

**COMMISSIONERS' PROCEEDINGS**  
**Week of August 29, 2011**

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Monday, August 29, 2011, and met again on Wednesday, August 31, 2011 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of August 15, 2011.
- File Separation From Employment for Abigale Walser, Intern, Cooperative Extension, Department 10, Line 07, effective August 12, 2011.
- Approval to Add to the Table of Organization Heather Cummins, Intern, Cooperative Extension, Department 10, Line 07, effective August 17, 2011.
- Approval of a three year incremental increase for Jennifer Bryant, Administrative Assistant; Sheriff, Administration; Department 04A, Line 02, effective September 1, 2011.
- Approval of the hire of Sterling Stoddard, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 08, effective August 31, 2011.
- Approval of tuition aid to North Idaho College for Joshua Severns.
- Approval of tuition aid to North Idaho College for Caroline Zasadny.
- Approval to surplus equipment – Auditor's Office.

By Motion and Order, approved and signed a Professional Services Contract and Retainer as Counsel for Indigent persons between Latah County and Deborah L. McCormick and Ashley S. Rokyta, dba McCormick & Rokyta, PLLC, Attorneys at Law for a period of 24 months beginning October 1, 2011 and ending September 30, 2013 in the amount of \$98,536 payable in monthly installments of \$8,211.33 for the first twelve months, and in the amount of \$103,536 payable in monthly installments of \$8,628 for the following twelve months beginning on October 1, 2012.

Reviewed and Approved Claims Report.

Signed and filed Public Entity Multi-lines Insurance Policy for Latah County with Idaho Counties Risk Management Program (ICRMP) for policy year 2011-2012.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:07 a.m. on August 31, 2011, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:55 a.m.; three cases were approved and one case was denied.

By Motion and Order, approved and signed Exhibit A, Schedule of Reimbursement of Disposal Fees, Programs Costs and Fuel Surcharge for the 2011-2012 Fiscal Year

between Latah County and City of Moscow. The Rate Modifications beginning October 1, 2011.

By Motion and Order, approved Aimee Shipman, former Latah Economic Development Council (LEDC) Executive Director, continue as grant administrator for the Energy Efficiency and Conservation Block Grant (EECBG) for Latah County. Further the Board approves that Aimee Shipman continue to have access to her previous county email address exclusively for the administering of said grant. Aimee Shipman and Latah County to coordinate on details of said grant administration services and execute any appropriate paperwork associated with same. Effective September 1, 2011. Aimee Shipman now resides in Boise, Idaho.

Approved, signed and filed Invoice from Latah Economic Development in the amount of \$4,000 for Food Innovation Center Matching Money.

Reviewed and approved Claims Report.

Adopted, signed and filed Resolution 2011-27 Joining the National Moment of Remembrance of the 10<sup>th</sup> Anniversary of September 11<sup>th</sup>.

By Motion and Order, approved and signed a Memorandum of Agreement between Latah County and Idaho Department of Juvenile Corrections (IDOJC) to support the Community Incentive Program (CIP), Re-Entry Program (REP) and Mental Health Program (MHP) to keep juveniles in their community, or successfully reintegrate juvenile offenders in state custody back into their homes, communities and families. Agreement is effective through September 30, 2012. IDOJC to reimburse the County for allowable and approved treatment costs.

By Motion and Order, a Public Budget Hearing having been held pursuant to Idaho Code 31-1604 at 4:00 p.m. on August 31, 2011 in consideration of the Latah County 2011-2012 Fiscal Year Proposed Budget; the following adjustments were made: none. The Budget was set at \$15,221,459.00 which is not greater than the amount of the tentative budget nor includes an amount to be raised from property taxes greater than the amount advertised; \$15,221,459.

Adopted, signed and filed Resolution 2011-28 to fix and determine the amount of the County fiscal Year 2011-2011 Budget at \$15,221,459 which is not greater than the amount of the tentative budget nor includes an amount to be raised from property taxes greater than the amount advertised (\$15,221,459).

By Motion and Order, authorized the Board's signature on the 2011 Dollar Certification of Budget Request (L-2).

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Lichti  
Deputy Clerk for the Board of Latah County Commissioners