

**COMMISSIONERS' PROCEEDINGS**  
**Week of August 25, 2008**

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, August 25, 2008 and Commissioners Tom S. Stroschein and John A. "Jack" Nelson met again on Wednesday, August 27, 2008 the following actions were taken:

By Motion and Order, approved and signed a Sub Grant Award Document for the 2006 Homeland Security Grant Program to extend the performance period of the grant through February 28, 2009.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Jordan Udy.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Ryan Larson.

Approved, signed and filed a seven year incremental increase for Alan Martinson, Weed Control Supervisor; BOCC, Weed Control; Department 05K, Line 01, effective August 1, 2008.

Approved, signed and filed a change of status for Jennifer Foster, Switchboard Operator; BOCC, Administration; Department 05A, Line 05 from Part-time to Part-time Irregular, effective August 25, 2008.

Signed and filed Separation From Employment for Jeanette Burton, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 08, effective August 29, 2008.

Approved, signed and filed a request to hire Maria Aragon, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 08, effective September 2, 2008.

Approved, signed and filed a one year incremental increase for Anthony Dahlinger, Detention Deputy; Sheriff, Detention; Department 04E, Line 06, effective August 1, 2008.

Signed and filed Separation From Employment for Chad Arlint, Part-time Irregular, Tracker, Youth Services, Department 08B, Line 02, effective August 21, 2008.

Approved, signed and filed a request to hire Rob O'Hara, Part-time Irregular, Tracker, Youth Services, Department 08B, Line 02, effective August 25, 2008.

Approved, signed and filed a request to add to the Table of Organization, Helen (Troy) Sprenke, Building Inspector I, Planning and Building, Department 11, Line 04, effective September 1, 2008.

Approved, signed and filed a five year incremental increase for Gabe Baker, Juvenile Probation Officer, Youth Services, Department 08A, Line 05, effective August 1, 2008.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Stephen McGahan, Parcel Number PPS254; tax drive cancellation as individual has left the area and no business was done in 2008.

Reviewed and approved Claims Report.

By Motion and Order, approved and signed the Pullman-Moscow Regional Airport Interlocal Contribution Agreement between the City of Pullman, Washington; City of Moscow, Idaho; Latah County, Idaho; Washington State University; Board of Regents of the University of Idaho; and the Port of Whitman County, Washington for the purpose of defining each entities financial contribution for their respective fiscal year beginning 2008. Latah County's contribution to be in the amount of \$17,000 annually subject to said amount being allocated.

By Motion and Order, approved and signed the Pullman-Moscow Regional Airport Agreement Relating to the Funding of the Airport Fire Flow Project - Recitals and Addendum between the City of Pullman, Washington; City of Moscow, Idaho; Latah County, Idaho; Washington State University; Board of Regents of the University of Idaho; and the Port of Whitman County, Washington; for The Airport Fire Flow Project as outlined in said Agreement; Agreement effective when signed and executed by all parties and shall be effective until the last annual payment is made in 2028. Latah County shall pay not less than \$7,500 annually subject to said amount being allocated each year. All other provisions of the Pullman-Moscow Regional Airport Supplemental Cooperation Agreement for Sharing Costs of New Terminal Facility signed in 1987 shall remain in effect until the debt service for the new terminal is retired.

By Motion and Order, approved and signed Addendum C, PC/Network Support Fees for June 1, 2008 through September 30, 2008 between Latah County and Computer Arts, Inc. for PC/Network services outlined in said Addendum for 300 hours at the rate of \$66.00 per hour for a total of \$19,800 to be paid in three installments as follows: for June and July 2008, \$9,900 payable immediately, \$4,950 for August 2008 and \$4,950 for September 2008; travel expenses to be invoiced as specified in section H of addendum

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (c) & (d), convened in executive session at 10:20 a.m. on August 25, 2008, to discuss personnel, acquisition of an interest in real property and records exempt from public inspection. Adjourned at 10:55 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:01 a.m. on August 25, 2008, to discuss personnel. Adjourned at 11:33 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 1:00 p.m. on August 27, 2008, to discuss records that are exempt from public inspection, Indigent. Adjourned at 1:29 p.m.; two cases were approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:05 p.m. on August 27, 2008, to discuss personnel. Adjourned at 2:30 p.m.

Signed and filed the Compensation Committee Minutes for August 26, 2008.

Approved, signed and filed Compensation Committee Review and Recommendations dated August 26, 2008; continue discussion on DH pay scale.

Approved, signed and filed proposal by Helbling Employee Benefits in regards to Basic Life and AD&D and Vitality Option to Regence coverage.

Approved, signed and filed a request to surplus equipment – Information Technology Services.

Reviewed and approved claims report.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2007-2008 Budget as follows:

1. increase Current Expense – Information Services Budget 01-14 \$ 48,000  
increase Current Expense – Information Services Budget line 01-14-0677-0000 Contracts – Computer Services in the amount of \$48,000 from \$72,409 to \$120,409 – revenue Fund Balance; and
2. increase Fair Operation Budget 01-00 \$ 1,112  
increase Fair Operation “A” Budget lines in the following amounts:  
07-00-0404-0000, Salary Coordinator \$267 from \$26,520 to \$26,787  
07-00-0406-0007, Salary – Part-time Maintenance \$845 from \$23,600 to \$24,445  
For a total of \$1,112 – revenue Fund Balance; and
3. increase Justice – Sheriff Budget 08-45 \$ 4,299  
Increase justice – Sheriff Budget line 08-45-0525-0003, Firearms Program in the amount of \$4,299 from \$10,000 to \$14,299 – revenue Fund Balance; and
4. increase Indigent Budget 16-00 \$120,000  
Increase Indigent Budget 16-00 “B” Budget lines in the following amounts:  
16-00-0590-0001, Indigent – Hospital Medical \$75,000 from \$150,000 to \$225,000  
16-00-0590-0004, Indigent – Hospital Mental Holds \$22,000 from \$10,000 to \$32,000  
16-00-0591-0001, Indigent Doctor \$23,000 from \$35,000 to \$58,000  
For a total of \$120,000 – revenue Fund Balance; and
5. increase Parks and Recreation Budget 18-47 \$ 426  
Increase Parks and Recreation Budget line 18-47-0404-0000, Salary, Coordinator in the amount of \$426 from \$42,744 to \$43,170 – revenue Fund Balance; and
6. increase Historic Preservation Budget 60-00 \$ 1,500  
Increase Historic Preservation Budget line 60-00-0521-0000, Operating Expense in the amount of \$1,500 from \$1,250 to \$2,750 – revenue Idaho State Historical Society; and
7. increase Help America Vote Act Budget 229-00 \$ 68,000  
increase Help America Vote Act Budget line 229-00-0806-0009, Capital – HAVA Equipment in the amount of \$68,000 from zero dollars to \$68,000 – revenue Secretary of State Democracy Fund; and
8. increase Latah Trail III Planning Grant Budget 244-00 \$ 2,564  
Increase Latah Trail III Planning Grant “B” Budget lines in the following

amounts:

244-00-0480-0080, Professional Service – Consultant

\$2,289 from \$0 to \$2, 289

244-00-0480-0081, Professional Service – Fixed Fee \$275 from \$0 to \$275

For a total of \$2,564 – revenue Idaho Transportation Department.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <Http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen

Clerk/Auditor/Recorder

By: Kara Rickert

Deputy Clerk for the Board of Latah County Commissioners