

COMMISSIONERS' PROCEEDINGS
Week of March 21, 2011

Commissioners Jennifer Barrett and Tom S. Stroschein met in regular session on Monday, March 21, 2011, and met again on Thursday, March 24, 2011 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of February 28, 2011.
- Approval of the Commissioners' Proceedings for the week of March 7, 2011.
- Approval of tuition aid to College of Southern Idaho for Alyssa Miller.
- Approval of tuition aid to College of Southern Idaho for Forrest Potter.
- Approval of tuition aid to North Idaho College for Marcus Noble.
- Filed March 8, 2011 letter from the Board regarding Upper Lochsa Land Exchange Draft Environmental Impact Statement.
- Filed Public Defender hours for February 2011 as submitted by Charles E. Kovis.
- Filed Separation From Employment for Joshua Peters, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 07, effective March 4, 2011.
- Filed fully executed Consultant Agreement between Latah County, Idaho Supreme Court and Frances Thompson for the Court Assistance Officer in Latah County.
- Approval of a three year incremental increase for Rachel Whitmore, Part-time Regular, Communications Specialist; Sheriff, Communications, Department 04D, Line 09, effective March 1, 2011.
- Approval of a one year incremental increase for Shane Anderson, Communications Specialist; Sheriff, Communications, Department 04D, Line 02, effective March 1, 2011.

Approved, signed and filed expenditure for the Sheriff's Office for the replacement of Patrol Vehicle, Unit 21.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Sheri Drussel, Parcel Number SPR254A; cancellation in the amount of \$417.56 as business is closed and owner is incarcerated.

By Motion and Order, approved and signed a Construction Services Agreement between Latah County and RM Mechanical, Inc. for work and materials associated with the Main

Heating Boiler Replacement Project located at the Latah County Courthouse in an amount not to exceed \$63,000 effective April 15 through August 31, 2011. Said project is part of the Energy Efficiency and Conservation Block Grant received by Latah County. Project will be under the supervision of Latah County Building and Grounds director, Jim Kremer.

By Motion and Order, approved the Chair's signature on the Findings of Fact and Conclusions of Law and Decision for the Appeal by Larry Holbrook (AP #831) which modifies the Latah County Zoning Commission's approval on CUP #828 (on Parcel Number RP40N05W180608A) in regards to conditions #10, 11 and 12 of the Zoning Commission Findings of Fact and Conclusions of Law.

By Motion and Order, reappointed Kim Taylor to position #2 on the Latah County Fair Board for a four-year term to expire January 19, 2015.

By Motion and Order, approved and signed a Professional Services Agreement between Latah County and Inland Northwest Broadcasting for a media campaign to promote the gala event for the Latah County Youth Advocacy Council effective April 10 through April 30, 2011 in an amount not to exceed \$1,094.40.

By Motion and Order, approved and signed a Professional Services Agreement between Latah County and Inland Northwest Broadcasting for the 2011 Media Campaign MATCH for the Youth Advocacy Council effective March 7, 2011 through September 24, 2011 in an amount not to exceed \$6,019.20.

By Motion and Order, approved the Latah County Invoice #2011-01 requesting second half of funding in the amount of \$13,000 (\$24,400 total) awarded under the Rural Economic Development Professional Program; funds requested to be used to pay the salary and employee benefits of Aimee Shipman, the Executive Director of the Latah Economic Development Council.

By Motion and Order, reappointed Lee Anne Eareckson to the Latah County Parks and Recreation Board for a one year term to expire on December 31, 2011.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Mark Janowski, Parcel Number RPT00000121715A; cancellation in the amount of \$99.90 due to casualty loss on November 16, 2010.

Signed and filed Courthouse Security Committee Minutes for March 1, 2011.

Reviewed and approved Claims Reports.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:38 a.m. on March 21, 2011, to discuss records that are exempt from public disclosure. Adjourned at 11:20 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:23 a.m. on March 21, 2011, to consider personnel matters. Adjourned at 11:35 a.m.

By Motion and Order, approved the request for the Chair's signature on the Final Financial Report, the Final Performance Report, the Close-out Agreement and a request for final payment as attached and detailed for the Onaway Community Development Block Grant Water Project Contract #09-II-14-PF. Payment request no. 9 is in the

amount of \$4,000 for administrative services provided by Walter M. Steed & Associates and \$13,000 for construction for a total of \$17,000; request has been submitted by Walter Steed, Grant Administrator.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:14 a.m. on March 24, 2011, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:40 a.m.; two cases were approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:15 a.m. on March 24, 2011, to consider personnel matters. Adjourned at 10:24 a.m.

Reviewed and Approved Claims Reports.

Approved, signed and filed a three year incremental increase for Steven Hull, Veterans Service Officer; BOCC, Administration; department 05A, Line 08, effective March 1, 2011.

By Motion and Order, approved and signed a Professional Services Agreement between Latah County and Cynthia Schmiege to perform work associated with evaluating the work and progress of the Latah County Youth Advocacy Council in an amount not to exceed \$7,800 effective February 1 through October 1, 2011.

By Motion and Order, approved and signed a Maintenance Services Agreement and associated Schedule "B" Confidentiality Agreement between Latah County and Valence Inc dba Valence Wireless & Communications for maintenance services in the Sheriff's Office as outlined in the Agreement. Said agreement is for eighteen (18) months from execution of this Agreement in the amount of \$34,650 payable in 18 consecutive payments of \$1,925 and includes 630 pre-paid hours.

Adopted, signed and filed Resolution 2011-07 to transfer funds from Justice - General Reserve Budget line 08-29-0526-0001, Contingency to Justice – Sheriff Budget line 08-45-0801-0001, Capital – Vehicles in the amount of \$15,707.00.

Signed and filed Final Decision and order before the Idaho Board of Tax Appeals for the appeal from the decision of the Latah County Board of Equalization by Daniel Blanco, Parcel Number RP39N05W012100A; affirmed decision of Latah County.

Approved, signed and filed a letter of support and matching contribution for inclusion in an application for the 2011 Rural Business Enterprise Grant program by Latah Economic Development Council and Clearwater Resource Conservation and Development Council, Inc. for a feasibility study for a food innovation and resource center in Latah County; Latah County to contribute \$1,000.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners