

COMMISSIONERS' PROCEEDINGS
Week of March 12, 2007

Commissioners John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, March 12, 2007 and again on Wednesday, March 14, 2007 the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the Week of March 5, 2007.

Approved, signed and filed a request to add Cinda Williams to Table of Organization, Office Chair, Extension Educator; County Extension Office, Department 10, line 01, effective March 12, 2007.

By Motion and Order, approved the appointment of Cinda Williams, Department 10, Line 01 as the University of Idaho Latah County Extension Educator and Office Chair, and authorized the issuance of courthouse keys and computer access, effective March, 12, 2007.

By Motion and Order, approved the Chair's signature on an Equipment Lease Agreement between Latah County and Citicapital, dba Citicorp Vendor Finance, supplied through H&H Business Systems, for a Ricoh Digital Copier, Model 4500 SPF, Serial Number M2875000191, replacing Ricoh Aficio 1045, Serial number H7326700250, in the Latah County Extension Office. Lease term is 60 months, with monthly payments of \$255.01.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Derrick Brunner.

By Motion and Order, approved and signed a Professional Services Agreement between Latah County and Gary Eggers for work associated with maintenance and repairs at Moose Creek Reservoir and Blue Lagoons. Payment will not exceed \$1,800.00 annually; effective October 1, 2006 through September 30, 2007.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Merritt Brothers (Mark Merritt), Parcel Number PPM349A; cancellation in the amount of \$12.89 as property owner has moved and cost to collect is too high for small amount due.

Approved, signed and filed a request to Remove from the Table of Organization Sara Martin, Deputy, County Coroner, Department 06, Line 03, effective October 1, 2006.

Approved, signed and filed a request to Add to the Table of Organization Eric Schumacher, Deputy, County Coroner, Department 06, Line 03, effective January 10, 2007.

Approved, signed and filed a request to Add to the Table of Organization Patricia Riley, Deputy, County Coroner, Department 06, Line 04, effective February 5, 2007.

Signed and filed Conflict Public Defender hours for February 2007 as submitted by D. Ray Barker.

Signed and filed Final Decision and Order before the Idaho Board of Tax Appeals in the matter of the appeal of Michael Franek from the decision of the Board of Equalization of Latah County for tax year 2006; decision by Latah County Board of Equalization was affirmed.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (c), (d) & (e), convened in executive session at 11:08 a.m. on March 12, 2007, to discuss personnel, acquisition of an interest in real property, records exempt from public inspection and litigation. Adjourned at 11:24 a.m. Reconvene at 12:08 p.m. and adjourn at 12:14 p.m.

Signed and filed Public Health Update information received from Carol Moehrle as presented at meeting held Monday, March 12, 2007 at 11:30 a.m.

By Motion and Order, approved the Chair's signature on an Application for Federal Assistance, Continuation, to the Substance Abuse & Mental Health Services Administration, on behalf of the Latah County Youth Advocacy Council's Drug Free Communities Support Program in the amount of \$98,856.00, effective October 1, 2007 through September 30, 2008 for Grant #SP13202.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:03 a.m. on March 14, 2007, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:55 a.m.; twelve cases were approved and two cases were denied.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2006-2007 Budget as follows:

1. increase Justice – Sheriff Budget 08-45 \$ 167
Increase Justice – Sheriff Budget line 08-45-0525-0000, Firearms Program in the amount of \$167 from \$7,000 to \$7,167 revenue – Reimbursement; and
2. increase Fair Building Grounds budget 09-00 \$24,700
Increase Fair Building Grounds Budget line 09-00-0806-0060, Capital – Equipment Playground in the amount of \$24,700 from \$7,300 to \$32,000 revenue – Donations for Playground Equipment; and
3. increase Parks and Recreation Budget 18-47 \$ 7,631
Increase Parks and Recreation Budget line 18-47-0818-0001, Capital – Park Improvement in the amount of \$7,631 from \$18,112 to \$25,743 revenue – Idaho Transportation Department; and
4. establish Latah Trail Idaho Transportation Department Refund Fund 250-00 \$46,989
 - a. establish Latah Trail Idaho Transportation Department Refund Budget lines in the following amounts:

250-00-0523-0000	Project Expense	\$15,663
250-00-0818-0001	Capital – Park Improvement	\$31,326

For a total budget of \$46,989 revenue – Idaho Transportation Department; and

- b. establish Latah Trail Idaho Transportation Department Refund, Cash Fund 250-00 in the amount of \$46,989.

By Motion and Order, granted approval for a proposal submitted by Dustin Weitz (SP735), requesting a short plat of 37-acres to create three residential building lots and approved the Chair's signature.

Approved, signed and filed a request to surplus equipment, electronic typewriter – Veterans Services.

Approved, signed and filed a request to transfer surplus equipment (typewriter) to the Assessor's Office.

Approved, signed and filed a request to transfer vehicles from Sheriff to Assessor's Office, Extension Office, and Parks and Recreation. Also authorize Assessor to put two vehicles on upcoming auction of Sheriff vehicles.

Approved, signed and filed a request by Latah County Sheriff's Office for annual funding for Automatic External Defibrillator (AED) and Cardio Pulmonary Resuscitation (CPR) training equipment. Direct Auditor to adjust the budget for the \$1,000 expense for equipment.

By Motion and Order, authorized Sheriff Wayne Rausch to subscribe to Lexipol Law Enforcement Policy Manual System. ICRMP to fund 100% of the manual development fee charged by Lexipol which includes the annual update subscription fee for 2007.

Approved, signed and filed request to surplus equipment (chair) – Sheriff.

Signed and filed a letter of support for the Helmer Water District.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c) & (d), convened in executive session at 11:46 a.m. on March 14, 2007, to discuss acquisition of an interest in real property and records exempt from public inspection. Adjourned at 12:06 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:33 p.m. on March 14, 2007, to discuss personnel. Adjourned at 1:50 p.m.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:33 p.m. on March 14, 2007, to discuss personnel. Adjourned at 4:15 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c) & (d), convened in executive session at 5:25 p.m. on March 14, 2007, to discuss acquisition of an interest in real property and records exempt from public inspection. Adjourned at 5:40 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners