

COMMISSIONERS' PROCEEDINGS
Week of June 23, 2008

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, June 23, 2008 and Tuesday, June 24, 2008 and Commissioners Tom S. Stroschein and Jennifer Barrett met again on Wednesday, June 25, 2008 and Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met again on Friday, June 27, 2008 the following actions were taken:

By Motion and Order, opened as a Board of Equalization at 9:00 a.m. on Monday, June 23, 2008 through Monday, July 14, 2008.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), & (c), convened in executive session at 9:06 a.m. on June 23, 2008, to discuss personnel and deliberate regarding an acquisition of an interest in real property. Adjourned at 10:00 a.m.

Approved, signed and filed a Request for Hardship, Lisa A. Masters, Parcel Number MHG1370003007AA; cancellation in the amount of \$389.42.

Approved, signed and filed the Commissioners' Proceedings for the week of June 2, 2008.

Approved, signed and filed the Commissioners' Proceedings for the week of June 16, 2008.

Signed and filed Separation From Employment for Mike Kinner, Information Services Director; BOCC, Information Technology Services; Department 05E, Line 01, effective June 24, 2008.

Approved, signed and filed a ten year incremental increase for Eric Pah, Building Official, Planning and Building, Department 11, Line 06, effective June 1, 2008.

Approved, signed and filed a four year incremental increase for Ethan Ogden, Detention Deputy; Sheriff, Detention; Department 04E, Line 08, effective June 1, 2008.

Approved, signed and filed a four year incremental increase for Marci Williams, Communications Specialist; Sheriff, Communications; Department 04D, Line 05, effective June 1, 2008.

Approved, signed and filed a one year incremental increase for Rebecca Chavez, Communications Specialist; Sheriff, Communications; Department 04D, Line 02, effective June 1, 2008.

Approved, signed and filed a request to hire Chad Arlint, Part-time Irregular, Tracker, Youth Services, Department 08B, Line 02, effective June 1, 2008.

Approved, signed and filed a request to hire Stephanie Cochrane, Drivers License Examiner; Sheriff, Administration; Department 04A, Line 10, effective June 16, 2008.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Jamie Church.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Amy Kappler.

By Motion and Order, approved and signed the Agreement for Disposal of Tires and Prohibiting the Further Accumulation of Tires between Latah county and Sara Sprafka for tires stored on her property at 1040 E. Rock Creek Road, Potlatch. Latah County shall pay one-half (1/2) of disposal fees billed to the property owner by Latah Sanitation, Inc. subject to availability of funds from the Idaho Waste Tire Grant.

By Motion and Order, approved the Chair's signature on an In-kind match for the Extension Nutrition Program (ENP), providing fax, copier, phone and other office resources equaling the amount of \$1,442.00 for the period of October 1, 2008 through September 30, 2009 plus add \$200 for maintenance printing/photo.

Signed and filed Letter of Introduction from ICRMP for Shawn Sullivan, ICRMP Authorized Representative.

Reviewed and approved Claims Reports.

Approved, signed and filed Claim for Damages – John C. Eaton in the amount of \$297.00 for windshield damage.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:46 a.m. on June 23, 2008, to discuss personnel. Adjourned at 11:30 a.m.

Budget Presentation on behalf of Latah County Emergency Medical Services; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:05 p.m. on June 23, 2008, to discuss personnel. Adjourned at 1:22 p.m.

Approved, signed and filed a Request for Taxpayer Adjustment by Brian Jordan, Parcel Number RPM10300080020A; approve homeowner's exemption for tax year 2008.

By Motion and Order, sitting as a Board of Equalization, in the matter of a Request for Renewal of Property Tax Exemption by Pi Beta Phi – Omega Phi Alpha Sorority, Parcel Number RON0130003001AA; pursuant to Idaho Code 63-602C approved exemption for tax year 2008.

Approved, signed and filed a Renewal of Property Tax Exemption for First Presbyterian Church, Parcel Numbers RPM0890003001C, RPM0890004001AA, and RP40N05W158865A; pursuant to Idaho Code 63-602B; RPM0890004001AA also exempt pursuant to Idaho Code 63-602E; for tax year 2008.

Approved, signed and filed a Renewal of Property Tax Exemption for Lael, Inc., Parcel Number RP40N03W228512A; pursuant to Idaho Code 63-602B for tax year 2008.

Approved, signed and filed a Renewal of Property Tax Exemption for American Legion Post No. 81, Parcel Number RPP00000065150A; pursuant to Idaho Code 63-602C for tax year 2008.

Approved, signed and filed the Renewal of Property Tax Exemption for Palouse River Community Center, Parcel Number RP01810007003BA; pursuant to Idaho Code 63-602C for tax year 2008.

Approved, signed and filed the Renewal of Property Tax Exemption for Rotary Veterans Memorial Pavilion & Rotary Club of Moscow, Parcel Number LRM03100010010A; pursuant to Idaho Code 63-602C for tax year 2008.

Approved, signed and filed the Renewal of Property Tax Exemption for Theta Chi, Parcel Number LRM1050001009AA; pursuant to Idaho Code 63-602C for tax year 2008.

Approved, signed and filed the Renewal of Property Tax Exemption for United Church of Moscow, Parcel Number RPM0680002001AA; pursuant to Idaho Code 63-602B for tax year 2008.

Approved, signed and filed the Renewal of Property Tax Exemption for Phi Kappa Tau Corporation, Parcel Number RPM1050003006AA; pursuant to Idaho Code 63-602C for tax year 2008.

Approved, signed and filed the Renewal of Property Tax Exemption for Paradise Lodge #17 - AF&AM, Parcel Number RPM10400010060A; pursuant to Idaho Code 63-602C, 50% exempt for tax year 2008.

Approved, signed and filed the Renewal of Property Tax Exemption for Kappa Alpha Theta - Beta Theta Facility Corporation, Parcel Number LRM1050001007AA; pursuant to Idaho Code 63-602C for tax year 2008.

Approved, signed and filed the Renewal of Property Tax Exemption for Church of Christ, Parcel Number RPM10300130100A; pursuant to Idaho Code 63-602B for tax year 2008.

Approved, signed and filed the Renewal of Property Tax Exemption for Gritman Medical Center, Parcel Numbers RPM0810004007BA, RPM0200001006BA, RPM0600005001BA, RPM0600005002AA, RPM0600005005BA, RPM0600006001CA, RPM0600006005BA, RPM0600006007AA, RPM10300100030A, RPM10300100040A, RPM1030001003CA, RPM1030010001AA, RPM00000189500A; pursuant to Idaho Code 63-602D for tax year 2008.

Approved, signed and filed the Renewal of Property Tax Exemption for Moscow Hospital Association, Inc., Parcel Number RPM1030001002AA; pursuant to Idaho Code 63-602D for tax year 2008.

Approved, signed and filed the Renewal of Property Tax Exemption for Gamma Theta, Parcel Number RPM01900010070A; pursuant to Idaho Code 63-602C for tax year 2008.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Bradley Vonhof and Judith Smith, Parcel Number RP01725000003BA; granted Homeowner's Exemption for tax year 2008.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Laurence & Anna Brewer, Parcel Number RPM0770019014AA; granted homeowner's Exemption for tax year 2008.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by W.L. George, Parcel Number RPM0560004005AA; adjusted the assessed value for tax year 2008 on category 41 to \$128,445 for a total valuation of \$175,945 due to comparable sales.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Danny and DeeDee Lohman, Parcel Number RPJ14200000355A; granted Homeowner's Exemption for tax year 2008.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Request for Property Tax Exemption by Community Action Partnership, Parcel Numbers RPG1350006011AA & RPG1350008001AA; set the matter for an exemption hearing for the week of June 30, 2008, Room 2B, Latah County Courthouse.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 9:00 a.m. on June 24, 2008, to discuss personnel. Adjourned at 10:00 a.m.

Commissioners Tom Stroschein, Jennifer Barrett and John A. "Jack" Nelson along with Deputy Clerk Christine Nauman conducted a site visit to 520 E 6th Street at 10:00 a.m. on Tuesday, June 24, 2008. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:05 p.m. on June 24, 2008, to discuss personnel. Recess at 2:40 p.m., reconvene at 3:00 p.m., adjourned at 3:55 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 9:00 a.m. on June 25, 2008, to discuss personnel. Adjourned at 9:15 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:15 a.m. on June 25, 2008, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:30 a.m.; one case was approved and no cases were denied.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2007-2008 Budget as follows:

- 1. increase Current Expense – Clerk Auditor Recorder Budget 01-01 \$ 1,873**
increase Current Expense – Clerk Auditor Recorder Budget line 01-01-0439-0000, Travel in the amount of \$1,873 from \$3,200 to \$5,073 – revenue Idaho Association of Counties Recorders and Clerks Fund: travel reimbursement; and
- 2. increase Justice – Sheriff Budget 08-45 \$ 963**
establish Justice – Sheriff Budget line 08-45-0402-0012, Salary – Idaho State Police Alcohol Compliance in the amount of \$963 – revenue State of Idaho; and
- 3. increase Idaho Community Block Grant Deary Community Hall Budget 238-00 \$ 3,000**
increase Idaho Community Block Grant Deary Community Hall Budget line 238-00-0690-0000, Contract – Grant Administration from zero dollars to \$3,000 – revenue Deary Recreation District; and
- 4. increase Terrestrial Noxious Weed Control Budget 254-00 \$10,000**
increase Terrestrial Noxious Weed Control Budget line 254-00-0523-0000, Project Expense in the amount of \$10,000 from \$10,000 to \$20,000 – revenue State of Idaho Department of Agriculture

5. establish 2007 State Homeland Security Fund 256-00 **\$25,867**

- a. establish 2007 State Homeland Security Fund 256-00 Budget Departments and Budget lines in the following amounts:

256-51 Broadband Investment

“C” Budget

256-51-0812-0033	Capital – Equipment SHSP	\$ 5,893
256-51-0812-0034	Capital – Equipment LETPP	<u>\$15,124</u>
	<i>Subtotal</i>	\$21,017

256-52 Training and Exercise Investment

“B” Budget

256-52-0523-0038	Project – Exercises SHSP	\$ 570
256-52-0523-0039	Project – Exercises LETPP	\$ 1,139
256-52-0569-0035	Training SHSP	\$ 942
256-52-0569-0036	Training LETPP	<u>\$ 1,442</u>
	<i>Subtotal</i>	\$ 4,093

256-53 Regional Collaboration Investment

“B” Budget

256-53-0523-0033	Project – Planning SHSP	\$ 26
256-53-0523-0034	Project – Planning LETPP	<u>\$ 180</u>
	<i>Subtotal</i>	\$ 206

256-55 NRP and NIMS Investment

“B” Budget

256-55-0523-0033	Project – Planning SHSP	\$ 149
256-55-0523-0034	Project – Planning LETPP	<u>\$ 192</u>
	<i>Subtotal</i>	\$ 341

256-56 Critical Infrastructure Project

“C” Budget

256-56-0812-0033	Capital – Equipment SHSP	\$ 26
256-56-0812-0034	Capital – Equipment LETPP	<u>\$ 184</u>
	<i>Subtotal</i>	\$ 210

for a total of \$25,867 – revenue Idaho Bureau of Disaster Services; and

- b. establish 2007 State Homeland Security Cash Fund 256-00 in the amount of \$25, 867 - revenue Idaho Bureau of Disaster Services.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

Budget Presentation on behalf of Latah County Sheriff – Wayne Rausch and Brian Strampher; no action taken at this time.

By Motion and Order, approved the Audited Financial Statements For the Year Ended September 30, 2007 as prepared by Hayden, Ross & Co., Certified Public Accountants, Moscow, Idaho.

Approved, signed and filed Leave Due to Deployment for Keith Davis, Patrol Deputy; Sheriff, Operations; Department 04B, Line 10, effective June 30, 2008.

Signed and filed Separation From Employment for Stacy Springer, Systems Administrator; BOCC, Information Technology Services; Department 05E, Line 02, effective June 24, 2008.

Signed and filed State Insurance Fund Endorsement regarding work location change; change of address for Latah County from 522 S. Adams to PO Box 8068.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Brian D. & Rebecca J. Morton, Parcel Number RPM00550000030A; upheld the Assessor's Valuation for 2008 in the amount of \$408,635.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Joyce Alsterlund, Parcel Number RP41N06W139753A; upheld the Assessor's Valuation for 2008 in the amount of \$203,197.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Eric Alsterlund, Parcel Number RP41N06W244794A; upheld the Assessor's Valuation for 2008 in the amount of \$57,900.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Michael McIlvenna and Linda Arthur, Parcel Number RPM04980000040A; upheld the Assessor's Valuation for 2008 in the amount of \$45,000.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by James & Tonya Murray, Parcel Number RP38N04W296460A; granted Homeowner's Exemption for tax year 2008.

Approved, signed and filed a Solid Waste Exemption for Marvin Mead, Parcel Number MH18CT00012; cancellation in the amount of \$76.32 from 2007 tax bill for solid waste fees.

Approved, signed and filed a Final Grant Progress Report, Telemental Health Grant.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:00 p.m. on June 27, 2008, to discuss personnel. Adjourned at 2:55 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners