

COMMISSIONERS' PROCEEDINGS
Week of April 23, 2007

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, April 23, 2007 and again on Wednesday, April 25, 2007 the following actions were taken:

Approved, signed and filed a letter of support in regards to Latah Soil and Water Conservation District funding for Fiscal Year 2007-2008.

Signed and filed budget request for Latah Soil & Water Conservation District.

By Motion and Order, approved the Findings of Fact and Conclusions of Law regarding a petition by Gerardo and Patricia Alvarez for a short plat (SP #736) to create two building lots on .95-acres in the Moscow Area of City Impact. The property is referenced as Assessor's Parcel Number RP010000000FD1 and RP010000000FH1. Based on said Findings of Fact and Conclusions of Law, the Board grants approval of SP#736 subject to a development agreement with conditions as set fort in the Findings of Fact and Conclusions of Law.

By Motion and Order, approved the Chair's signature on the Development Agreement between Latah County and Gerardo and Patricia Alvarez for Short Plat #736. This Development Agreement is for the short plat of a .95-acre parcel of land subject to conditions as stated in said Development Agreement.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Darren Palmer.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Jason Meshishnek.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Daniel Wayt.

Approved, signed and filed a request for approval of the 2007 Eastside Mall Rent for DMV and Driver Licensing offices.

Signed and filed Vehicle Damage Report for Sheriff's Office as submitted to ICRMP.

Signed and filed Court Assistance Office Report for March 2007.

Signed and filed Public Defender hours for March 2007 as submitted by Sunil Ramalingam.

Reviewed and approved Claims Report.

Signed and filed Compensation Committee Meeting Minutes for April 13, 2007.

Approved, signed and filed the Compensation Committee Review and Recommendations; Disaster Services/LEPC Coordinator job description revision.

Signed and filed resignation of Spencer Zielinski, Communications Specialist; Sheriff, Communications; Department 04D, Line 02, effective April 19, 2007.

Signed and filed termination of Jennifer McFarland, Deputy; Sheriff, Investigations; Department 04C, Line 04, effective April 18, 2007.

By Motion and Order, in regards to the Secure Rural Schools and Community Self-Determination Act of 2000, Title III County Projects, commonly referred to as Craig-Wyden Bill; having published a notification of a 45-Day Comment Period in the Moscow-Pullman Daily News on March 3, 2007 and again on April 14, 2007 due to the postponement of the hearing; having held a public hearing on April 23, 2007 pursuant to Section 302(a) Public Law 106-393; shall approve the following expenditures:

Project Proposals 2006-2011

1. Latah County Moscow Mountain AKA Cedar Grove Lease No. M4011 \$26,600
The Moscow Mountain Cedar Grove area will be used for education, recreation, and research for development of community forestry projects throughout Latah County.

Project Proposals 2006-2008

2. Community Forestry Projects \$20,000
Project fulfills Title III HR 2389 Category 4 suggestions that “Work/education programs teach participants how to properly construct, maintain or improve trails and other facilities in the forest”...”after regular school hours”...(and) provide “other experiences to children and adults related to forest education.”

Promotes and supports the development and maintenance of community forestry/tree programs throughout Latah County.

Supports community-based forestry/tree programs that seek to protect, restore and enhance community lands while actively engaging the citizens of the community in the design, implementation and maintenance of these programs.

Adopted Resolution 2007 – 07 to find Valence Wireless and Communications as the only vendor as a source of procurement for the purchase to upgrade existing rack mount Zetron Phone System Z#107400 to Integrator 911 with model 3299’s and component parts; a touch screen system with back up phone.

By Motion and Order, approved the purchase, with funds from the 911 Emergency Funds, to upgrade existing rack mount Zetron phone system Z#107400 to Integrator 911 with Model 3299’s, including components to add MIS functionality and System Firmware upgrade (touch screen system with back-up phone and component parts) in the amount of \$44,054.00 as submitted to the Board on March 22, 2007; Notice was published in the Moscow-Pullman Daily News on March 31, 2007, that the Board had found this touch screen system with back-up phone with Valence Wireless and Communications to be a Sole Source Procurement as defined in Idaho Code 67-2808 (2)(a)(ii); at least fourteen days (14) notice having been given to the public; and pursuant to Resolution 2007-07 as adopted on April 23, 2007.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:08 a.m. on April 25, 2007, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:26 a.m.; five cases were approved and one case was denied.

Approved, signed and filed Northwest Pipeline Settlement Refund in the amount of \$21.18

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c) & (d), convened in executive session at 11:04 a.m. on April 25, 2007, to discuss acquisition of an interest in real property and records exempt from public inspection. Adjourned at 11:20 a.m.

Signed and filed Compensation Study Proposals as received by BDPA, Inc.; Hay Group, Inc.; and Jan M. Rauk & Lisa McCloskey. Direct Auditor to take said proposals to the Compensation Committee for review and recommendation to the Board.

Approved, signed and filed a five (5) year incremental increase for Barbara J. Kimble, Legal Assistant, Prosecutor, Department 07, Line 11, effective April 1, 2007.

Approved, signed and filed the Commissioners' Proceedings for the Week of April 16, 2007.

Signed and filed Budget Worksheet for Commissioners budget 01-05; no action taken at this time.

Adopted Resolution 2007-10 to transfer funds from Justice-General Reserve Budget line 08-29-0526-0001, Termination Reserve to Justice – Sheriff Budget line 08-45-0402-0001, Salary-FLSA Exempt Deputy, in the amount of \$2,322.

By Motion and Order, approved and signed the Latah County Professional Services Agreement, Idaho Bureau of Homeland Security 2006 Interoperable Communications Plan between Latah County and Bill Maison for development of and Interoperable Communications Plan for Latah County. Latah County will pay \$1,500 upon start up of the project and the balance of \$1,500 upon completion of the project and approval by the Idaho Bureau of Homeland Security, effective this 25th day of April, 2007.

Approved, signed and filed request to surplus equipment – Auditor's Office.

Approved, signed and filed a five (5) year incremental increase for Michael Neelon, Patrol Deputy; Sheriff, Operations; Department 04B, Line 14, effective April 1, 2007.

Signed and filed message from Cinda Williams dated April, 23, 2007 regarding addition of a Family and Consumer Science Extension Educator position in the County Extension Office.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <Http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners