

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, OCTOBER 6, 2008**

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Employee Holiday Gala Discussion
  2. Cell Phone Usage Discussion
  3. New, Ongoing and Other Business
- 10:00 AM Civil Counsel
1. Hardship and Taxpayer Adjustment requests by James Fey, Parcel Number RP38N03W236811A Discussion
  2. New, Ongoing and Other Business
- 11:00 AM Approve/Deny, Sign, and File
1. Request for Taxpayer’s Adjustment by James Fey,
  2. Request for Hardship by James Fey, RP38N03W236811A
  3. Request for Taxpayer Adjustment on behalf of Geneva Haarstad, Parcel Number RPT1540008019AA
  4. Request to approve 1<sup>st</sup> Amendment to Addendum B to the Service Level Agreement for Electronic Transaction and Access to Latah County Treasurer to change the Value-add Fee
  5. File Compensation Committee Minutes dated September 30, 2008
  6. Request to approve the Compensation Committee Review and Recommendations dated September 30, 2008
  7. File Separation From Employment for Richard Lyon, Part-time Regular, Veterans Service Officer; BOCC, Administration; Department 05A, Line 08
  8. Request to hire Laurel Caldwell, Information Services Director; BOCC, Information Technology Services; Department 05E, Line 01, effective October 6, 2008
  9. Request to approve the transfer of Michelle Evans from Deputy Prosecutor B, Department 07, Line 03 to Deputy Prosecutor A, Department 07, Line 02, effective October 1, 2008
  10. Request to approve Prosecuting Attorney Department Salaries for FY 2008-2009
  11. File Conflict Public Defender hours for September 2008 as submitted by D. Ray Barker
  12. File Public Defender hours for September 2008 as submitted by Sunil Ramalingam
  13. File acknowledgement letter from the State Board of Tax Appeals of receipt of the Notice of Appeal filed by Joyce Alsterlund, Parcel Number RP41N06W139753A
  14. File fully executed Addendum E to the Service Level Agreement for Electronic Transaction and Access to Latah County Assessor
  15. File Court Assistance Office report for September 2008
  16. Review and Approve Claims Report
- 1:30 PM Latah Soil and Water Conservation District Poster Contest Judging – Courthouse Lobby
- 2:00 PM Solid Waste Regular Meeting
1. New, Ongoing and Other Business

- 2:30 PM Commissioners Chambers (Room 2B) Audio Proposal Discussion  
3:00 PM Parks and Recreation Regular Meeting
1. Latah Trail Update
  2. New, Ongoing and Other Business

**WEDNESDAY, OCTOBER 8, 2008**

- 9:00 AM Request for Indigent Funds  
10:00 AM Meeting with Kara Chadwick  
10:30 AM Executive Session – Personnel  
11:00 AM Fairgrounds Regular Meeting
1. Latah County Fair Update
  2. New, Ongoing and Other Business
- 1:30 PM BOCC Weekly Review *and Approve/Deny, Sign, and File*
1. Request to approve the Commissioners' Proceedings for the week of September 29, 2008
  2. Request to nominate Member-at-Large on the ICRMP Board of Trustees
  3. *Idaho Transportation Survey Discussion*
  4. *Innovations in American Government Awards Program Discussion*
  5. *Request to approve the reclassification of Betty Harris, Data Entry Clerk; Assessor, Revaluation; Department 02A, Line 18, effective October 1, 2008*
  6. *Request to approve the reclassification of Amy Miller, Manufactured Home Clerk; Assessor, Revaluation; Department 02A, Line 19, effective October 1, 2008*
  7. *Request to approve the reclassification of Charmaine Villabol, Clerk; Assessor, Revaluation; Department 02A, Line 20, effective October 1, 2008*
  8. *Request to approve the reclassification of Janet Beckner, Supervisor; Assessor, Motor Vehicles; Department 02B, Line 01, effective October 1, 2008*
  9. *Request to approve the reclassification of Rhonda Bunney, Support Services Administrator; Sheriff, Administration; Department 04A, Line 01, effective October 1, 2008*
  10. *Request to approve the reclassification of Karen Johnson, Records Manager; Sheriff, Administration, Department 04A, Line 03, effective October 1, 2008*
  11. *Request to approve the reclassification of Jennifer Strampher, Part-time Regular, Civil Deputy; Sheriff, Administration; Department 04A, Line 05, effective October 1, 2008*
  12. *Request to approve the reclassification of James Loyd, Detention Lieutenant; Sheriff, Detention; Department 04E, Line 02, effective October 1, 2008*
  13. *Request to approve the reclassification of Barbara Karoses, Senior Deputy Auditor, Auditor/Recorder, Department 01B, Line 02, effective October 1, 2008*
  14. *Request to approve the reclassification of Susan Egan, Deputy Auditor/ Payroll/Accounts Payable/Insurance Records Management, Auditor/Recorder, Department 01B, Line 04, effective October 1, 2008*

15. *Request to approve the reclassification of Vicky MacArthur, Director of Social Services, Social Services, Department 01D, Line 02, effective October 1, 2008*
16. *Request to approve the reclassification of Peter Steinhoff, Systems Administrator; BOCC, Information Technology Services; Department 05E, Line 03, effective October 1, 2008*
17. *Request to approve Department 02, Assessor Salaries for FY 2008-2009*
18. *Request to approve Department 01A, District Court Salaries for FY 2008-2009*
19. *Request to approve Department 01B, Auditor/Recorder Salaries for FY 2008-2009*
20. *Request to approve Department 05F; BOCC, Building and Grounds Salaries for FY 2008-2009*
21. *Request to approve Department 01D, Social Services Salaries for FY 2008-2009*
22. *Request to approve Department 05A; BOCC, Administration Salaries for FY 2008-2009*
23. *Request to approve Department 05B; BOCC, Museum Salaries for FY 2008-2009*
24. *Request to approve Department 05C; BOCC, Solid Waste Salaries for FY 2008-2009*
25. *Request to approve Department 05D; BOCC, Fairgrounds Salaries for FY 2008-2009*
26. *Request to approve Department 05H; BOCC, Motor Pool Services Salaries for FY 2008-2009*
27. *Request to approve Department 05J; BOCC, Disaster/LEPC Coordinator Salaries for FY 2008-2009*
28. *Request to approve Department 05K; BOCC, Weed Control Salaries for FY 2008-2009*
29. *Request to approve Department 10, County Extension Salaries for FY 2008-2009*
30. *Request to approve Elected Officials Salaries for FY 2008-2009*
31. *Request to approve Department 05G; BOCC, Parks and Recreation Salaries for FY 2008-2009*
32. *File ICRMP Loss History as of October 1, 2008*
33. *File payment received from Latah Trail Foundation in the amount of \$12,205.42*
34. *Request to appoint members of the Latah County Employee Wellness Committee*
35. *Request to sponsor the Idaho Community Development Block Grant (ICDBG)*
36. *File confirmation of intent to terminate coverage with Standard Insurance Company effective October 1, 2008*
37. *New, Ongoing and Other Business*

#### **OTHER MEETINGS**

**MONDAY, OCTOBER 6, 2008**

5:30 PM	Water Summit Round-table Dinner – Commissioner Stroschein
7:00 PM	Master Gardeners, Room 2B, Courthouse

**TUESDAY, OCTOBER 7, 2008**

10:30 AM Palouse Basin Water Summit, University Inn Best Western, Moscow  
Title Company Contract Discussion, Room 2B, Courthouse  
5:30 PM Planning Commission, Room 2B, Courthouse

**THURSDAY, OCTOBER 9, 2008**

8:30 AM Sheriff's Office, Room 207, Courthouse  
9:30 AM Youth Services, Room 2B, Courthouse

***10/7/2008 3:48 PM***

***Amended Agenda***