

**BOARD OF LATAH COUNTY COMMISSIONERS’
SITTING AS A BOARD OF EQUALIZATION
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B
(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

MONDAY, FEBRUARY 14, 2011

Open as a Board of Equalization

9:00 AM Consent Calendar:

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

- Approve incremental increases for: Sherrie Nelson, Social Services Finance/Administrative Assistant (15 year); and Sara Elizalde, Youth Services Tracker (1 year)
- File Separation From Employment for: Betty Harris, Data Entry Clerk, Assessor (February 1, 2011); Greg Wolf, Part-time Irregular Deputy Elections Clerk (February 3, 2011); Lucille Gormsen, Part-time Irregular Deputy Treasurer Assistant (February 1, 2011); Eleanor Proctor, Part-time Irregular, Deputy Treasurer Assistant (February 1, 2011); and Mairi Stofferahn, Youth Services Resource Officer (February 14, 2011).
- Approve transfer of Amy Miller from Manufactured Home Clerk to Data Entry Clerk, Assessor
- Approve the hire of: Ryan Larson, Detention Deputy (January 31, 2011); and Josey Carlson, Part-time Irregular, Youth Services Tracker (February 14, 2011)
- Approve request to surplus equipment – Sheriff’s Office/Jail
- Approve tuition aid to North Idaho College for Andrew Charles and Melodie Martin
- File Public Defender Hours for January 2011 for D. Ray Barker (Conflict)
- File Court Assistance Office Report for January 2011
- File Service Organization Payments memo dated February 1, 2011
- File Latah County Insurance Claims Report dated February 9, 2011
- *File fully executed County Extension Budget for 2010-2011*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to hire Jake Weaver, Part-time Irregular, Youth Advocacy Council Program Assistant and add line to the Table of Organization, effective February 14, 2011
3. Request to reappoint Kathy Dawes to the Latah County Parks and Recreation Board
4. Request to approve a Cost Reimbursement Contract between Latah County and Education Northwest
5. Request to appoint Sharon Harris to the Latah County Historic Preservation Commission

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF FEBRUARY 14, 2011

6. Request to approve a Memorandum of Understanding between Idaho Department of Lands and Latah County for the Priority Fuels Reduction Project
7. Request to approve a Management Services Agreement for Technical Services between Latah County and Northwest Management, Inc. for the Priority Fuels Reduction Project
8. *Request to approve the renewal of a Retail Alcohol Beverage License for Moscow Lodge BPOE #249 dba Moscow Elks Golf Club, 3080 Highway 8 East, Moscow*
9. Review and Approve Claims Report

9:45 AM *Planning and Building Regular Meeting*

1. *Office Remodel and Relocation Discussion*
2. *Items for Future Agenda*

10:00 AM Civil Counsel

1. Tax Deed Property Sale Discussion
2. Warrant Fee Ordinance Discussion
3. Department Update
4. Items for Future Agenda

11:00 AM Request for renewal of Property Tax Exemption by:

63-602B – Religious

- All Souls Christian Church, Parcel Number RPM0600002011BA
- Christ Church, Parcel Number RPM001006001AA
- Christian Science Society, Parcel Numbers RPM02400040100A and RPM0240004015AA
- Church of God, Parcel Numbers RPM07400020010A, RPM07400020020A, RPM07400020030A, RPM07400020040A, and RPM0740002005AA
- Church of the Nazarene, Parcel Numbers RPM00000170125A, RPM02500010060A, RPM0260001001BA, RPM0260001001CA, RPM0260002001AA, RPM0260002001BA, RPM02600020020A, RPM02600020030A, RPM02600020040A, RPM02600020050A, RPM02600020060A, RPM02600020070A, RPM02600020080A, RPM02600020090A, RPM02600030080A, and RPM06500020010A
- Community Christian Ministries, Parcel Number RPM0001005004BA
- Country Chapel and Refuge, Inc., Parcel Number RP40N01W200635A and RP40N01W200675A
- The CROSSing Ministries, Parcel Number RPM00000174820A
- Deary Community Bible Church, Parcel Number RP40N02W221192A
- Emmanuel Lutheran, Parcel Numbers RPM00000074950A, RPM01270010020A, RPM0127001003AA, and RP38N05W019260A
- Faith Full Gospel Church, Parcel Number RPO1490003005AA
- First Presbyterian Church, Parcel Number RPB1260018010A
- First Presbyterian Church, Parcel Numbers RPM0890003001CA, RPM0890004001AA, and RP40N05W158865A
- Lael, Inc., Parcel Number RP40N03W228512A
- First United Methodist Church, Parcel Numbers RPM0910002003AA and RPM0685001003AA
- Freeze Cemetery, Parcel Number RP42N05W226612A

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- Full Gospel Lighthouse, Inc., Parcel Number RP01700007008AA
- Fundamental Baptist Church, Parcel Number RPM06000040060A
- Genesee Community Church, Parcel Numbers RPG1350012001AA and RPG1300005007AA
- Grace Lutheran Church, Parcel Numbers RPP15200320030A and RPP15200320040A
- Impact Ministries, Parcel Number RPM0985004002BA
- Jehovah's Witnesses, Parcel Number RPM1210028002AA
- Juliaetta Church of the Nazarene, Parcel Numbers RPJ1390014018AA and RPJ139000E005AA
- Juliaetta Community Church, Parcel Number RPJ1390011011AA
- Kendrick Assembly of God, Parcel Numbers RPK1470099003AA, RPK1470083002AA, and RPK1470096008AA
- Presbytery of the Inland Northwest, Parcel Number RPP1520038004AA
- Princeton Church of the Nazarene, Parcel Numbers RP41N04W103320A and MH41N04W103300A
- St. Mark's Episcopal Church, Parcel Numbers RPM0001010006AA and RPM0001010007AA
- Trinity Baptist Church, Parcel Number RPM07050000030A
- Unitarian Universalist Church of the Palouse, Parcel Numbers RPM08900010090A and RPM08900010080A
- United Methodist Church of Kendrick, Parcel Number RPK1450016016AA
- Westdale Swedish Lutheran Church, Parcel Numbers RPT1540008020AA and RPT1570008001AA
- Wild Rose Mennonite Church, Parcel Number RP41N05W205410A
- Zion Lutheran Church, Parcel Number RPD1280006011AA
- Zion Lutheran Church, Parcel Number RPJ1390003015AA
- 63-602C – Fraternal, Benevolent or Charitable
- Alpha Kappa Epsilon, Parcel Number RPM0130002004BA
- Alpha Kappa Lambda Fraternity, Parcel Number LRM0220001001DA
- American Legion Post No. 6, Parcel Number LRM0770030012AA
- American Legion Post No. 81, Parcel Number RPP00000065150A
- Appaloosa Horse Club Inc., Parcel Number RPM00000125850A
- Avon Busy Bees, Inc., Parcel Number RP01830001013AA
- Bear Ridge Community Club, Parcel Number RP39N02W291047A
- Beta Chi Fraternity, Inc. - Delta Tau Delta, Parcel Number RPM0760001014AA
- Cayuse Kids Saddle Club, Inc., Parcel Numbers RP41N04W105400A and LR41N04W105400A
- Delta Theta House Corp., Parcel Number LRM0220001001CA
- Disability Action Center - NW, Inc., Parcel Number RPM00000072255A

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF FEBRUARY 14, 2011

- Elks Lodge #249, Parcel Number RP39N05W151255A
- Fraternal Order of Eagles, Inc., Parcel Number RPM0680001013AA
- Golden Sunset Senior Citizens, Parcel Number RPK1450004009AA
- Good Samaritan Society, Parcel Number RPM100000000HBA
- Goodwill Industries, Parcel Number RPM0395002003CA
- Harvard Ladies Aid Society Inc., Parcel Number RP01660010006AA
- Idaho Farm House Club Corp., Parcel Number LRM0220001001BA
- Idaho Institute of Christian Education, Parcel Numbers RPM01300030060A and RPM0130003007AA
- Kappa Alpha Theta - Beta Theta Facility Corporation, Parcel Number LRM1050001007AA
- Kappa Delta Housing Corp., Parcel Number RPM0190001004AA
- Kendrick Grange #413, Parcel Number RPK14500140120A
- Kenworthy Performing Arts Center, Parcel Number RPM0001005002BA
- Latah Alliance for the Mentally Ill, Parcel Number RPM0560004001AA
- Latah County Grange, Parcel Number RP41N03W292299A
- Lorang Farm Restoration / White Spring Ranch, Parcel Number RP37N05W034813A
- Moose Lodge #871, Parcel Number RPM0340002010AA
- Morning Star Rebekah Lodge #68, Parcel Number RPD1280016001BA
- Moscow Chamber Foundation, Parcel Number RPM0680004006AA
- Moscow Rotary Club, Parcel Number LRM03100010010A
- Moscow Volunteer Fire Department, Parcel Number RPM0390001003AA
- Nu House Corporation of Delta Gamma, Parcel Number RPM1050002006AA
- Opportunities Unlimited, Inc., Parcel Number RPM0001004008AA
- Palouse-Clearwater Environmental Institute, Parcel Number RPM00000058630A
- Palouse River Community Center, Parcel Number RP01810007003BA
- Paradise Lodge 17 - AF&AM, Parcel Number RPM10400010060A
- Peters Trust Co. - Beta Theta Pi Fraternity, Parcel Number RPM1050003004AA
- Phi Kappa Tau Corporation, Parcel Number RPM1050003006AA
- Pi Omega House Corporation (Kappa Kappa Gamma), Parcel Numbers RPM0130002001AA and RPM0130002003AA
- Potlatch Senior Citizens, Parcel Number RPP1520028006BA
- Princeton Community Club, Parcel Number RP41N04W091655A
- Princeton Grange #426, Parcel Number RP01810007002AA

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- Project Hope, Parcel Number PP9002A
 - Richmond Property Group, Ltd., Parcel Number RPM1050002005AA
 - Smilemakers International Inc., Parcel Number PP9001A
 - Sojourners' Alliance, Parcel Numbers RPT1540002013AA, RPM0660015014BA, RPM0660015013BA, RPM0660015013BA, RPM0660015015BA, and RPM0660014010AA
 - Sunset Perpetual Care, Inc., Parcel Number RPM00000177660A
 - Troy Lions Club Inc., Parcel Number RPT1540004005BA
 - Troy-Deary Gun Club, Inc., Parcel Number RP40N03W360156A
 - Unity Lodge #32 - AF&AM of Idaho & Masonic Lodge, Parcel Number RPG1300005010BA
 - Veterans of Foreign Wars Post 3913, Parcel Number RPK1450027001AA
 - Veterans of Foreign Wars Post 10300, Parcel Number RPP1520015009AA
 - Viola Community Club, Parcel Number RP01640001001AA
 - Washington, Idaho & Montana Railway Preservation Group, Inc., Parcel Number RPP00000013380A
 - Xi Chapter of Gamma Phi Beta Corporation, Parcel Number RPM1050003001BA
 - Zeta Chi Alpha Corp., Parcel Number RPM00000181975A
 - Zeta Chi Alpha Trust Corp., Parcel Number RPM00000182000A
- 63-602D – Hospital
- Gritman Medical Center, Parcel Numbers RPM0600006007AA, RPM0810004007BA, RPM1030001003CA, RPM00000189500A, RPM0600005001BA, RPM0600005002AA, RPM0600005005BA, RPM0600006001CA, RPM0600006005BA, RPM1030010001AA, RPM10300100030A, and RPM10300100040A
 - Moscow Hospital Association, Parcel Number RPM1030001002AA
- 630-602E – Educational
- Timothy Brown, Parcel Numbers RPM05150040020A and RPM05150040010A
 - Faith Ministries Inc., Parcel Numbers RPM0040001004CA, RPM0040001001CA, RPM0040001001DA, RPM00000075875A, MHM00400010020A, RPM00400010020A, and RPM0040001004BA
 - University of Idaho Foundation, Inc., Parcel Number RP40N05W231803A
 - Washington State University, Parcel Number RP42N05W310601A
 - Gerald & Dustin Weitz, Parcel Number RPM00000175560A

- 1:30 PM *Joint Treasurer/Auditor Reports*
- 1:55 PM Pay Monthly Bills
- 2:00 PM Request for Property Tax Exemption by Open Door Pregnancy Center dba Care Net of the Palouse, Parcel Number RPM00000120145A
- 3:00 PM Meeting with Susan Shaw, District Ranger for the Palouse Ranger District
1. Meet and Greet
 2. Items for Future Agenda

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF FEBRUARY 14, 2011

3:45 PM Executive Session – Personnel
Close as a Board of Equalization

WEDNESDAY, FEBRUARY 16, 2011

9:00 AM Request for Indigent Funds
10:00 AM Tax Deed Hearing Continuation – Richard Broneski, Parcel Number RPJ13900020170A
10:30 AM Meeting with Bob Callahan regarding Upper Lochsa Land Exchange
1:15 PM Building and Grounds Regular Meeting
 1. Courthouse Renovations Update and Discussion
 2. EECBG Projects Update and Discussion
 3. Items for Future Agenda
2:00 PM BOCC Weekly Review
 1. Committee and Meeting Reports
 2. Items for Future Agenda
Approve/Deny, Sign, and File
 1. Request to approve continuation application for the Drug Free Communities Support Program Grant for the Youth Advocacy Council
 2. *Request to adopt Ordinance establishing Warrant of Distrainment Fees*
 3. *Request to approve the transfer of Betty Biggam from Part-time Regular, Deputy Treasurer I Tax Collector to Part-time Irregular, Deputy Treasurer Assistant (February 10, 2011)*
 4. *Request to hire Suzanna Ackerman, Deputy Treasurer II (February 14, 2011)*
 5. *Request for Indemnity Bonds for Andrew Nelson in the amounts of \$1.70 and \$1.27*
 6. *Motion and Order to transfer the title of one 2006 Crown Victoria, Unit 21, from Latah County to Insurance Auto Salvage as authorized by Farmer's Insurance*
 7. ***Request to approve a seven year incremental increase for Annette Olson, Fairgrounds Manager, Department 05D, Line 01, effective January 1, 2011***
 8. Review and Approve Claims
3:30 PM Appeal #830 – Appeal of Zoning Commission's Conditions on CUP824 by Ploughshare Institute
4:00 PM Parks and Recreation Regular Meeting
 1. Department Overview and Update
 2. Latah Trail Update and Plans for Summer 2011
 3. Virgil Phillips Park Update and Discussion
 4. Items for Future Agenda

FRIDAY, FEBRUARY 18, 2011

2:15 PM *Discuss Gritman Letter of Support*

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF FEBRUARY 14, 2011
OTHER MEETINGS**

TUESDAY, FEBRUARY 15, 2011

- 2:00 PM GIS Committee, Room 2B, Courthouse
- 3:15 PM Youth Services Study Table, Room 2B, Courthouse
- 5:30 PM Planning Commission, Room 2B, Courthouse

WEDNESDAY, FEBRUARY 16, 2011

- 5:30 PM Zoning Commission, Room 2B, Courthouse

THURSDAY, FEBRUARY 17, 2011

- 9:00 AM Pesticide Applicators Testing, Room 2B, Courthouse

- Health and Welfare Mental Health Board Meeting, Boise –
Commissioner Stroschein
- 1:30 PM Wellness Planning Group, Room 2B, Courthouse
- 3:15 PM Youth Services Study Table, Room 2B, Courthouse
- 4-7 PM Clearwater Economic Development Association (CEDA) Annual
Meeting and Dinner, Red Lion, Lewiston – Commissioners Barrett and
McGraw
- 5:00 PM Parks and Recreation Board, Room 2B, Courthouse

2/14/2011 4:46 PM *PROPOSED Amended Agenda*