

COMMISSIONERS' PROCEEDINGS
Week of January 31, 2011

Commissioners Jennifer Barrett and David McGraw met in regular session on Monday, January 31, 2011; Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met again on Wednesday, February 2, 2011; Commissioners Jennifer Barrett and Tom S. Stroschein met again on Thursday, February 3, 2011 and Friday, February 4, 2011 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed Separation From Employment for Vikki Johnson, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 08, effective February 4, 2011.
- Approved the hire of Charlotte Mansil, Deputy Court Clerk II, Clerk of the District Court, Department 01A, Line 08, effective February 15, 2011.
- Filed letters dated January 24, 2011 to Idaho, Washington and Oregon Senators regarding HRA VEBA Technical Fix.
- Approved tuition aid to North Idaho College for Lindia Trana.
- Approved the Commissioners' Proceedings for the week of January 3, 2011.
- Approved the Commissioners' Proceedings for the week of January 10, 2011.
- Approved the Commissioners' Proceedings for the week of January 17, 2011.
- Approved the Commissioners' Proceedings for the week of January 24, 2011.
- Filed Public Defender hours for December 2010 as submitted by Charles Kovis.

By Motion and Order, reappointed Gail Cochran to the Latah County Parks and Recreation Board for a one year term to expire on December 31, 2011.

Approved, signed and filed a request to purchase vehicle by Assessor's Office.

Approved, signed and filed a change in Title on the Table of Organization for Assessor, Revaluation from Appraisal Supervisor to Technical Systems Manager, Department 02A, Line 02.

Approved, signed and filed addition of Deputy Treasure II at Line 04 on the Table of Organization for Treasurer, Department 03 and adjust subsequent lines accordingly. Treasurer to do appropriate Personnel Change Request Forms as needed.

By Motion and Order, appointed Cliff Swanson to the Latah County Waterways Committee for a 3-year term to expire December 31, 2013.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Helen Mattoon, Parcel Number MH12CT00006A; cancellation in the amount of \$20.84 as mobile is condemned and will be removed from property.

Approved, signed and filed an Indemnity Bond for Richard Lyon Jr. in the amount of \$837.47.

Approved, signed and filed an Indemnity Bond for Jessica Rausch in the amount of \$114.00.

Reviewed and approved Claims Reports.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Bucer's LLC dba Bucer's Coffeehouse Pub, 201 S Main Street, Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Prime Investment Enterprises Inc dba Sandpiper Grill Restaurant, 436 N Main St., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for H&S Associates Inc dba Angry Bear, 1484 S Blaine St., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for H&S Associates Inc dba Winger's, 1710 W Pullman Rd., Moscow.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda for Monday, January 31, 2011 to approve renewals of Retail Alcohol Beverage Licenses at 4:30 p.m. as they are received by Auditor's Office as these renewals are time sensitive.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:14 a.m. on January 31, 2011, to consider personnel matters. Adjourned at 11:40 a.m.

By Motion and Order, having held a tax deed hearing on Monday, January 31, 2011, as noticed by Latah County Treasurer and as provided by law, determined that the County will proceed to take ownership of the property owned by JW Construction (Luke Wilder), Parcel Number RP01870000016BA with outstanding taxes owing in the amount of \$3,279.38.

Adopted, signed and filed Resolution 2011-02 in support of Alternatives to Violence of the Palouse.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Princeton Tavern LLC dba Princeton Tavern, 3475 Hwy 6, Princeton.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Sarah T. Roberts dba Helmer Store, 5588 Hwy 8, Helmer.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Sangria Moscow Inc. dba Sangria Grille, 2124 W. Pullman Rd., Moscow.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Red Bento LLC dba Red Bento, 215 W 3rd St., Moscow.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:12 a.m. on February 2, 2011, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:18 a.m.; one case was approved and three cases were denied.

Signed and filed Extension information as submitted by Cinda Williams.

Approved, signed and filed Financial Contribution request by Clearwater Economic Development Association (CEDA).

Approved, signed and filed reappointment of Dr. William Mannschreck to the Public Health – Idaho North Central District Board of Health for a five-year term ending December 31, 2016.

Reviewed and approved Claims Reports.

Signed and filed Public Defender Contract Survey as submitted by Clerk Susan R. Petersen.

Approved, signed and filed a request for letter of support for HRA VEBA Technical Fix by Brad Hawkins.

Signed and filed NACO Prescription Drug Discount Card Program report through December 2010.

Adopted, signed and filed Resolution 2011-03 to decrease Terrestrial Noxious Weed Control Fund 254-00 Budget Line 254-00-0523-0000, Project Expense, in the amount of \$380 from \$3,998 to \$3,618 to reflect actual amount of increase in the grant for fiscal year 2010-2011 for said fund.

By Motion and Order, Adopted the seventeen (17) management control policy and procedures to insure the financial grant requirements of SAMHSA are met: 1. Cash Management, 2. Annual Audits, 3. Accounting System, 4. Bank Statements, 5. Disbursement/Procurement, 6. Matching or Cost Sharing, 7. Consultants and Contractors, 8. Expenditure Analysis, 9. Indirect Costs, 10. Credit Cards, 11. Timekeeping, 12. Travel, 13. Property Control, 14. Conflict of Interest, 15. Drug Free Workplace, 16. Allowability of Costs, and 17. Program Income.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Fuzzy's Bar & Grill LLC dba Fuzzy's, 115 Main, Deary.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 3:28 p.m. on February 2, 2011, to discuss records that are exempt from public disclosure. Adjourned at 3:44 p.m.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Lucille E. Morrow dba Red Door, 215 S Main Street, Moscow, Idaho.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for West of Paris LLC dba West of Paris, 403 S Main Street, Moscow, Idaho.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for WS Hospitality LLC dba The Alehouse, 226 W 6th Street, Moscow.

Approved, signed and filed the transfer of ownership for a Retail Alcohol Beverage License from J&B Horseshoe to Jolene & Steve Elkins dba The Bar, 517 S Main Street, Troy.

Approved, signed and filed the renewal of Retail Alcohol Beverage License for Steve and Jolene Elkins dba The Bar, 517 S Main Street, Troy.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners