

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B
(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

MONDAY, OCTOBER 8, 2007

**Latah County Offices will be closed
in Observance of Columbus Day**

TUESDAY, OCTOBER 9, 2007

- 9:00 AM Approve/Deny, Sign, and File
1. Request to approve *a change in pay grade* for Lois Reed, Deputy Treasurer IV – Senior Deputy, Treasurer, Department 03, Line 02, effective October 1, 2007
 2. Request to approve *a change in pay grade* for Donna Reisenauer, Deputy Treasurer III – Bankruptcy & Finance, Treasurer, Department 03, Line 03, effective October 1, 2007
 3. File Separation From Employment for Kristie Mills, Part-time Regular, Communications Specialist; Sheriff, Communications; Department 04D, Line 09, effective September 26, 2007
 4. Request to approve a one year incremental increase for Chase Martin, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective October 1, 2007
 5. Request to approve change in pay grade for Craig Riehle, Cartographer; Assessor, Revaluation; Department 02A, Line 15, effective October 1, 2007
 6. Request to approve change in pay grade for Susan Ripley, Appraisal Supervisor; Assessor, Revaluation; Department 02A, Line 04, effective October 1, 2007
 7. Request to approve a ten year incremental increase for Betty Harris, Data Entry Clerk; Assessor, Revaluation, Department 02A, Line 16, effective October 1, 2007
 8. Request to hire Michael Grimm, Administrative Assistant; Sheriff, Administration; Department 04A, Line 02, effective October 1, 2007
 9. Request to approve a six month incremental increase for Travis Catt, Patrol Deputy; Sheriff, Operations; Department 04B, Line 13, effective June 1, 2007
 10. Request to approve a four year incremental increase for Ryan Weaver, Patrol Deputy; Sheriff, Operations; Department 04B, Line 11, effective October 1, 2007
 11. Request to approve a four year incremental increase for Arthur Fork, Patrol Deputy; Sheriff, Operations; Department 04B, Line 16, effective October 1, 2007
 12. Request to approve the transfer of Jerry Coleman from Certified Appraiser II; Assessor, Revaluation; Department 02A, Line 17 to Senior Appraiser/Commercial; Assessor, Revaluation; Department 02A, Line 03, effective October 1, 2007

13. Request to change title on Table of Organization for Jeremy Sage from Project/GIS Specialist to GIS Specialist, Planning and Building, Department 11, Line 13, effective October 1, 2007
14. Request to hire Lindsey Lepper, Part-time Regular, Project Specialist, Planning and Building, Department 11, Line 14, effective October 1, 2007
15. Request to hire June Witt, Part-time Irregular, Housekeeper, Fairgrounds, Department 05D, Line 06, effective October 1, 2007
16. Request to approve a change in pay grade for Kara Rickert, Deputy Clerk of the Board of Commissioners/Administrative Assistant; BOCC, Administration; Department 05A, Line 02, effective October 1, 2007
17. Request to approve ad five year incremental increase for Gail Silkwood, Part-time Irregular, Clerical Assistant, Extension, Department 10, Line 04, effective September 1, 2007
18. Request to approve a second dwelling renewal Marvin Miller, RP38N04W352409A
19. Request to approve a second dwelling renewal Keith Wilson, RP40N03W12850A
20. Request to approve a second dwelling renewal for Gresham Bouma, RP41N05W316621A
21. Request to approve the chair's signature on the final full plat for Bea Telford, FP745
22. Request to approve Assessor's Department Salaries for fiscal year 2007-2008
23. Request to approve Planning and Building Department Salaries for fiscal year 2007-2008
24. Request to approve District Court Salaries for fiscal year 2007-2008
25. Request to approve Auditor's Office Salaries for fiscal year 2007-2008
26. Request to approve Social Services Salaries for fiscal year 2007-2008
27. Request to approve BOCC, Motor Pool Services Salaries for fiscal year 2007-2008
28. Request to approve BOCC, Disaster Services/LEPC Salaries for fiscal year 2007-2008
29. Request to approve BOCC, Weed Control Salaries for fiscal year 2007-2008
30. Request to approve County Extension Salaries for fiscal year 2007-2008
31. Request to approve Elected Officials Salaries for fiscal year 2007-2008
32. Request to approve Treasurer's Office Salaries for fiscal year 2007-2008
33. Request to approve BOCC, Administration Salaries for fiscal year 2007-2008
34. Request to approve BOCC, Museum Salaries for fiscal year 2007-2008
35. Request to approve BOCC, Parks and Recreation Salaries for fiscal year 2007-2008

36. Request to approve BOCC, Solid Waste Department Salaries for fiscal year 2007-2008
37. Request to approve BOCC, Fairgrounds Management Salaries for fiscal year 2007-2008
38. Request to sign a Professional Services Contract and Retainer as Counsel for Indigent Persons between Latah County and James Johnson
39. Request to sign a Professional Services Contract and Retainer as Counsel for Indigent Persons between Latah County and Sunil Ramlingam
40. File Notice of Application, Modified Procedure and Order No. 30444 before the Idaho Public Utilities Commission in the matter of the application of Avista Utilities for authority to change its natural gas rates and charges (2007 purchased gas cost adjustment)
41. File Clerk/Auditor/Recorder Fee Report for March, 2007; April, 2007; and May, 2007
42. File Conflict Public Defender hours for September, 2007 as submitted by D. Ray Barker
43. File Public Defender hours for July, 2007 as submitted by Sunil Ramlingam
44. File Public Defender hours for August, 2007 as submitted by Sunil Ramlingam
45. File Public Defender hours for September, 2007 as submitted by Sunil Ramlingam
46. Request for tuition aid to North Idaho College on behalf of Thomas Benz
47. Request to sign Administrative Services Agreement between Latah County and AW Rehn & Associates for COBRA administration services
48. File summary of adjustments for tax returns in 2005 and 2006 from the Department of the Treasury, Internal Revenue Service
49. File Idaho Capital Crimes Defense Program Board Election results
50. *Request for tuition aid to North Idaho College on behalf of Mary Sullins*

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| 10:00 AM | Meeting with Wayne Krasselt |
| 10:30 AM | Executive Session – Personnel |
| 11:00 AM | BOCC Weekly Review <ol style="list-style-type: none"> 1. Bulk Mailing Discussion – Connie Ferguson 2. Mapping Funds for fiscal year 2007 Request – Patrick Vaughan 3. Request to approve the Commissioners’ Proceedings for the Week of October 1, 2007 4. Facilities Discussion 5. New, Ongoing and Other Business |
| 2:30 PM | Civil Counsel <ol style="list-style-type: none"> 1. New, Ongoing and Other Business 2. Executive Session – Personnel |
| 4:00 PM | ICRMP Review – Dana Magnuson |
| 4:30 PM | Pay Monthly Bills |

WEDNESDAY, OCTOBER 10, 2007

- 10:00 AM** *Civil Counsel*
 1. *New, Ongoing and Other Business*
 2. *Executive Session – Personnel*
- 10:30 AM Request for Indigent Funds

OTHER MEETINGS

WEDNESDAY, OCTOBER 10, 2007

- 9:00 AM Palouse Watershed (WRIA 34) Meeting, Colfax – Commissioner
– 5:00 PM Stroschein
12:00 - League of Women Voters, St. Mark’s Church Basement –
1:00 PM Commissioners Nelson and Barrett

THURSDAY, OCTOBER 11, 2007

- 10:00 AM UI Extension Meeting, Room 2B, Courthouse

10/9/2007 12:21 PM *Amended Agenda*