

COMMISSIONERS' PROCEEDINGS
Week of September 8, 2008

Commissioners Tom S. Stroschein, John A. "Jack" Nelson, and Jennifer Barrett met in regular session on Monday, September 8, 2008 and again on Wednesday, September 10, 2008 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (c) & (d), convened in executive session at 10:11 a.m. on September 8, 2008, to discuss personnel, acquisition of an interest in real property and records exempt from public inspection. Adjourned at 10:23 a.m.

Approved, signed and filed a Retail Alcohol Beverage License for Hillbilly Bar & Grill LLC dba Hillbilly Bar & Grill, 707 E Main, Kendrick.

By Motion and Order, approved the Chair's signature on a Development Agreement between Michael Orr and Latah County for the request in File # RZ 770, to rezone a 27.5-acre parcel from Agriculture/Forest (A/F) to Rural Residential (RR), subject to the conditions as stated in said Development Agreement.

Approved, signed and filed a request for Taxpayer's Adjustment on behalf of Dylan Wallace, Parcel Number PPD107; tax drive cancellation as individual has moved and is no longer in Latah County.

Denied, signed and filed a request for Hardship by Loren Wight, Parcel Number RP41N04W305420A.

Approved, signed and filed a request to hire Steven Hull, Part-time Regular, Veterans Service Officer/ADA Coordinator; BOCC, Administration; Department 05A, Line 08, effective September 10, 2008.

Approved, signed and filed a request to approve a six month incremental increase for Richard Beal, Detention Deputy; Sheriff, Detention; Department 04E, Line 07, effective June 1, 2008.

Approved, signed and filed a request to hire Randi Hilderbrand, Part-time Regular, Communications Specialist; Sheriff, Communications; Department 04D, Line 09, effective September 4, 2008.

Approved, signed and filed a request to hire Jennifer Bryant, Communications Specialist; Sheriff, Communications; Department 04D, Line 02, effective September 10, 2008.

Approved, signed and filed a request to approve amended Personnel Change Request for Jennifer Foster, Switchboard Operator; BOCC, Administration; Department 05A, Line 05, to change status from Full-time to Part-time Regular, effective August 25, 2008.

Approved, signed and filed a request to hire Travis Taylor, Systems Administrator; BOCC, Information Technology Services; Department 05E, Line 02, effective September 15, 2008.

By Motion and Order, approved the Chair's signature on an Extension of Building Inspection Services Agreement between Latah County and the City of Troy for the performance of building inspection services within the corporate limits of the City of Troy, effective October 1, 2008 through September 30, 2011 and may be extended by the parties in writing.

By Motion and Order, approved the Chair's signature on an Extension of Building Inspection Services Agreement between Latah County and the City of Potlatch for the performance of building inspection services within the corporate limits of the City of Potlatch, effective October 1, 2008 through September 30, 2011 and may be extended by the parties in writing.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Jamie Bailey.

By Motion and Order, approved and signed a Department of Homeland Security Federal Emergency Management Agency General Admissions Application on behalf of Sandra Johnson-Rollins and Alan Martinson for attendance to the E210 – Recovery From Disaster: The Local Government Role course to be conducted in Emmitsburg, MD July 20 – 23, 2009.

Signed and filed Conflict Public Defender hours for August 2008 as submitted by D. Ray Barker.

Signed and filed Court Assistance Office Report for August 2008.

Approved, signed and filed a request to mount framed, Declaration of Independence, Replica donated to the County in the Main Hallway of the Courthouse.

File Clerk/Auditor/Recorder Fee Reports for March, 2008.

File Clerk/Auditor/Recorder Fee Reports for April, 2008.

File Clerk/Auditor/Recorder Fee Reports for May, 2008.

File Clerk/Auditor/Recorder Fee Reports for June, 2008.

File Clerk/Auditor/Recorder Fee Reports for July, 2008.

By Motion and Order, approved and signed Renewal Contract between Latah County and Computer Arts, Inc., to provide Software Program Maintenance and Software Services (as described and attached in Contract) for Latah County Programs; Latah County will pay \$41,953.98 for these services for fiscal year October 1, 2008 through September 30, 2009; and approved Addendum A (Software License), Addendum B (Software Support). Addendum C (PC/Networking Support) zero hours. Effective October 1, 2008.

Reviewed and approved Claims Report.

Signed and filed Public Entity Multi-Lines Insurance Policy for 2008-2009 as submitted for review by ICRMP representative Shawn Sullivan, American Insurance.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:50 p.m. on September 8, 2008, to discuss personnel. Adjourned at 3:30 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:05 a.m. on September 10, 2008, to discuss records that are exempt from public inspection, Indigent. Adjourned at 9:53 a.m.; three cases were approved and one case was denied.

By Motion and Order, approved and signed contract between Latah County and Regence Blue Shield of Idaho, Inc. for Latah County Courthouse Employees and their dependents for the following benefits for a period beginning October 1, 2008 and ending September 30, 2009 with a 0% increase in the rates:

1. Major Medical
2. Vision
3. Wellness
4. Reliant Behavior Health (employee assistance program)

Rates are attached.

By Motion and Order,

1. approved and signed contract with Willamette Dental of Idaho, Inc. for group dental insurance (Group Number Z1606) at a 5.2% increase for fiscal year 2008-2009; and
2. approved and signed contract with Delta Dental of Idaho for group dental insurance (Group Number 2182-0000) at a 9% increase for fiscal year 2008-2009; and
3. authorized Delta Dental or Wilamette Dental as chosen by eligible Latah County Employees for fiscal year 2008-2009.

By Motion and Order,

1. canceled renewal of Standard Life/AD&D (Accidental Death and Dismemberment) and Short Term Disability Insurance Policy Numbers 622817A and 622817B, respectively, for Latah County Employees.
2. approved United Heritage Life /AD&D for fiscal year 2008-2009 for Latah County Employees
3. effective October 1, 2008 through September 30, 2009.

By Motion and Order, approved a flat fringe benefit for the fiscal year October 1, 2008 through September 30, 2009 for Latah County Employees as per the following schedule:

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|----|---|--------------------|
| a. | Part Time Regular Employees (1/2 time): | \$ 75.00 per month |
| b. | Part Time Regular Employees (3/4 time): | \$100.00 per month |
| c. | Full Time Regular Employees: | \$125.00 per month |

By Motion and Order,

1. renewed Colonial as Cancer insurance for Latah County Courthouse eligible Employees or approve \$11.50 for Aflac based on choice of employee.
2. effective fiscal year 2008-2009.

By Motion and Order, approved Cobra Contract Administration through A W Rehn & Associates, Statewide County Program, at a rate previously approved by the Board of

County Commissioners for eligible employees; effective October 1, 2008 through September 30, 2009.

By Motion and Order,

1. appointed Chad Murray of Helbling Insurance as insurance representative in the matter of Latah County employee benefits.
2. term of representation is for a period commencing October 1, 2008 and ending September 30, 2009.

By Motion and Order, approved the renewal of the Health Reimbursement Arrangement/Voluntary Employees' Beneficiary Association ("HRA VEBA") Plan which was approved by the Board in Resolution 2007-36 which provides a tax-free defined contribution account (\$250.00 annually) for eligible employees to pay for medical, dental, vision and tax qualified long-term care premiums and non-covered healthcare expenses; effective October 1, 2008.

By Motion and Order,

1. adopted the attached salary scales:
Administrative Offices – AO
Public Safety – PS
Department Head – HD
Prosecuting Attorney/Attorney Positions
2. Each scale reflects a 4% increase to the midpoint of the scale. (Prosecuting Attorney scale also includes a third year adjustment)
3. effective date October 1, 2008.

Signed and filed a request for comments regarding nominations to the National Register of Historic Places for the Arthur Snow House and the Rudolph & Mildred Nordby Farmstead, both located in Latah County.

By Motion and Order, approved the L-1 Certificate of County Levies for the Taxing Districts, as submitted, for Latah County as prepared by Auditor Susan R. Petersen; said certificate to be submitted to the State Tax Commission for certification pursuant to Idaho Code 63-803(3).

Approved, signed and filed a request for Hardship by Mary Ann Hendrix, Parcel Number RP41N04W061046A for tax year 2005.

By Motion and Order, approved and signed Ordinance #287 amending the Latah County Land Use Ordinance (Ordinance #269, as amended); for the "Orr Rezone", changing the zone classification for a 27.5-acre parcel of land in Section 07 of Township 41 North, Range 04 West, B.M., from Agriculture/Forest (A/F) to Rural Residential (RR).

Signed and filed a request for comments regarding nominations to the National Register of Historic Places.

By Motion and Order, appointed Valerie Cutshall to the Latah County Board of Community Guardians position #6 for a term to expire December 31, 2010.

Approved, signed and filed a request for tuition aid to North Idaho College on behalf of Derrick Brunner.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder.
The proceedings may also be viewed at <Http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners