

**COMMISSIONERS' PROCEEDINGS**  
**Week of October 8, 2007**

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Tuesday, October 9, 2007, the following actions were taken:

Approved, signed and filed a change in pay grade and reclassification for Lois Reed, Deputy Treasurer IV – Senior Deputy, Treasurer, Department 03, Line 02, effective October 1, 2007.

Approved, signed and filed a change in pay grade and reclassification for Donna Reisenauer, Deputy Treasurer III – Bankruptcy & Finance, Treasurer, Department 03, Line 03, effective October 1, 2007.

Signed and filed Separation From Employment for Kristie Mills, Part-time Regular, Communications Specialist; Sheriff, Communications; Department 04D, Line 09, effective September 26, 2007.

Approved, signed and filed a one year incremental increase for Chase Martin, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective October 1, 2007.

Approved, signed and filed a change in pay grade and reclassification for Craig Riehle, Cartographer; Assessor, Revaluation; Department 02A, Line 15, effective October 1, 2007.

Approved, signed and filed a change in pay grade and reclassification for Susan Ripley, Appraisal Supervisor; Assessor, Revaluation; Department 02A, Line 04, effective October 1, 2007.

Approved, signed and filed a ten year incremental increase for Betty Harris, Data Entry Clerk; Assessor, Revaluation, Department 02A, Line 16, effective October 1, 2007.

Approved, signed and filed a request to hire Michael Grimm, Administrative Assistant; Sheriff, Administration; Department 04A, Line 02, effective October 1, 2007.

Approved, signed and filed a six month incremental increase for Travis Catt, Patrol Deputy; Sheriff, Operations; Department 04B, Line 13, effective June 1, 2007.

Approved, signed and filed a four year incremental increase for Ryan Weaver, Patrol Deputy; Sheriff, Operations; Department 04B, Line 11, effective October 1, 2007.

Approved, signed and filed a four year incremental increase for Arthur Fork, Patrol Deputy; Sheriff, Operations; Department 04B, Line 16, effective October 1, 2007.

Approved, signed and filed the transfer of Jerry Coleman from Certified Appraiser II; Assessor, Revaluation; Department 02A, Line 17 to Senior Appraiser/Commercial; Assessor, Revaluation; Department 02A, Line 03, effective October 1, 2007.

Approved, signed and filed a title change on Table of Organization for Jeremy Sage from Project/GIS Specialist to GIS Specialist, Planning and Building, Department 11, Line 13, effective October 1, 2007.

Approved, signed and filed a request to hire Lindsey Lepper, Part-time Regular, Project Specialist, Planning and Building, Department 11, Line 14, effective October 1, 2007; also addition of Line 14 to the Table of Organization.

Approved, signed and filed a request to hire June Witt, Part-time Irregular, Housekeeper, Fairgrounds, Department 05D, Line 06, effective October 1, 2007; also addition of Line 06 to the Table of Organization.

Approved, signed and filed a change in pay grade and reclassification for Kara Rickert, Deputy Clerk of the Board of Commissioners/Administrative Assistant; BOCC, Administration; Department 05A, Line 02, effective October 1, 2007.

Approved, signed and filed a five year incremental increase for Gail Silkwood, Part-time Irregular, Clerical Assistant, Extension, Department 10, Line 04, effective September 1, 2007.

By Motion and Order, in accordance with §4.04 of the Latah County Land Use Ordinance, approved the request for a renewal of second dwelling number 2D27 on Genesee-Juliaetta Road for Marvin Miller on Assessor's Parcel RP38N04W352409A. The approval will be for one year and will end September 6, 2008.

By Motion and Order, pursuant to §4.04 of the Latah County Land Use Ordinance, approved the second dwelling renewal request for Keith Wilson for the residence located at 1892 Highway 9, Deary, Parcel Number RP40N03W12850A. This renewal shall be for one year and expired on September 1, 2008.

By Motion and Order, pursuant to §4.04 of the Latah County Land Use Ordinance, approved the second dwelling renewal request for Gresham Bouma for the residence located at 4916 Hwy 95, Viola, Parcel Number RP41N05W316621A. This renewal shall begin October 16, 2007 and shall expire on October 15, 2008.

By Motion and Order, approved the final full plat by Bea Telford (FP745), to create 6 new parcels on 71.75-acres and approve the chair's signature.

Approved, signed and filed Assessor's Department Salaries for fiscal year 2007-2008; subject to review by Auditor's Office.

Approved, signed and filed Planning and Building Department Salaries for fiscal year 2007-2008; subject to review by Auditor's Office.

Approved, signed and filed District Court Salaries for fiscal year 2007-2008; subject to review by Auditor's Office.

Approved, signed and filed Auditor's Office Salaries for fiscal year 2007-2008; subject to review by Auditor's Office.

Approved, signed and filed Social Services Salaries for fiscal year 2007-2008; subject to review by Auditor's Office.



Signed and filed Notice of Application, Modified Procedure and Order No. 30444 before the Idaho Public Utilities Commission in the matter of the application of Avista Utilities for authority to change its natural gas rates and charges (2007 purchased gas cost adjustment).

Signed and filed Clerk/Auditor/Recorder Fee Report for March, 2007.

Signed and filed Clerk/Auditor/Recorder Fee Report for April, 2007.

Signed and filed Clerk/Auditor/Recorder Fee Report for May, 2007.

Signed and filed Conflict Public Defender hours for September, 2007 as submitted by D. Ray Barker.

Signed and filed Public Defender hours for July, 2007 as submitted by Sunil Ramlingam.

Signed and filed Public Defender hours for August, 2007 as submitted by Sunil Ramlingam.

Signed and filed Public Defender hours for September, 2007 as submitted by Sunil Ramlingam.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Thomas Benz.

By Motion and Order, approved and signed Administrative Services Agreement between Latah County and AW Rehn & Associates for COBRA administration services; effective October 1, 2007.

Signed and filed summary of adjustments for tax returns in 2005 and 2006 from the Department of the Treasury, Internal Revenue Service.

Signed and filed Idaho Capital Crimes Defense Program Board Election results.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Mary Sullins.

Approved, signed and filed the Commissioners' Proceedings for the Week of October 1, 2007.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:37 a.m. on October 10, 2007, to discuss records that are exempt from public inspection, Indigent. Adjourned at 10:55 a.m.; two cases were approved and two cases were denied.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Rickert  
Deputy Clerk for the Board of Latah County Commissioners