

COMMISSIONERS' PROCEEDINGS
Week of December 3, 2007

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, December 3, 2007 and again on Wednesday, December 5, 2007 the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the Week of November 19, 2007.

Approved, signed and filed the Commissioners' Proceedings for the Week of November 26, 2007.

Approved, signed and filed the Amended BOCC, Fairgrounds Salaries for Fiscal Year 2007-2008.

By Motion and Order, appointed Kara Rickert as the BOCC/Department Head representative on the Employee Benefits Committee.

By Motion and Order, approved and signed a Professional Services Agreement between Latah County and Recovery Resources to provide substance abuse treatment and education for youth referred by Latah County Youth Services in an amount not to exceed \$4,000.00, effective October 1, 2007 through September 31, 2008.

Approved, signed and filed a Taxpayer's Adjustment on behalf of P S Construction Inc., Parcel Number PPP199; cancellation in the amount of \$26.84 as parcel was incorrectly in the wrong code area.

Approved, signed and filed a Proposal by Washington Stone & Tresko Monument Inc. to add names to the Veterans Memorial Monument located in East City Park.

Approved, signed and filed a request for additional layers for free public GIS site access.

Approved, signed and filed the transfer of Danielle Sutton from Part-time Regular, Communications Specialist; Sheriff, Communications; Department 04D, Line 09 to Full-time, Communications Specialist; Sheriff, Communications; Department 04D, Line 03, effective November 28, 2007.

Signed and filed Separation From Employment for Joshua Larson, Deputy; Sheriff, Investigations; Department 04C, Line 04, effective December 17, 2007.

Signed and filed letter and copy of check from Gritman Medical Center regarding finalization on former Latah Health Services facility; settlement amount of \$17,000 as agreed upon by both parties.

By Motion and Order, approved the Latah County personnel Policy Handbook change to the Automatic External Defibrillator Protocol, *Appendix L (with Appendices A, B, and C)*, originally adopted on April 15, 2002 and replaced on September 4, 2007 with Automatic External Defibrillator Policy, *Appendix L*; effective date January 1, 2008.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:12 p.m. on December 3, 2007, to discuss personnel. Adjourned at 2:40 p.m.

By Motion and Order, sitting as a Board of Equalization, closed as a Board of Equalization at 4:59 p.m. on Monday, December 3, 2007.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:05 a.m. on December 5, 2007, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:16 a.m.; four cases were approved and no cases were denied.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Dale and Lynne Anderson, MH01660008005BA; cancellation in the amount of \$85.06 as correct owner is located in Nez Perce County.

By Motion and Order, approved Latah County Offices will be closed on December 13th from 11:30 a.m. to 1:30 p.m. to allow those employees working that day to attend the annual Courthouse Holiday Gala which this year will be held at the Latah County Fairgrounds; District Court and the Sheriff's Office will remain open as required by law.

Signed and filed Clearwater National Forest Travel Planning Environmental Impact Statement Proposed Action.

By Motion and Order, approved the Chair's signature on the Memorandum of Understanding for the Palouse Cooperative Weed Management Area, effective through December 31, 2012.

Signed and filed letter to Total Administrative Services Corporation (TASC) regarding change in providers for County Flexible Spending Account to be effective January 1, 2008.

Approved, signed and filed a request to hire Marshall Comstock, Part-time Regular, Building Inspector II, Planning and Building, Department 11, Line 08, effective December 17, 2007.

Approved, signed and filed a change in status from Part-time Regular to Full-time for Marshall Comstock, Building Inspector II, Planning and Building, Department 11, Line 08, effective January 1, 2008.

Approved, signed and filed a request to hire Richard Beal, Detention Deputy; Sheriff, Detention; Department 04E, Line 07, effective December 10, 2007.

Approved, signed and filed a request to remove from Table of Organization, Christopher Odenborg, Patrol Deputy; Sheriff, Reserves; Department 04F, Line 08, effective November 27, 2007.

By Motion and Order, approved the Chair's signature on a Development Agreement for the "Salisbury Rezone" RZ #753; for the rezone of 6.71-acre parcel from Agriculture/Forestry (A/F) to Industrial (I).

By Motion and Order, approved and signed the following documents for the establishment of a Health Reimbursement Arrangement/Voluntary Employees'

Beneficiary Association (“HRA VEBA”) Plan as the Employer:

1. Employer Data Page
2. Employer Adoption Agreement VEBA Trust for Public Employees in the Northwest.
3. Schedule A to Employer Adoption Agreement

Effective January 1, 2008.

By Motion and Order, adopted Resolution 2007-36 authorizing the establishment of a Health Reimbursement Arrangement/Voluntary Employees’ Beneficiary Association (“HRA VEBA”) Plan which provides a tax-free defined contribution account for eligible employees to pay for medical, dental, vision and tax qualified long-term care premiums and non-covered healthcare expenses; effective January 1, 2008.

By Motion and Order, having held a public hearing, pursuant to Idaho Code 31-808 (9) having published notification of transfer of County property to the City of Moscow Police Department on November 24, 2007 and having held a public hearing on December 5, 2007 to consider said transfer adopt Resolution 2007-35, A Resolution to Transfer Personal Property from the County of Latah to the City of Moscow; effective December 5, 2007.

Filed copy of Invoice to Chamber of Commerce from Fairgrounds Manager and Moscow Motor Cycle Classic Committee Structure and Plan.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners