

**COMMISSIONERS' PROCEEDINGS**  
**Week of July 18, 2011**

Commissioners Tom S. Stroschein and David McGraw met in regular session on Monday, July 18, 2011, and Commissioners Jennifer Barrett and Tom S. Stroschein met again on Wednesday, March 30, 2011 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:00 a.m. on July 18, 2011, to consider personnel matters. Adjourned at 10:10 a.m.

By Motion and Order, approved the consent calendar as published on the agenda:

- Approval of a five year incremental increase for Amy Miller, Data Entry Clerk; Assessor, Revaluation; Department 02A, Line 18, effective July 1, 2011.
- Approval of a fifteen year incremental increase for Victoria Shortt, Deputy Clerk, Elections; Elections, Department 01C, Line 01, effective July 1, 2011.
- Approval to surplus equipment – Probation and Youth Services.
- File Separation From Employment for Jolene Halladay, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective August 12, 2011.
- Approval to hire of Kiley Cobb, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective August 15, 2011.
- File Public Defender hours for June 2011 by Jay Johnson.
- Approval to transfer Shane Anderson from Communications Specialist; Sheriff, Communications; Department 04D, Line 02 to Patrol Deputy; Sheriff, Operations; Department 04B, Line 12, effective July 18, 2011.
- Approval to transfer Danielle Sunderland from Part-time Regular, Communications Specialist; Sheriff, Communications; Department 04D, Line 09 to Full-time, Communications Specialist; Sheriff, Communications; Department 04D, Line 02, effective July 18, 2011.

By Motion and Order, approved the Chair's signature on the Request to Participate in the Blue Cross of Idaho Corporate Wellness Challenge for 2011. Further, designate Kara Lichti as the Corporate Wellness Challenge Contact person.

By Motion and Order, appointed Gabe Baker to the Compensation Committee as the Employee Representative.

By Motion and Order, approved and signed the Department of Homeland Security, Federal Emergency Management Agency General Admissions Application for Disaster Services Coordinator, Sandy Rollins to attend training in E915 – Integrated Emergency

Management Course in Emmetsburg, MD in September 26-30, 2011. Department of Homeland Security to reimburse for lodging and transportation for said training.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 11:10 a.m. on July 18, 2011, to discuss records that are exempt from public disclosure. Adjourned at 11:52 a.m.

Budget Presentation on behalf of Idaho Volunteer Lawyer Program; no action taken at this time.

Budget Presentation on behalf of Second Judicial District CASA Program; no action taken at this time.

Budget Presentation on behalf of Latah Economic Development Council; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:02 a.m. on July 20, 2011, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:00 a.m.; six cases were approved and five cases were denied.

Budget Presentation on behalf of Latah County Building and Grounds; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 11:45 a.m. on July 20, 2011, to discuss records that are exempt from public disclosure. Adjourned at 11:55 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:35 p.m. on July 20, 2011, to consider personnel matters. Adjourned at 1:55 p.m.

Approved, signed and filed a request by Sheriff Wayne Rausch to sell repeaters previously purchased from Rathbun Communications to the City of Walla Walla, Washington.

By Motion and Order, pursuant to Idaho Code 31-808(9) having published notification on July 2, 2011 of transfer of County property, declared surplus by the Board of County Commissioners on February 28, 2011, to the City of Moscow and having held a public hearing on July 20, 2011 to consider said transfer adopted Resolution 2011-26, a Resolution to Transfer Personal Property, surplus telephones, with a purchase value of \$4,266.00 for a recommended sale price of \$2,400.00 from the County of Latah to the City of Moscow; effective July 20, 2011. And the monies from this sale shall go to budget line 01-14-806-03.

Adopted, signed and filed Resolution 2011-26 to transfer surplus personal property from the County of Latah to the City of Moscow

Approved, signed and filed a request to use Latah County logo and the Chair's signature on letters to the Idaho Congressional delegation regarding HRA VEBA Technical Fix proposed legislation.

Reviewed and approved claims report.

Approved, signed and filed a ten year incremental increase for Sandy Johnson-Rollins, Disaster/LEPC Coordinator; BOCC, Disaster Services; Department 05J, Line 01, effective July 1, 2011.

Approved, signed and filed tuition aid to North Idaho College for Christopher Caffrey.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Lichti  
Deputy Clerk for the Board of Latah County Commissioners