

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, NOVEMBER 5, 2007

- 9:00 AM Elected Officials and Department Heads Regular Meeting
1. Benefits Update
 2. Switchboard Vacation Coverage Discussion
 3. Performance Evaluations/Personnel Management
 4. Holiday Party Discussion
 5. *Mailing Procedures Discussion*
 6. New, Ongoing and Other Business
- 10:00 AM Civil Counsel
1. Request to sign Snowmobile Annual Operating Plan
 2. New, Ongoing and Other Business
 3. Executive Session – *Personnel*, Acquisition of an Interest in Real Property and *Records Exempt from Public Inspection and Litigation*
- 11:00 AM Approve/Deny, Sign, and File
1. Request to approve the Commissioners’ Proceedings for the Week of October 29, 2007
 2. Request to approve a Correction to the Commissioners’ Proceedings for the week of October 1, 2007
 3. Request for Taxpayer’s Adjustment on behalf of Roy D. Kettle and Nancy Appleford, Parcel Number RP41N03W023002A
 4. Request for surplus equipment and request to surplus equipment – Court Assistance Office
 5. Request to approve renumbering of the Table of Organization for Assessor, Revaluation Department 02A to accommodate the addition of Senior Appraiser, Residential; Assessor, Revaluation; at Line 04, effective October 1, 2007
 6. File Separation From Employment for Carol Alexander, Building Official, Planning and Building, Department 11, Line 06, effective November 23, 2007
 7. Request to transfer Eric Pah from Building Inspector II, Planning and Building, Department 11, Line 08 to Building Official, Planning and Building, Department 11, Line 06, effective November 26, 2007
 8. Request for tuition aid to North Idaho College on behalf of Kelby Sullins
 9. Request to sign Federal Annual Certification Report by the Latah County Sheriff’s Office to the US Department of Justice and US Department of the Treasury for Fiscal Year 2006-2007
 10. File fully executed Real Estate Sub-Lease between Latah County and Brian Davis dba Davis Communications for the Teaken Butte Repeater Site
 11. Review and Approve Claims Report
- 1:30 PM Meeting with Moscow Chamber of Commerce Director, Darrell Keim

- 2:00 PM VEBA/Flex Meeting – Chad Murray & Rich Dickman – *rescheduled*
 4:00 PM Youth Services Regular Meeting
1. Request to add new line to the Table of Organization for Senior Juvenile Probation Officer
 2. New, Ongoing and Other Business
- 4:30 PM URA Update – Commissioner Nelson
 4:45 PM *Executive Session – Personnel*

WEDNESDAY, NOVEMBER 7, 2007

- 9:00 AM Request for Indigent Funds
 10:00 AM Sheriff’s Office Regular Meeting
1. Receptionist/Secretary Position Discussion
 2. *Executive Session – Personnel*
 3. New, Ongoing and Other Business
- 11:00 AM *Executive Session – Personnel*
 1:30 PM BOCC Weekly Review
1. Conflict Public Defender Contract Discussion
 2. *2008 North Central Idaho Telecommunication Consortium Funding Solicitation Discussion*
 3. *Approve poll workers for the City of Moscow election November 6, 2007*
 4. *File Separation From Employment for Joan Ockunzzi, Communications Supervisor; Sheriff, Communications; Department 04D, Line 01, effective November 12, 2007*
 5. *Request to approve a three year incremental increase for Brad Broenneke, Certified Appraiser II; Assessor, Revaluation; Department 02A, Line 06, effective November 1, 2007*
 6. *Request to hire Julie Barbour, Part-time Irregular, Housekeeper; BOCC, Fairgrounds; Department 05D, Line 07, effective September 15, 2007*
 7. New, Ongoing and Other Business
- 2:00 PM *Executive Session – Personnel*
 3:00 PM URA Discussion with Gary Reidner

OTHER MEETINGS

MONDAY, NOVEMBER 5, 2007

- 11:00 AM Employee Benefits Committee, Room 207, Courthouse
 7:00 PM Master Gardeners, Room 2B, Courthouse

TUESDAY, NOVEMBER 6, 2007

- 8:00 AM Joint Meeting – Latah and Whitman County Commissioners, UIBW, Moscow – Full Board
 5:30 PM Planning Commission, Room 2B, Courthouse

WEDNESDAY, NOVEMBER 7, 2007

- 7:00 AM City/County/University/School District Breakfast, Wallace Quiet Room, University of Idaho – Commissioner Stroschein
 7:00 PM Zoning Commission, Room 2B, Courthouse