

**COMMISSIONERS' PROCEEDINGS**  
**Week of February 22, 2010**

Commissioners Jennifer Barrett, Tom S. Stroschein, and John A. "Jack" Nelson met in regular session on Monday, February 22, 2010, and again on Wednesday, February 24, 2010 the following actions were taken:

Approved, signed and filed the Commissioners' Proceedings for the week of February 8, 2010.

By Motion and Order, approved the Chair's signature on the Canine Retirement and Ownership Transfer Agreement between Latah County and Ryan Sillers for the transfer of ownership of one law enforcement canine, known as "Kilo", who is being retired from law enforcement service. Payment to be in the amount of \$1.00 and effective upon the execution of this Agreement.

Adopted, signed and filed Resolution 2010-04 to transfer District Court Records to the State Archives for storage; 1940 thru 1946 Records 6161 thru 6969 – Civil Records as detailed.

Approved, signed and filed the transfer of a Retail Alcohol Beverage License from WCM Oregon LLC to AmRest, LLC dba Applebee's Neighborhood Grill & Bar, 105 Warbonnet Dr., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License by Sodexho Management Inc., dba Bogey's Grill – University of Idaho, 1215 Nez Perce Dr., Moscow.

Signed and filed the Separation From Employment for Margaret Lehmbecker, Detective; Sheriff, Investigations; Department 04C, Line 05, effective February 27, 2010.

Signed and filed the Separation From Employment for Matthew Berggren, Part-time Irregular, Tracker; Youth Services Trackers, Department 08C, Line 03, effective February 11, 2010.

Approved, signed and filed a request to hire Sean Houston, Part-time Irregular, Tracker; Youth Services Trackers, Department 08C, Line 03, effective February 22, 2010.

Approved, signed and filed a Solid Waste Exemption by Melissa Palmer, Parcel Number MH18CT00011A; hardship in the amount of \$205.50.

By Motion and Order, corrected the Motion and Order dated February 17, 2010, while sitting as a Board of Equalization, regarding a Request for Property Tax Exemption by Upper Columbia Conference of Seventh-day Adventists, Parcel Number RPD1280017020AA, to include the section of Idaho Code under which said exemption was approved as it was inadvertently missed in the original motion. Said Exemption is approved for tax year 2010 pursuant to Idaho Code 63-602C.

By Motion and Order, approved and signed a Professional Services Agreement between Latah County and Inland Northwest Broadcasting/IdaVend Broadcasting for work associated with delivering a media campaign to promote the gala event for the Latah County Youth Advocacy Council in an amount not to exceed \$729.40 to run from February 25, 2010 to March 6, 2010.

Reviewed and Approved Claims Reports.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:37 a.m. on February 22, 2010, to consider personnel matters. Adjourned at 11:02 a.m.

Approved, signed and filed Latah County Property Appraisal dated January 8, 2010 as received by ICRMP; changes to values based on recommendation of county's agent, Shawn Sullivan.

By Motion and Order, approved Aimee Shipman, Latah Economic Development Council (LEDC) Executive Director, to continue as the grant administrator for the Energy Efficiency and Conservation Block Grant (EECBG) for Latah County. Further, the Board approves that Aimee Shipman continue to have access to her previous county email address exclusively for the administering of said grant. LEDC and Latah County to coordinate on details of said grant administration services and execute any appropriate paperwork associated with same.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:07 p.m. on February 2, 2010, to consider personnel matters. Adjourned at 3:43 p.m.

By Motion and Order, determined to not conduct a public hearing, approved the Zoning Commission's recommendation of approval, and adopted the Findings of Fact and Conclusions of Law signed by the Latah County Zoning Commission on January 6, 2010 for the request in File Number RZ803, made by Constance DeWitt to rezone a 13.05-acre parcel from Agriculture/Forest (A/F) to Rural Residential (RR).

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 4:16 p.m. on February 22, 2010, to discuss records that are exempt from public disclosure. Adjourned at 4:34 p.m.

Approved, signed and filed a Request for Hardship for Paul Shoemaker, Parcel Number MH01700016009AA; cancellation in the amount of \$278.18.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 4:40 p.m. on February 22, 2010, to consider personnel matters. Adjourned at 5:03 p.m.

By Motion and Order, pursuant to Idaho Code 67-2343 amended the agenda to take action on a Personnel Change Form submitted by the Sheriff as the issue was not known about at the time that the agenda was set, and is time sensitive for action to be taken.

Approved, signed and filed the transfer of Randy Willems from Detention Deputy; Sheriff, Detention; Department 04E, Line 13 to Drivers License Examiner; Sheriff, Administration, Department 04A, Line 10, effective February 22, 2010.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:10 a.m. on February 24, 2010, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:25 a.m.; no cases were approved and one case was denied.

Signed and filed letter from Cathy Mabbutt dated January 20, 2010 regarding follow-up regarding acquisition of a handheld radio. Commissioner Barrett to follow up with Sheriff's Office.

Signed and filed proposed floor plan for expansion of Prosecuting Attorney's office into space vacated by Extension office.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda for the BOCC Weekly Review to include item #2, an amended personnel change request for Randy Willems, as said amendment needs to be approved in order for payroll to be processed.

Approved, signed and filed an Amended Personnel Change Request regarding the transfer of Randy Willems from Detention Deputy; Sheriff, Detention; Department 04E, Line 13 to Drivers License Examiner; Sheriff, Administration, Department 04A, Line 10A, effective February 22, 2010.

Signed and filed Zions Bank Idaho Government Relations Year-End Report dated December 1, 2009.

Signed and filed Public Health Update information submitted by Carol Moehrle.

Signed and filed 2010 report of activities and improvements at Virgil Phillips Park and summary of expenditures.

Signed and filed Phillips Farm Advisory Committee Meeting Minutes for February 18, 2010.

By Motion and Order, appointed the following members of the Phillips Farm Advisory Committee to the Latah County Parks and Recreation Board for terms to expire December 31, 2010: Kama White, Margaret Littlejohn, LeeAnn Eareckson, Gail Cochran and Kathy Dawes.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Rickert  
Deputy Clerk for the Board of Latah County Commissioners

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