

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, JUNE 2, 2008

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Employee BBQ Discussion
 2. New, Ongoing and Other Business
- 10:00 AM Civil Counsel
1. New, Ongoing and Other Business
 2. *Executive Session – Acquisition of an Interest in Real Property and Records that are Exempt from Public Inspection*
- 10:45 AM *Executive Session – Personnel*
- 10:45 AM Canvas the votes for the May 27, 2008 Primary Election
- 11:00 AM Approve/Deny, Sign, and File
1. Request for Taxpayer’s Adjustment by Calvin Johnson, Parcel Number RP39N03W155428A
 2. Request to approve the Commissioners’ Proceedings for the Week of May 26, 2008
 3. Request for Taxpayer’s Adjustment on behalf of Idaho roofing Specialist – John Bain, Parcel Number PPI095A
 4. Request for a building permit fee waiver by the American Legion in Potlatch for construction of a proposed war memorial
 5. File fully executed Professional Services Agreement between Latah County and Bill Maison to perform work associated with developing and updated Resource Listing, creating a Standard Operation Procedure, and create/update Mutual Aid Agreements
 6. File letter from Moscow Mayor Nancy Chaney date May 27, 2008 regarding Latah Trail maintenance
 7. File Separation From Employment for Greg Wolf, Part-time Irregular, Deputy Clerk, Elections; Elections, Department 01C, Line 02, effective May 30, 2008
 8. Request for Tuition Aid to North Idaho College on behalf of Lauren Graham
 9. Request to sign State and Local Government Product Schedule between Latah County and IKON Office Solutions for copier to be located in Room 102 (Copy Central)
 10. Request to sign State and Local Government Product Schedule between Latah County and IKON Office Solutions for copier to be located in Room 3B (Commissioners’ Office)
 11. Request to adopt Resolution 2008-13 to transfer funds from 20-00-0402-0000, Salary to 20-00-0520-0000, Office Expense in the amount of \$850
 12. Request to adopt Ordinance #284, Initiative and Referendum Ordinance providing for direct legislation by the people through initiative and referendum
 13. File Order Denying Reconsideration before the Idaho Board of Tax Appeals in the matter of the appeal of Julian Mount from the decision of the Latah County Board of Equalization for the tax year 2007

- 14. *Request to transfer funds within the ITS budget in the amount of \$12,500*
- 15. *Request to hire Rustin Galding, Housekeeper; BOCC, Building and Grounds; Department 05F, Line 03, effective May 26, 2008*
- 16. Review and Approve Claims Report
- 1:30 PM Budget Presentation on behalf of Friendly Neighbors – Bob Leonard
- 2:00 PM Budget Presentation on behalf of Palouse Center for Conflict Management – Kay Keskinen
- 2:30 PM Budget Presentation on behalf of Latah County Treasurer – Connie Ferguson
- 3:00 PM Outside Audit
- 6:00 PM Continuation of Public Hearing – Developers of the Palouse, LLC - Full Plat (FP) 730 and Planned Unit Development (PUD) 729

WEDNESDAY, JUNE 4, 2008

- 9:00 AM Request for Indigent Funds
- 10:00 AM BOCC Weekly Review
 - 1. *File Fee Reports – Clerk/Auditor/Recorder for November, 2007; December, 2007; January, 2008; and February, 2008*
 - 2. *Request to sign Statement of Assurances that all pertinent information has been provided for audit year ending September 30, 2007 as prepared by Hayden, Ross & Co.*
 - 3. *File fully executed Addendum C to the Service Level Agreement for Electronic Transaction and Access for Electronic Payments at Point of Sale to Latah County Assessor*
 - 4. *Request to surplus equipment – Youth Services*
 - 5. *Request to surplus equipment – Extension*
 - 6. *File fully executed Miscellaneous Surface Lease No. M-4011 between Latah County and State of Idaho, Idaho State Board of Land Commissioners, Idaho Department of Lands for Public Schools Endowment land in Latah County, for property commonly referred to as the Moscow Mountain Cedar Grove*
 - 7. *File Public Defender hours for May, 2008 as submitted by Sunil Ramalingam*
 - 8. *Request to approve an Amended Personnel Change Request Form for Rusty Goulding, Housekeeper, BOCC, Building and Grounds, Department 05F, Line 03*
 - 9. New, Ongoing and Other Business
- 11:00 AM Budget Presentation on behalf of District Court – Susan Petersen
- 11:30 AM Budget Presentation on behalf of Board of Community Guardians – Amiee Falen
- 1:30 PM Budget Presentation on behalf of Moscow Chamber of Commerce – Darrell Keim
- 2:00 PM Budget Presentation on behalf of Alternatives to Violence of the Palouse – Christine Wall
- 2:30 PM Budget Presentation on behalf of Veterans Memorial, American Legion Post 81, Moscow – Michael Huebner
- 3:00 PM Budget Presentation on behalf of Latah County Extension – Cinda Williams
- 3:30 PM Budget Presentation on behalf of Latah County Noxious Weeds – Alan Martinson

- 4:00 PM Budget Presentation on behalf of Latah County Information Technology Services – Mike Kinner
- 4:30 PM Budget Presentation on behalf of Veterans Memorial, American Legion Post 8, Potlatch – Virgil Hansen
- 7:30 PM *Continuation of Public Hearing – Developers of the Palouse, LLC - Full Plat (FP) 730 and Planned Unit Development (PUD) 729*

THURSDAY, JUNE 5, 2008

- 10:00 AM** *Deliberations and Decision regarding Developers of the Palouse, LLC - Full Plat (FP) 730 and Planned Unit Development (PUD) 729*

FRIDAY, JUNE 6, 2008

- 10:00 AM *Pay Monthly Bills*
- 10:05 AM *Approve/Deny, Sign, and File*
1. *Request to sign State and Local Government Product Schedule between Latah County and IKON Office Solutions for copier to be located in Room 102 (Copy Central)*
 2. *Request to sign State and Local Government Product Schedule between Latah County and IKON Office Solutions for copier to be located in Room 3B (Commissioners' Office)*
 3. *File Conflict Public Defender hours for May, 2008 as submitted by D. Ray Barker*

OTHER MEETINGS

MONDAY, JUNE 2, 2008

- 6:00 PM Continuation of Public Hearing – Developers of the Palouse, LLC - Full Plat (FP) 730 and Planned Unit Development (PUD) 729
- 5:30 – 7:00 PM Arts and Culture Committee, Room 207, Courthouse
- 7:00 – 9:00 PM Master Gardeners Monthly Meeting, Latah County Fairgrounds

TUESDAY, JUNE 3, 2008

- 3:00 PM Meeting with Moscow City Council, Moscow City Council Chambers – Full Board
- 5:30 PM Planning Commission, Room 2B, Courthouse

WEDNESDAY, JUNE 4, 2008

- 7:00 AM City/County/University/School District Breakfast, Wallace Quiet Room, University of Idaho
- 5:30 PM Zoning Commission, Room 2B, Courthouse
- 7:30 PM *Continuation of Public Hearing – Developers of the Palouse, LLC - Full Plat (FP) 730 and Planned Unit Development (PUD) 729*

THURSDAY, JUNE 5, 2008

- 8:45 AM Mediation, Room 207, Courthouse
- 9:00 AM Sheriff's Office Testing, Room 2B, Courthouse
- 1:00 PM Local Emergency Planning Committee (LEPC), Room 2B, Courthouse
- 1:00 PM Mediation, Room 207, Courthouse
- 5:30 PM Cedar Grove Advisory Committee, Room 2B, Courthouse