

**COMMISSIONERS' PROCEEDINGS**  
**Week of April 14, 2008**

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, April 14, 2008 the following actions were taken:

Approved, signed and filed the transfer of a Retail Alcohol Beverage License from Jopo Inc. to Cenex Petroleum Inc. dba Zip Trip #9, 1436 W. Pullman Rd., Moscow.

Approved, signed and filed the transfer of a Retail Alcohol Beverage License from Jopo Inc. to Cenex Petroleum Inc. dba Zip Trip #16, 340 N. Main Street, Moscow.

By Motion and Order, approved and signed Exhibit A, Financial and Operating Plan, Modification #2 to Agreement No. 07-LE-11010500-009 (National Forest Cooperative Law Enforcement Agreement) for the purpose of adding \$2,000 to the existing 2008 Annual Operating Plan; said agreement is between Latah County and USDA, Forest Service, Clearwater National Forest for the area commonly known as the Palouse Ranger District in an amount not to exceed \$20,750. All other terms and conditions of the Coop Law Enforcement Agreement shall remain in full force and effect.

By Motion and Order, approved the Chair's signature on the following documents for Fiscal Year 2007 State Homeland Security Grant Program:

- 1) Idaho Bureau of Homeland Security Sub-Grant Award Document in the amount of \$103,814.15;
- 2) Memorandum of Understanding between State of Idaho, Bureau of Homeland Security and Latah County regarding State use of 2007 Homeland Security grant funding on behalf of Latah County authorizing Idaho Bureau of Homeland Security to make equipment purchases, provide planning, organization, training and exercise support on behalf of Latah County; effective until the end of grant;
- 3) Memorandum of Understanding between the State of Idaho, Bureau of Homeland Security, Idaho State University and Latah County regarding State use of 2007 Homeland Security grant funding on behalf of Latah County authorizing Idaho Bureau of Homeland Security to make allowable equipment purchases in support of Latah County, and to manage through Idaho State University, \$2,384.12 in training funds for the purpose of providing necessary training to emergency responders and local government; effective through June 30, 2010.

Approved, signed and filed certification of delinquent personal property taxes in the amount of \$216.28 unpaid 2007 taxes on Parcel Number PPC359A to Parcel Number PRG1300014007BA owned by Ted Carcich III.

Signed and filed Conflict Public Defender hours for March, 2008 as submitted by D. Ray Barker.

Signed and filed fully executed Facilities Use Agreement between Latah County and Regents of the University of Idaho for use of the Kibbie Activity Center for the Latah County Polling place for the elections to be held on May 27, 2008 and November 4, 2008.

Signed and filed NACo Prescription Drug Discount Card Program report.

Signed and filed fully executed Letter of Agreement between Latah County and Rocky Mountain Corrections for the work plan and timeline for Phase II of the Latah County/City of Moscow joint law enforcement detention center development project.

Signed and filed Court Assistance Office report for March 2008.

Reviewed and Approved Claims Reports.

Approved, signed and filed a six month incremental increase for Anthony Dahlinger, Detention Deputy; Sheriff, Detention; Department 04E, Line 06, effective February 1, 2008.

Approved, signed and filed a six month incremental increase for Keith Davis, Patrol Deputy; Sheriff, Operations; Department 04B, Line 10, effective April 1, 2008.

Approved, signed and filed a six month incremental increase for John Lybbert, Patrol Deputy; Sheriff, Operations; Department 04B, Line 12, effective April 1, 2008.

Approved, signed and filed a six month incremental increase for Danielle Sutton, Communications Specialist; Sheriff, Communications; Department 04D, Line 03, effective April 1, 2008.

Approved, signed and filed a six month incremental increase for Christopher Odenborg, Patrol Deputy; Sheriff, Operations, Department 04B, Line 13, effective April 1, 2008.

Approved, signed and filed a seven year incremental increase for Douglas Anderson, Patrol Sergeant; Sheriff, Operations; Department 04B, Line 05, effective April 1, 2008.

Approved, signed and filed a request to hire Christopher Middleton, Patrol Deputy; Sheriff, Operations; Department 04B, Line 09, effective April 21, 2008.

Approved, signed and filed a request to hire Kristen Huntting, Administrative Assistant; Sheriff, Administration; Department 04A, Line 02, effective April 9, 2008.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (c) & (d), convened in executive session at 10:35 a.m. on April 14, 2008, to discuss personnel, deliberate regarding an acquisition of an interest in real property and records that are exempt from public inspection. Adjourned at 10:50 a.m.

Signed and filed 2008 Coast Share Funds Award information from Idaho Department of Agriculture for the Palouse Clearwater Weed Management Area (CWMA).

Request to approve the Commissioners' Proceedings for the week of April 7, 2008

Reviewed and approved Claims Report.

Approved, signed and filed the Commissioners' Proceedings for the week of April 7, 2008.

Signed and filed memorandum from County Surveyor John Dunn regarding condominiums in Latah County.

Signed and filed memorandum and information submitted by County Surveyor John Dunn regarding Latah – Clearwater County Line.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Rickert  
Deputy Clerk for the Board of Latah County Commissioners