

**COMMISSIONERS' PROCEEDINGS**  
**Week of May 23, 2011**

Commissioners Jennifer Barrett and David McGraw met in regular session on Monday, May 23, 2011, and met again on Wednesday, May 25, 2011 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approve Commissioners' Proceedings for the week of May 9, 2011.
- Approve Commissioners' Proceedings for the week of May 16, 2011.
- Approve a seven year incremental increase for Christine Nauman, Auditor Assistant, Auditor/Recorder, Department 01B, Line 03, effective May 1, 2011.
- Approve a six month incremental increase for Jolene Halladay, Law Clerk of the Court, Clerk of the District Court, Department 01AA, Line 01, effective February 1, 2011.
- Approve a seven year incremental increase for Damon Carpenter, Patrol Sergeant; Sheriff, Operations; Department 04B, Line 04, effective May 1, 2011.
- Approve tuition aid to College of Southern Idaho for Michael Marr.
- Approve tuition aid to College of Southern Idaho for Lindia Trana.
- File Public Defender hours for April 2011 for Jay Johnson.
- File Certificate of Occupancy for Latah Trail picnic shelter at Highway 8 & Carmichael Road, Moscow.
- Approve the hire of Brittany Osterberg, Part-time Regular, Clerk; BOCC, Fairgrounds Management; Department 05D, Line 02, effective May 26, 2011.
- Approve request to surplus equipment – Auditor/Elections.
- File Separation From Employment for Jennifer Ott, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 04, effective May 13, 2011.
- File Separation From Employment for Joslynn Miller, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 06, effective May 13, 2011.
- File Separation From Employment for Sterling Stoddard, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 08, effective May 13, 2011.

Approved, signed and filed the Chair's signature on a Proxy Form designating Commissioner David McGraw to vote at the Public Health budget hearing on May 26, 2011.

By Motion and Order, approved and signed Addendum D to the Service Level Agreement for Electronic Transaction and Access for PayPort Electronic Payments to Latah County Sheriff (Driver's License) between Latah County and Idaho Information Consortium, LLC. Use will be in the Driver's License office for the purpose of allowing payments to Latah County to be made via debit/credit card. No additional fee for this service to the County Offices as fees will be assessed to the users. Effective upon signature of all involved.

By Motion and Order, approved and signed an Agreement for Food Services at the Latah County Jail between Latah County and ABL Management, Inc. with prices per meal as listed in said agreement based on Inmate Population, and said prices will be guaranteed for one year, which is the term of the agreement.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Deborah Jo Hamburg dba Pines RV Park, 4510 Highway 6, Harvard.

Approved, signed and filed a Class B Large Gathering Application by ABATE of North Idaho for event to be held June 3-5, 2011 at Pines RV Park.

Adopted, signed and filed Resolution 2011-12 to purge Social Services Records dated January 15, 1991 through January 21, 1994.

Adopted, signed and filed Resolution 2011-13 to purge Social Services Records dated February 17, 1987 through May 16, 1990.

Approved, signed and filed a request for Craig-Wyden Funds by Latah Trail Foundation in the amount of \$2,500 for project at the western trailhead of the Latah Trail; pending review by Prosecuting Attorney, and direct Auditor to proceed with 45-day comment period.

Approved, signed and filed an Alcohol Beverage Catering Permit for Kevin Kambitsch dba Silver Saddle, A.B.A.T.E. of North Idaho, Pines RV Park – 4510 Hwy 6, Harvard.

Review and Approve Claims Reports.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:08 a.m. on May 23, 2011, to consider personnel matters. Adjourned at 11:30 a.m.

Signed and filed Deep Creek Levee maintenance work information as submitted by Alan Martinson.

By Motion and Order, sitting as the County Board of Canvassers, having canvassed the returns, certified the results of the following elections held on May 17, 2011 as presented by the County Clerk, Susan R. Petersen, and as per attached:

1. Kendrick Joint School District No. 283 (joint with Nez Perce and Clearwater Counties) Supplemental Levy and (if eligible) Trustee Election Zone No. 4. *Precincts: 19, 23, 24, 25 & 29.*
2. Potlatch School District No. 285 Supplemental Maintenance and Operation Levy Election and (if eligible) Trustee Election Zone No. 4. *Precincts: 20, 22, 26, 27, 28, & 31.*
3. Troy School District No. 287 Supplemental Levy Election. *Precincts: 19 & 29.*
4. Whitepine Joint School District No. 288 (joint with Clearwater County) Supplemental Levy Election. *Precincts 19, 24, 29, & 32.*
5. Latah County Library District Trustee Election. *Precincts: 1-32.*

Approved, signed and filed Social Services request to purchase or lease of copy machine.

Denied, signed and filed a request for refund and/or credit of taxes by Joe Murray, Parcel Number RP41N06W124062A.

Approved, signed and filed a Class B Large Gathering Permit valid for 300-600 People for Rod Haux, Coordinator dba ABATE of North Idaho for event on June 3, 4 & 5, 2011 at Pines RV Park, 4510 Hwy 6, Harvard.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:10 a.m. on May 25, 2011, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:10 a.m.; three cases were approved and two cases were denied.

Having held a public auction on May 25, 2011 at 10:00 a.m., for a County property known as a parcel of land identified as: Lot 1 (sewage Lagoon on recorded plat) of Wilderlea Planned Unit Development Addition to Latah County, Idaho sold said property (Parcel Number RP01870000001BA) to Moose Draw Association Inc. and executed related Quitclaim Deed.

Signed and filed 2011 Latah County Property Assessment information presented by Patrick Vaughan.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda as follows: to include in the BOCC Weekly Review a discussion regarding and alcohol beverage license as well as a request for letter of support by Moscow Ambulance. Further, to include in the Approve/Deny, Sign and File a request to approve documents for the social services copier lease. All items are time sensitive and cannot be held until the next meeting of the Board on Wednesday, June 1.

Signed and filed memo dated May 24, 2011 from Clerk Susan Petersen regarding "The Bar" Liquor License.

Approved, signed and filed a request for letter of support for Moscow Ambulance for inclusion in a grant application.

Reviewed and approved Claims Report.

By Motion and Order, in accordance with §4.04 of the Latah County Land Use Ordinance, approved the request for a renewal Temporary Second Dwelling for Dependant Persons for Brian and Wilma Worden for the residence located at 1151 Queener Lane, Princeton, on Assessor's Parcel Number RP41N03W324202A. The renewal is for one year, beginning May 22, 2011, and ending May 22, 2012.

By Motion and Order, approved and signed documents for the Canon ImageRunner 6056 Copier System (copier, fax, email, and scanner) to be used in the Social Services office as follows: 1) Océ Financial Services, Inc. State and Local Agreement in the amount of \$199.11 monthly for a period of 60 months; 2) Océ Maintenance Agreement for black and white copies at the rate of .0047 per copy; and 3) the KCDA membership agreement for Contract # 09-213 for improving the purchasing rate for said copier.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Lichti  
Deputy Clerk for the Board of Latah County Commissioners