

COMMISSIONERS' PROCEEDINGS
Week of May 9, 2011

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Monday, May 9, 2011, and met again on Wednesday, May 11, 2011 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approve Commissioners' Proceedings for the week of May 2, 2011.
- File Public Defender hours for April 2011 for D. Ray Barker (Conflict).
- File Public Defender hours for April 2011 for Charles E. Kovis.
- Approve the hire of Sheena Savage; Legal Assistant, Deputy Prosecuting Attorney; Prosecuting Attorney; Department 07, Line 09, effective May 18, 2011.
- Approve the hire of Greg Wolf, Deputy Clerk, Elections; Elections; Department 01C, Line 02, effective May 5, 2011.
- File final Closeout documentation for the Onaway Sewer Project ICDBG-09-II-14-PF Grant; Walter Steed, Grant Administrator.
- File Separation From Employment for David Denbleyker, Part-time Irregular, Deputy Detective; Sheriff, Investigations; Department 04C, Line 06, effective May 2, 2011.
- File Separation From Employment for Rachel Whitmore, Part-time Irregular, Communications Specialist; Sheriff, Communications; Department 04D, Line 09, effective May 22, 2011.
- File Separation From Employment for Michael Lamers, Detention Deputy; Sheriff, Detention; Department 04E, Line 11, effective May 5, 2011.
- File Separation From Employment for Carrie Lokteff, Part-time Irregular, Special Hire; BOCC, Administration; Department 05A, Line 08, effective April 29, 2011.

Approved, signed and filed a GIS Fee Waiver for Latah Soil and Water Conservation District for 2011.

By Motion and Order, pursuant to §4.04 of the Latah County Land Use Ordinance, approved the temporary second dwelling renewal request for Nancy Largent for the residence located at 1300 Cora Road, Potlatch, Parcel Number RP42N05W038393A. This renewal shall begin May 3, 2011 and expire on May 3, 2012.

By Motion and Order, accepted the offer from bankruptcy trustee, J. Ford Elsaesser, to redeem the property taken in tax deed on February 16, 2011 known as Latah County

Parcel Number RPJ13900020170A (Lot 17, Block 2, original township of Juliaetta). The total offer accepted is \$1,663.99 which includes: taxes for 2007 thru 2010 (and all associated costs and fees) as well as \$500 as payment in full on Social Services lien #524248. The Latah County Treasurer will issue a Redemption Deed in favor of J. Ford Elsaesser, bankruptcy trustee. And Social Services will prepare a release of lien on recorded document #524248.

Adopted, signed and filed Resolution 2011-10 to support and adopt the updated Latah County Multi-Hazard Mitigation Plan and Community Wildfire Protection Plan.

Approved, signed and filed a request to approve Extra Help for the May 17, 2011 Election by Motor Pool, Building and Grounds, and ITS.

Approved, signed and filed alternate schedule for Planning and Building for summer 2011.

Reviewed and approved Claims Reports.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c) & (d), convened in executive session at 10:07 a.m. on May 9, 2011, to deliberate regarding an acquisition of an interest in real property and consider records that are exempt from public disclosure. Adjourned at 10:26 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:08 a.m. on May 11, 2011, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:09 a.m.; four cases were approved and no cases were denied.

By Motion and Order, approved and signed a Professional Services Agreement between Latah County Disaster Services and IT-Lifeline, Inc. to perform risk assessment of the Clerk/Auditor/Recorder's Office Vault located in the Latah County Courthouse in an amount not to exceed \$1,900. Said project is part of the Idaho Critical Infrastructure Protection Program as part of the 2009 Homeland Security Grant.

By Motion and Order, approved the Close Out Documents for Department of Transportation Project Grant #ID-03-0012-02; Federal Transit Administration 5309 Grant Funds were distributed to purchase the following: #1 2003 Eldorado Activan, #2 2005 Chevy Girardin Bus (#1 and #2 leased to Goo Samaritan Society), #3 2007 Ford Venterra Bus, #4 2007 Chevy Uplander Van (#3 and #4 leased to Gritman Medical Center), and #5 preventative maintenance for a total of \$185,555. Due to no future projects, grant will be closed. To close the grant, the remaining funds will be deobligated, in the amount of \$126,536 Federal FTA amount and \$32,283 Local Match, for a total of \$158,819; Grant will be closed effective May 11, 2011.

By Motion and Order, approved and signed a Certified Local Government Letter of Agreement between Latah County and Suzanne Julin for the purpose of completing nominations to the National Register of Historic Places for the Ole Bohman House and the Kendrick Grange Building, and for the survey of the Deary Cottages to determine eligibility to the National Register of Historic Places in an amount not to exceed \$4,000. Said Letter of Agreement is subject to the signing of the attached Hold Harmless Indemnity Agreement by Suzanne Julin.

By Motion and Order, approved and signed a Memorandum of Agreement and Assurances between Latah County and the Idaho State Historical Society related to a survey and planning project to be undertaken by Latah County assisted with a matching grant-in-aid in the amount of up to \$5,000 or 50% of eligible costs, whichever is less, to support the National Register of Historic Places program in Idaho. Project shall be conducted between October 1, 2010 through September 30, 2011.

Signed and filed 2011-12 Moscow Chamber of Commerce Board of Directors Election ballot.

Reviewed and approved claims report.

By Motion and Order, approved and signed General Admissions Applications for Sandra Johnson-Rollins, Latah County Disaster Services Coordinator, to attend Emergency Management Institute training in Emmitsburg, MD March 19-21 (Course E428) and March 23-24, 2012 (Course E427).

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed Clearwater Economic Development Association (CEDA) Quarterly Report.
- Filed Certificate of Completion for work done in Planning and Building Office.

By Motion and Order, determined to not conduct a public hearing, approved the Zoning Commission's recommendation of approval, and adopt the Findings of Fact and Conclusions of Law signed by the Latah County Zoning Commission on April 20, 2011 for the request in File Number RZ832, made by Brent and Shawna Lindquist to rezone a portion of a 2.18-acre parcel from Agriculture/Forest (A/F) to Commercial (C), Parcel Number RP37N05W152845A.

Budget Presentation by Public Health North Central District, Carol Moehrle and Lisa Hall; no action taken at this time.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners