

**COMMISSIONERS' PROCEEDINGS**  
**Week of August 8, 2011**

Commissioners Jennifer Barrett and David McGraw met in regular session on Monday, August 8, 2011, and met again on Wednesday, March 30, 2011 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of tuition aid to North Idaho College for Danielle Baker.
- Filed Separation From Employment for Cortney Casperson, Tracker, Youth Services Trackers, Department 08C, Line 08, effective August 6, 2011).
- Approval to hire Joslynn Miller, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 01, effective August 15, 2011.
- Approval of the transfer of Susan Egan from Deputy Auditor/Payroll/Accts Payable/Insurance Records Management, Auditor/Recorder, Department 01B, Line 04 to Senior Auditor, effective August 1, 2011.
- Approval of the transfer of Tracy Dixon to line 04, Deputy Auditor/Payroll/Accts Payable/Insurance Records Management, Auditor/Recorder and remove temporary line 04A, effective August 1, 2011.
- Filed Public Defender hours for July 2011 by D. Ray Barker (Conflict).
- File Public Defender hours for July 2011 by Charles E. Kovis.
- Approval of a request to surplus equipment – Assessor.
- Approval of a request to surplus equipment – BOCC Office.
- Filed Petition for Judicial Review to the Second Judicial District by Thompson Development, LLC in the matter of the Appeal of Denial of Agricultural Exemption for tax year 2011.

By Motion and Order, in regards to the Secure Rural Schools and Community Self-Determination Act of 2000, Title III County Projects, commonly referred to as Craig-Wyden Bill; having published a notification of a 45 Day Comment Period in the Moscow-Pullman Daily News on May 14, 2011; having held a public hearing on June 29, 2011 pursuant to Section 302 (a) Public Law 106-393; shall approve the following expenditures based on the statutes in use prior to 2008 at which time said monies were received by the County: Trees, labor and tree identification and mapping in the City of City of Kendrick and Ed Corkill Memorial Trail plantings and maintenance in the amount of \$2,850. The project will be to continue with long term forestry goals including updating tree inventory, continuing with City of Kendrick's Arbor Day initiative, continuing tree maintenance.

Approved, signed and filed corrected Personnel Change Request for a three year incremental increase for Ron Manell, Detention Lieutenant; Sheriff, Detention; Department 04E, Line 02, effective July 1, 2011.

By Motion and Order, approved and signed the Professional Services Contract for Indigent Persons – Conflicts between Latah County and D. Ray Barker, Attorney at Law, referred to as “Counsel”, for a period of 2 years from October 1, 2011 through September 30, 2013; contract is to perform legal services for Indigent Persons at the rate of seventy dollars (+\$70.00) per hour pursuant to monthly statements submitted to the Board of County Commissioners by said Counsel for each case in which he is appointed and approved by the District Judge.

Adopted, signed and filed Resolution 2011-25 to transfer District Court records to the State Archives.

By Motion and Order, approved the Chair’s signature on the Idaho Department of Juvenile Corrections, in Partnership with the Idaho Juvenile Justice Commission, Mini-Grant Application for Video Arraignment Equipment; said equipment will be purchased by Latah County and reimbursed by the Department of Juvenile Corrections in an amount not to exceed \$10,000 with a 10% match.

By Motion and Order, approved a request for reimbursement, from the US Department of Energy, Award No. DE-RW0000067 Recovery Act – Energy Efficiency & Conservation Block Grant Program an amount of \$46,354.90 to Latah County; directed Financial Officer County Clerk/Auditor Susan Petersen to request said reimbursement; there is no county match; the Grant Administrator is Aimee Shipman, Director of the Latah Economic Development Council (LEDC). Expenditure through July 7, 2011.

1. RM Mechanical, Inc.	\$31,800.00
2. IRS Environmental	\$12,849.00
3. Dyna Systems	\$ 900.00
4. Grainer	\$ 142.53
5. JJ Building Supplies	\$ 27.24
6. Pacific Steel	\$ 635.52
Total:	\$46,354.90

By Motion and Order, approved the price quote for continued inmate medical services by Correctional Healthcare Management (CHM) for October 1, 2011 through September 30, 2012. Said quote includes an increase of 3.31% to the current Consumer Price Index (CPI) for US Medical Care Services. Sheriff’s Office to coordinate with CHM to draft necessary contract extension.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:46 a.m. on August 8, 2011, to discuss records that are exempt from public disclosure. Adjourned at 10:58 a.m.

Signed and filed Budgeting & Financing “Bootcamp” from the Idaho Prosecuting Attorney’s Association Summer 2011 Training as presented by Bill Thompson.

Reviewed and Approved Monthly Claims report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:15 p.m. on August 8, 2011, to consider personnel matters.

Adjourned at 3:44 p.m.

Approved, signed and filed the Quarterly Joint Treasurer/Auditor Reports for January – March and April – June, 2011.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:07 a.m. on August 10, 2011, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:00 a.m.; one case was approved and one case was denied.

Signed and filed Court Assistance Office Monthly Report for July 2011.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda for the BOCC Weekly Review to include a request to sign necessary documents for the sale of a 1995 Chevy that has been declared surplus, as said vehicle is scheduled to be sold as part of the Latah County Surplus Yard Sale to be held this week and cannot wait until the next agenda for the Board.

Approved, signed and filed a ten year incremental increase for Alan Martinson, Weed Control Superintendent; BOCC, Weed Control; Department 05K, Line 02, effective August 1, 2011.

Approved, signed and filed a request to surplus equipment – Auditor's Office.

Reviewed and approved Claims Report.

By Motion and Order, approved and signed Bill of Sale, Release of Liability and Certificate of Title in preparation of sale and transfer of title of 1995 Chevy LL TK VIN# 1GNDDT13W8S2196069 at yard sale to be held on August 12 and August 13, 2011 at the Latah County Courthouse; said vehicle was declared surplus by the Board of County Commissioners on July 6, 2011.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 3:03 p.m. on August 10, 2011, to discuss records that are exempt from public disclosure. Adjourned at 3:25 p.m.

Approved, signed and filed an Application for Hardship, Parcel Number RPM0080001006AA; hardship for 2008 taxes and payment plan to be arranged with Treasurer's Office for tax year 2009.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Lichti  
Deputy Clerk for the Board of Latah County Commissioners