

COMMISSIONERS' PROCEEDINGS
Week of April 12, 2010

Commissioners Jennifer Barrett, Tom S. Stroschein, and John A. "Jack" Nelson met in regular session on Monday, April 12, 2010, and again on Wednesday, April 14, 2010 the following actions were taken:

Denied, signed and filed a Taxpayer's Adjustment by Jeff and Julie King, Parcel Number RPM06100320040A.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Macquarie Equipment Finance, Parcel Number SPM386; cancellation in the amount of \$10.66 as the property was not in Latah County in 2009.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Bruce Landahl, Parcel Number MH17CT00008AA; cancellation in the amount of \$45.07 as trailer is vacant and abandoned.

By Motion and Order, approved and signed the Sub-Grant Award Document to the Idaho Bureau of Homeland Security for the 2009 State Homeland Security Grant Program for Latah County in the amount of \$83,846.69 for the performance period of August 1, 2009 to July 31, 2012.

By Motion and Order, approved the Chair's signature on a Memorandum of Understanding (MOU) between Idaho Bureau of Homeland Security and Latah County regarding State use of 2009 State Homeland Security Grant Program Funding on behalf of Latah County as outlined in said MOU.

Approved, signed and filed a request for thirteen County Map Books for Disaster Services.

Signed and filed the Separation From Employment for Lauren Pitt, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 06, effective April 1, 2010.

Approved, signed and filed a three year incremental increase for Betty Biggam, Part-time Regular, Deputy Treasurer, Treasurer, Department 03, Line 04, effective March 1, 2010.

Approved, signed and filed a request for Tuition Aid to North Idaho College on behalf of Elizabeth Robertson.

Signed and filed 2010 GIS and Emergency Support payment from North Central Health District II in the amount of \$11,433.

Signed and filed Certificates of Liability Insurance from AllianceOne Holding Company, Inc. and AllianceOne Incorporated.

Signed and filed Public Defender hours for March 2010 as submitted by Jay Johnson.

Signed and filed Latah County Insurance Claims Report for 2010, dated March 7, 2010.

Signed and filed ICRMP Loss History as of April 2008.

Signed and filed NACo Prescription Drug Discount Card Program Report for Latah County.

By Motion and Order, pursuant to § 4.04 of the Latah County Land Use Ordinance, approve this temporary dwelling for dependent persons renewal request for Elmer and Tammi Johnson for the residence located at 1133 Onaway Road, Potlatch, Parcel Number RP41N04W060146A. This renewal shall begin April 15, 2010, and expire on April 14, 2010.

By Motion and Order, approved and signed Ordinance #294 amending the Latah County Land Use Ordinance (Ordinance #269, as amended) for the “DeWitt Rezone”, changing the zone classification from Agriculture/Forest to Rural Residential for a 13.05-acre parcel of land located in Section 01, Township 39 North, Range 05 West, B.M., and referenced as Assessor’s Parcel Number RP39N05W011360A.

Approved, signed and filed the Commissioners’ Proceedings for the week of March 29, 2010.

Approved, signed and filed a Solid Waste Exemption on behalf of Bret Candler, Parcel Number MH22CT00034C; refund in the amount of \$51.75 as fees were paid through June and property has been sold.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:16 a.m. on April 12, 2010, to consider personnel matters. Adjourned at 10:24 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:05 a.m. on April 12, 2010, to consider personnel matters. Adjourned at 11:17 a.m.

Approved, signed and filed a request for Community Forestry (Craig-Wyden) Funds by Kendrick Urban Forestry Board; in the amount of \$2,500, to be reviewed by Prosecuting Attorney then Auditor to schedule 45-day comment period.

Approved, signed and filed a request for Community Forestry (Craig-Wyden) Funds by Latah Trail Foundation – Trailhead Planting; in the amount of \$2,600, to be reviewed by Prosecuting Attorney then Auditor to schedule 45-day comment period.

Denied, signed and filed a request for Community Forestry (Craig-Wyden) Funds by Palouse-Clearwater Environmental Institute – Deep Creek Riparian Restoration Project as the project is located on private land and is therefore ineligible.

Approved, signed and filed Monthly Bills.

Signed and filed FY 2011 Budget Proposal for Public Health – Idaho North Central District; no action taken at this time.

By Motion and Order, in accordance with § 4.04 of the Latah County Land Use Ordinance, approve the request for a second dwelling for Shalom Hammond and David Lewis at 2280 Big Bear Ridge Rd., Deary, Idaho, on Assessor’s Parcel Number RP40N02W345514A, owned by Richard Abbott and Jesse Gorman, Estate. The approval is for one year, beginning April 12, 2010 and ending April 11, 2011.

Commissioners Jennifer Barrett and John A. Nelson, along with Deputy Clerks Kara Rickert and Christine Nauman conducted a tour and inspection of the Latah County Jail on Wednesday, April 14, 2010. Quarterly Jail Inspection Report on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:09 a.m. on April 14, 2010, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:55 a.m.; two cases were approved and seven cases were denied.

Approved, signed and filed a three year incremental increase and a change in Status from Full-time to Part-time Regular for Andrew Nelson, Resource Officer, Youth Services, Department 08B, Line 07, effective May 1, 2010.

Approved, signed and filed the transfer of Andrew Nelson from Resource Officer, Department 08B, Line 07 to Probation Officer, Youth Services, Department 08, Line 02 and change status of that position from Full-time to Part-time Regular, effective May 1, 2010.

Approved, signed and filed the transfer of Mairi Stofferahn, from Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 04, to Part-time Regular, Resource Officer, Youth Services, Department 08B, Line 07, effective March 1, 2010.

Approved, signed and filed the Request to change status of Trackers to 'at-will', amending the Personnel Policy Handbook.

By Motion and Order, approved the Chair's signature on the Idaho JABG Intent to Use Allocation for FY2009 Juvenile Accountability Block Grant Program in the amount of \$5,000, with a cash match in the amount of \$556. Latah County Court Services Director shall be the Project Director.

Signed and filed memorandum dated March 30, 2010 from Susan Petersen, County Auditor, regarding missed inventory items.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:52 p.m. on April 14, 2010, to consider personnel matters. Adjourned at 3:01 p.m.

By Motion and Order, in regards to the Secure Rural Schools and Community Self-Determination Act of 2000, Title III County Projects, commonly referred to as Craig-Wyden Bill; having published a notification of a 45-day Comment Period in the Moscow-Pullman Daily News on February 27, 2010; having held a public hearing on April 14, 2010 pursuant to Section 302(a) Public Law 106-393; shall approve the following expenditure:

1. Latah County Disaster Services Coordinator and Participants \$5,000
County Employees and Fire Chiefs and Emergency Personnel are eligible to use Title III funding from the "Craig-Wyden Act" (Secure Rural Schools nad Community Self-Determination Act; PL 106-393) towards conference registration, travel and related expenses.

This project is to allow four (4) persons, as approved by the Disaster Services Coordinator, Sandy Rollins, to attend the Wildland Urban Interface (WUI) Conference to be held in Boise, Idaho October 6th and October 7th of 2010.

Signed and filed budget request on behalf of Latah Soil and Water Conservation District – Ken Stinson; no action taken at this time.

Signed and filed House Bill No. 576, as submitted for informational purposes by Ken Stinson, Latah Soil and Water Conservation District.

Signed and filed Latah Soil and Water Conservation District Resource Conservation Plan for FY 2011-2015.

Approved, signed and filed the Commissioners' Proceedings for the week of April 5, 2010.

Signed and filed fully executed University of Idaho Facilities Use Agreement for the Kibbie-ASUI Activity Center for the Primary and General Elections.

By Motion and Order, approved and signed a Latah County Professional Services Agreement between Latah County and Inland Northwest Broadcasting and IdaVend Broadcasting ("Contractor") for work associated with delivering a media campaign for the Latah County Youth Advocacy Council Environmental Media Campaign in an amount not to exceed \$4,924.80, with a 1:1 match to be provided by the Contractor; effective from April 19, 2010 to September 19, 2010.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Deborah Jo Hamburg dba Pines RV Park, 4510 Highway 6, Harvard.

Approved, signed and filed the transfer of equipment from Extension to Prosecuting Attorney.

Approved, signed and filed the hire of Delmarnette Hardy, Part-time Regular, Vehicle Registration Specialist; Assessor, Motor Vehicles; Department 02B, Line 06, effective April 13, 2010.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Rickert
Deputy Clerk for the Board of Latah County Commissioners

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