’s Office.

Approved, signed and filed basement alarm access codes and key fobs – Youth Services.

Signed and filed resignation of Daniel Woods, Part-time Irregular, Park Maintenance Worker; BOCC, Parks and Recreation; Department 05G, Line 02, effective September 10, 2006.

Approved, signed and filed request to hire Robert K. Searles, Part-time Irregular, Park Maintenance Worker; BOCC, Parks and Recreation; Department 05G, Line 02, effective September 14, 2006.

Approved, signed and filed a five (5) year incremental increase for Christopher Nicholson, Associate Planner, Planning and Building, Department 11, Line 02, effective September 1, 2006.

Signed and filed resignation of Janet Marie Kleffner, Part-time Irregular, Clerical Assistant, Prosecuting Attorney, Department 07, Line 15, effective September 30, 2006.

Signed and filed resignation of Terry Johnson-Huhta from the Latah County Fair Board, effective October 1, 2006.

Approved, signed and filed request for tuition aid to North Idaho College on behalf of Neal Pederson.

Approved, signed and filed request for tuition aid to North Idaho College on behalf of Katherine Allie.

By Motion and Order, approved the use of the Latah County seal by the Coeur d’Alene Tribe Lake Management and Tribal Law Enforcement Departments for use on Spill Response barrels purchased with allocated Latah County Waterways Committee funds. Further, direct Latah County ITS Department to coordinate delivery of said seal to the Coeur d’Alene Tribe representative Jason Brown, Navigable Waters Specialist.

Signed and filed letter from Moscow Mayor Nancy Chaney – September as National Alcohol Drug Addiction Recovery Month.

By Motion and Order, approved and signed Contract Amendment Number 4 to Contract 2C078400 between Latah County and Idaho Department of Health and Welfare – extending contract for foster care licensing in Region II to September 30, 2007 and adding \$67,152.00 to cover these services.

Approved, signed and filed Taxpayer’s Adjustment on behalf of L&S Construction, Inc. and Jerry Bruce, Parcel Number PPL210; cancellation in the amount of \$4,095.51 due to clerical error.

Approved, signed and filed Taxpayer's Adjustment on behalf of Cingular Wireless, Parcel Number PPC350; cancellation in the amount of \$2,614.04 due to clerical error.

Approved, signed and filed Taxpayer's Adjustment on behalf of Todd Bailey, Parcel Number PPB211; cancellation in the amount of \$68.99 due to clerical error.

Reviewed and approved Claims Report.

Approved, signed and filed request to surplus equipment – Assessor's Office.

By Motion and Order, nominated and appointed Chip Whitely as Latah County Coroner effective October 1, 2006. Direct Susan Petersen, Clerk/Auditor/Recorder to schedule swearing-in as necessary on Monday, October 2, 2006 at 9:00 a.m. at the Latah County Courthouse.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (d) & (f), convened in executive session at 10:20 a.m. on September 25, 2006, to discuss personnel, records exempt from public inspection and litigation. Adjourned at 12:04 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:05 p.m. on September 25, 2006, to discuss personnel. Adjourned at 2:03 p.m.

Signed and filed Public Entity Multi-lines Insurance Policy for FY 2006-2007 with Idaho Counties Risk Management Program (ICRMP).

By Motion and Order, determined to not conduct a public hearing, approved the application and adopted the Findings of Fact and Conclusions of Law signed by the Latah County Zoning Commission on August 16, 2006, for the request in File Number RZ721, made by Bennett Lumber Products, Inc. to rezone 21.4-acres from Agriculture/Forestry (A/F) to Industrial (I).

Approved, signed and filed a request to hire Julie Morter, Part-time Irregular, Tracker, Youth Services, Department 08B, Line 04, effective August 24, 2006.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d) & (f), convened in executive session at 3:45 a.m. on September 25, 2006, to discuss records exempt from public inspection and litigation. Adjourned at 4:15 p.m.

Held a public hearing on Monday, September 25, 2006 at 6:00 p.m. at the Moscow High School Auditorium in regards to an application for Conditional Use Permit CUP#716, Ralph Naylor Farms, LLC. Continued said hearing to Tuesday, September 26, 2006 at 6:00 p.m. at the Moscow High School Auditorium. Minutes are on file.

Continued a public hearing on Tuesday, September 26, 2006 at 6:00 p.m. at the Moscow High School Auditorium in regards to an application for Conditional Use Permit CUP#716, Ralph Naylor Farms, LLC. Deliberations and Decision on said application scheduled for Wednesday, September 27, 2006 at 6:00 p.m. in Room 2B of the Latah County Courthouse. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:10 a.m. on September 27, 2006, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:38 a.m.; five cases were approved, three cases were denied, and one case was continued.

By Motion and Order, having held a public hearing, adjusted the budget as follows:

1. **increase Current Expense – General Budget 01-18** **\$ 750**  
increase Current Expense – General Budget line 01-18-0521-0002, Historic Preservation Committee, in the amount of \$750.00 from \$1,000 to \$1,750 – revenue City of Moscow; and
2. **increase Fair Operation Budget 07-00** **\$9,000**  
increase Fair Operation Budget line 07-00-0724-0000, Entertainment, in the amount of \$9,000 from \$2,700 to \$11,700 – revenue Donations and RV Fees; and
3. **increase Justice – Prosecuting Attorney Budget 08-07** **\$ 264**  
increase Justice – Prosecuting Attorney Budget line 08-07-0439-0000, Travel, in the amount of \$264 from \$8,500 to \$8,764 – revenue Travel Reimbursement; and
4. **increase Justice – Sheriff Budget 08-45** **\$8,272**
  - a. increase Justice – Sheriff Budget line 08-45-0470-0000, Vehicles, Fuel/Gasoline, in the amount of \$7,500 from \$60,000 to \$67,500 – revenue Donation; and
  - b. increase Justice – Sheriff Budget line 08-45-0525-0003, Firearms Program, in the amount of \$600 from \$5,400 to \$6,000 – revenue City of Liberty Lake; and
  - c. increase Justice – Sheriff Budget line 08-45-0533-0000, Investigation, in the amount of \$22.00 from \$7,000 to \$7,022 – revenue City of Troy; and
  - d. increase Justice – Sheriff Budget line 08-45-0569-0000, Education, in the amount of \$150 from \$22,000 to \$22,150 – revenue Reimbursementfor a total of \$8,272; and
5. **increase Parks and Recreation Budget 18-47** **\$ 200**  
Increase Parks and Recreation Budget line 18-47-0818-0001, Capital – Park Improvement, in the amount of \$200 from \$27,120 to \$27,320 – revenue Reimbursement for Dust Abatement; and
6. **increase Emergency 911 Budget 33-00** **\$ 270**  
Increase Emergency 911 Budget line 33-00-0569-0000, Education, in the amount of \$270 from \$6,500 to \$6,770 – revenue State of Idaho; and
7. **increase 2004 State Homeland Security Budget 236-00** **\$1,176**  
establish 2004 State Homeland Security Budget line 236-00-0569-0038, LETPP M and A in the amount of \$1,176 – revenue Idaho Bureau of Disaster Services.

Signed and filed Invoice for FY2006 CLG Grant.

By Motion and Order, approved and signed the annual Historic Preservation Grant Certified Local Government (CLG) FY07 through the Idaho State Historical Society in the amount of \$5550. Latah County Historic Preservation Commissioner to administer said grant.

Commissioners Nelson, Stroschein and Kimmell along with Clerk Susan R. Petersen, attended the Moscow Urban Renewal Agency Meeting on Wednesday, September 27, 2006 at 11:30 a.m. at Moscow City Council Chambers. Minutes will be filed once received from City of Moscow.

By Motion and Order, having held a duly noticed invitation for bids on a mini/mid size bus and pursuant to IC 67-2806. Further, having received one qualified bid from James

Toyota, take said bid under advisement and direct staff/Auditor to review said bid.

Reviewed and approved Computer Surplus Requests. Awarded four (4) computers to Potlatch School District and three (3) computers and peripherals to Atlas Boys' School of Moscow. Information Technology Services to distribute said equipment.

Approved, signed and filed request to purchase server using GIS funds.

Signed and filed request by Capital Crimes Defense Program for At-Large Position nominations. Nominated Commissioner Jack Nelson to continue in said position. Commissioner Nelson abstained.

Approved, signed and filed Resolution 2006-26 reserving county funds for fiscal year 2006-2007 for incomplete improvements in progress of construction, Pursuant to Idaho Code 31-1609, shall carry forward \$9,000 in Parks and Recreation line, 18-47-0818-0001 Capital – Park Improvement for fiscal year 2006-2007 to the credit of incomplete Robinson Park bridge projects.

Approved, signed and filed Resolution 2006-27 Designating the Day After Thanksgiving be added as a permanent Latah County Holiday named “Latah County Employee Appreciation Day”.

Approved, signed and filed Resolution 2006-28 to decrease Current Expense – Assessor Fund 01-02 “A” Budget Line 01-02-0402-0000, Salary – Deputies and increase Current Expense - Assessor Fund 01-02 “B” Budget Line 01-02-0520-0000, Office Expense in the amount of \$1,500.00.

By Motion and Order, approved changes to Latah County Personnel Policy Handbook; specifically section 7.4.4.3 adding the Day After Thanksgiving as “Latah County Employee Appreciation Day” and further amend section 7.4.4.3.1 providing for District Judge authorization for District Court/Court Clerk Office hours on said Day after Thanksgiving.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:40 p.m. on September 27, 2006, to discuss personnel. Adjourned at 4:10 p.m.

By Motion and Order, having held a public hearing, denied CUP716 as presented by Ralph Naylor Farms, LLC. Direct staff to prepare Findings of Fact and Conclusions of Law.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Rickert  
Deputy Clerk for the Board of Latah County Commissioners