

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, SEPTEMBER 13, 2010**

- 9:00 AM Approve/Deny, Sign, and File
1. Request to approve a Retail Alcohol Beverage License for Kevin Satre dba The Perch, 509 University Ave., Moscow
  2. *Request to approve a Retail Alcohol Beverage License for CD’s Smoke Pit LLC dba CD’s Smoke Pit, 311 E Veatch St., Moscow*
  3. Request to approve the Commissioners’ Proceedings for the week of September 6, 2010
  4. Request to approve the transfer of Mairi Stofferahn Part-time, Regular, from Resource Officer, Youth Services, Department 08B, Line 07 to Tracker, Youth Services Trackers, Department 08C, Line 04, and approve a one year incremental increase, effective September 1, 2010
  5. File Separation From Employment for Matt Kruger, Part-time Irregular, Housekeeper; BOCC, Fairgrounds Management; Department 05D, Line 05, effective September 1, 2010
  6. Request to hire Derek Duane McLam, Part-time Irregular, Housekeeper; BOCC, Fairgrounds Management; Department 05D, Line 05, effective September 2, 2010
  7. Request to hire Sterling Stoddard, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 08, effective August 30, 2010
  8. *File Separation From Employment for Patrick Shannon, Part-time Irregular, Patrol Deputy; Sheriff, Reserves; Department 04F, Line 02, effective September 8, 2010*
  9. *File Separation From Employment for David Halverson, Volunteer Chaplain; Sheriff, Peace Officer’s Chaplain Corps, Department 04H, Line 03, effective September 9, 2010*
  10. *File Separation From Employment for Connie Stiller, Volunteer Chaplain; Sheriff, Peace Officer’s Chaplain Corps, Department 04H, Line 04, effective September 9, 2010*
  11. *File Separation From Employment for Dave Trail, Volunteer Chaplain; Sheriff, Peace Officer’s Chaplain Corps, Department 04H, Line 09, effective September 9, 2010*
  12. Review and Approve Claims Report
- 9:45 AM Property Assessment Discussion with Assessor regarding Parcel Numbers RP38N03W183706A and RP38N03W190147A
- 10:00 AM Civil Counsel
1. Ice Rink Lease Discussion
  2. Phillips Farm Lease Update and Discussion
  3. *Sheriff’s Vehicles Purchase Discussion*
  4. *Executive Session – Personnel*
  5. Items for Future Agenda

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 13, 2010**

- 10:30 AM Water Right Application Discussion
- 11:00 AM Employee Benefits Renewals for FY 2010-2011
1. Request to sign contract between Latah County and Blue Cross of Idaho, Inc. for Major Medical for Latah County Employees
  2. Request to sign contract between Latah County and Ameritas for Vision coverage for Latah County Employees
  3. Request to sign contract between Latah County and Business Psychology Associates for Employee Assistance Program (EAP) service for Latah County Employees
  4. Request to approve Delta Dental or Willamette Dental
  5. Request to approve United Heritage Life/AD&D & STD
  6. Request to approve flat fringe benefit for Latah County employees
  7. Request to approve renewal of Colonial as cancer insurance for Latah County employees or \$11.50 applied to Aflac elective benefits
  8. Request to approve Cobra Contract Administration through A.W. Rehn & Associates
  9. Request to appoint Chad Murray of Helbling Employee Benefits as insurance representative for Latah County employee benefits
  10. Request to approve Health Reimbursement Arrangement/ Volunteer Employee Benefits Account (HRA/VEBA) for Latah County employees and authorize payment thereof by County Auditor
  11. Request to approve *A.W. Rehn & Associates to administer Flex Plan for Latah County employees and to approve Employer Card Services and Adoption Agreement to provide employees participating in the Flex Plan the use of a Visa Debit Card for payment of qualified expenses*
  12. Request to approve Nationwide Retirement to provide an optional deferred compensation plan for eligible Latah County employees
- Request to approve Latah County employees salary scales for FY2010-2011
- 11:45 AM Pay Monthly Bills
- 1:00 PM Depart from Deary for a Tour of the proposed site for i-minerals, Inc. mineral lease with Idaho Department of Lands

**WEDNESDAY, SEPTEMBER 15, 2010**

- 10:00 AM Request for Indigent Funds
- 10:30 AM *Probation Services Regular Meeting*
1. *Discussion regarding Behavioral Health Transformation in Idaho*
  2. *Items for Future Agenda*
- 11:00 AM Planning and Building Regular Meeting
1. Planning and Zoning Commissions Appointments
  2. Items for Future Agenda
- 11:45 AM Request to sign award documents for an Idaho Department of Lands-Western States Fire Managers WUI Fuels Reduction Grant in the amount of \$300,000 for the Priority Fuels Reduction Project for Latah County

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 13, 2010**

- 1:30 PM Building and Grounds Regular Meeting
1. Courthouse Renovations Update
  2. EECBG Projects Update
  3. Items for Future Agenda
- 2:00 PM BOCC Weekly Review
1. *Request to sign Agreement for Disposal of Tires between Latah County and Larry Holbrook*
  2. *Request to approve the Ground Lease Modification between Latah County, The Rotary Club of Moscow and Rotary Veterans Memorial Pavilion Inc.*
  3. *Request to approve Sheriff's Office vehicle purchase*
  4. *Request to approve a building permit fee waiver for the City of Genesee*
  5. *Request for Taxpayer's Adjustment on behalf of Veien Family Trust, Parcel Numbers RP38N03W183706A and RP38N03W190147A*
  6. *Request for tuition aid to North Idaho College on behalf of Rebecca Schwartz*
  7. *Request to approve Pay Request No. 8 for the Onaway Community Development Block Grant Water Project*
  8. *File Public Defender hours for August 2010 as submitted by Jay Johnson*
  9. *Request for Taxpayer's Adjustment on behalf of Wayne Tweedy, Parcel Number RP42N03W242424A*
  10. *Request to approve a two year incremental increase for Sheila Krehbiel, Part-time Regular, Vehicle Registration Specialist; Assessor, Motor Vehicles; Department 02B, Line 05, effective September 1, 2010*
  11. *Request to approve an increase in hours for Melody Meuschke from Part-time Regular to Full-time Regular, Deputy Auditor/Elections/Commissioners Minutes; Auditor/Recorder; Department 01B, Line 07, effective October 1, 2010*
  12. Committee and Meeting Reports
  13. Review and Approve Claims
  14. Items for Future Agenda
- 2:30 PM Request to approve the L-1 Certificate of County Levies for the Taxing Districts to be submitted to the State Tax Commission
- 2:45 PM Parks and Recreation Regular Meeting
1. Latah Trail Projects Update
    - Restroom Project
    - Trailhead Shelter Project
  2. Phillips Farm Update and Discussion
    - Dog Leash Signage
    - Open House
  3. *Request to sign Virgil Phillips Farm Property Lease between Latah County and City of Moscow*
  4. Items for Future Agenda

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 13, 2010**

**OTHER MEETINGS**

**MONDAY, SEPTEMBER 13, 2010**

1:00 PM Site Tour of proposed i-minerals, Inc. mineral lease with Idaho  
Department of Lands – Full Board

**TUESDAY, SEPTEMBER 14, 2010**

9:30 AM Courthouse Security Committee, Room 2B, Courthouse  
1:30 PM *All-Hazard Mitigation, Room 2B, Courthouse*

**WEDNESDAY, SEPTEMBER 15, 2010**

7:30 AM Joint Latah-Whitman County Commissioners Breakfast, Denny's,  
Pullman, Washington – Full Board  
5:30 PM Zoning Commission, Room 2B, Courthouse

**THURSDAY, SEPTEMBER 16, 2010**

8:30 AM – Inland Northwest Partners 2010 Fall Meeting, University Inn Best  
2:00 PM Western, Moscow – Commissioner Stroschein  
5:00 PM Parks and Recreation Board, Room 2B, Courthouse

**9/14/2010 5:00 PM**                      ***PROPOSED Amended Agenda***