

**BOARD OF LATAH COUNTY COMMISSIONERS’  
SITTING AS A BOARD OF EQUALIZATION  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B  
(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, MAY 23, 2011**

9:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- Approve Commissioners’ Proceedings for the weeks of May 9 and 16, 2011
- Approve incremental increases for: Christine Nauman, Auditor Assistant (7 year); Jolene Halladay, Law Clerk of the Court (6 month); Damon Carpenter, Sheriff Patrol Sergeant (7 year)
- Approve tuition aid for: Michael Marr and Lindia Trana (CSI)
- File Public Defender hours for April 2011 for Jay Johnson
- File Certificate of Occupancy for Latah Trail picnic shelter at Highway 8 & Carmichael Road, Moscow
- *Approve the hire of Brittany Osterberg, Part-time Regular, Fairgrounds Clerk (May 26, 2011)*
- *Approve request to surplus equipment – Auditor/Elections*
- *File Separation From Employment for Youth Services Trackers: Jennifer Ott, Joslynn Miller, and Sterling Stoddard (May 13, 2011)*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve the Chair’s signature on the Proxy Form for the Public Health budget hearing on May 26, 2011
3. Request to approve Addendum D to the Service Level Agreement for Electronic Transaction and Access for PayPort Electronic Payments for Driver’s License office
4. Request to approve Agreement for Food Services at the Latah County Jail between Latah County and ABL Management, Inc.
5. Request to approve the renewal of a Retail Alcohol Beverage License for Deborah Jo Hamburg dba Pines RV Park, 4510 Highway 6, Harvard
6. Request to approve a Class B Large Gathering Application by ABATE of North Idaho
7. *Request to approve an Alcohol Beverage Catering Permit for Silver Saddle Saloon Inc. dba Silver Saddle, A.B.A.T.E. of North Idaho, Pines RV Park – 410 Hwy 6, Harvard*
8. Request to adopt Resolution 2011-12 to purge Social Services Records dated January 15, 1991 through January 21, 1994
9. Request to adopt Resolution 2011-13 to purge Social Services Records dated February 17, 1987 through May 16, 1990
10. *Request for Craig-Wyden Funds by Latah Trail Foundation*
11. Review and Approve Claims Report

- 10:00 AM Civil Counsel  
 1. Department Update  
 2. Items for Future Agenda
- 11:00 AM Executive Session – Personnel
- 11:30 AM Deep Creek Levee Maintenance Update – Alan Martinson
- 1:30 PM Canvas the Votes for the May 17, 2011 Election
- 1:45 PM Social Services Regular Meeting  
 1. Copier Discussion  
 2. Items for Future Agenda
- 2:15 PM *Meeting with Joe Murray regarding property tax concern*

### **WEDNESDAY, MAY 25, 2011**

- 9:00 AM Request for Indigent Funds
- 10:00 AM Public Auction – Tax Deed Property, Parcel Number RP01870000001BA
- 10:30 AM Assessor Regular Meeting  
 1. 2011 Property Assessments Discussion  
 2. Items for Future Agenda
- 11:00 AM Building and Grounds Regular Meeting  
 1. Courthouse Renovations Update  
 2. Boiler Project Update  
 3. Items for Future Agenda
- 1:15 PM BOCC Weekly Review  
 1. *Alcohol License Issue Discussion*  
 2. *Request for letter of support for Moscow Ambulance for inclusion in a grant application*  
 3. Committee and Meeting Reports  
 4. Review and Approve Claims  
 5. Items for Future Agenda  
*Approve/Deny, Sign, and File*  
 1. *Request to approve the renewal of a temporary second dwelling for Brian and Wilma Worden, Parcel Number RP41N03W324202A*  
 2. *Request to approve Lease and Maintenance Agreements for Social Services copier*

### **OTHER MEETINGS**

#### **TUESDAY, MAY 24, 2011**

- 10:30 AM Wellness Planning Group, Room 2B, Courthouse
- Noon Healthy Options Lunch Bunch Potluck, Room 2B, Courthouse

#### **WEDNESDAY, MAY 25, 2011**

- 5:30 PM Youth Services Trackers, Room 2B, Courthouse

#### **THURSDAY, MAY 26, 2011**

- 10:00 AM Nationwide Retirement, Room 2B, Courthouse
- 4 PM
- Noon – Public Health – Idaho North Central District Budget Hearing, Kamiah –
- 3:30 PM Commissioner McGraw