

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, SEPTEMBER 26, 2011

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Courthouse Coffee Purchasing Discussion
 2. Downstairs Shared Vault – Lois Reed
 3. Power Outage Update and Discussion
 4. Surplus Discussion
 5. Department Updates
 6. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Request to approve a Memorandum of Understanding between Latah County and the University of Idaho for a jointly-funded Associate 4-H Extension Educator Position
 2. Request to approve an Agreement and Order Form between Latah County and LexisNexis for 5 sets of Idaho Code for use in the Prosecuting Attorney’s Office
 3. Taxable Fringe Discussion
 4. Department Update
 5. Executive Session – *Personnel and Records Exempt from Public Disclosure*
 6. Items for Future Agenda
- 11:00 AM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- Approval of the Commissioners’ Proceedings for the weeks of August 29, September 5 and 12, 2011
 - File Fully Executed Idaho Department of Commerce Rural Idaho Economic Development Professional Memorandum of Understanding for funding for Latah Economic Development Council
 - File Acknowledgement of receipt of a Notice of Appeal to the State Board of Tax Appeals by Roderick Olps, Parcel Number RPM0610001001HA
 - File Acknowledgement of receipt of a Notice of Appeal to the State Board of Tax Appeals by John Illi, Parcel Number RP41N04W181048A
 - File Fully Executed Communications Tower Lease Agreement between Latah County and Bennett Lumber Products, Inc. for the McGary Butte repeater
 - Approval to surplus equipment – Sheriff’s Office
 - Approval to transfer Terrie Sanderson from Ad Valorem Appraiser Personal Property to Manufactured Home Clerk (October 1, 2011)
 - File Separation From Employment for Sara Elizalde, Youth Services Tracker (September 11, 2011)
 - File public defender hours for August 2011 as submitted by Jay Johnson

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 26, 2011

- File Brief of issues to be presented at appeal hearing before the Idaho Board of Tax Appeals in the matter of the Appeal of Phillip Roderick from the decision of the Board of Equalization of Latah County for tax year 2011
 - File fully executed Exhibit A – Schedule of Reimbursement between Latah County and City of Moscow for Solid Waste Disposal and Program Services
 - File NACo Prescription Drug Discount Card Program
 - *Approval of Tuition Aid to North Idaho College for Emily Plummer*
- Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
 2. *Request to approve Compensation Committee Recommendation #3 dated May 11, 2010*
 3. File Compensation Committee Meeting Minutes dated August 30, 2011
 4. Request to approve the Compensation Committee Review and Recommendations dated August 30, 2011
 5. Request to sign an Administrative Service Agreement for Flexible Benefits Plan between Latah County and A.W. Rehn & Associates, Inc.
 6. Request to approve the Latah County Polling Places for the November 8, 2011 City and Taxing District Elections
 7. Request to approve Addendum D - Public Safety Annual Software Maintenance and Support Fees between Latah County and Computer Arts, Inc. for the Sheriff's Office
 8. Request to approve the renewal of a Temporary Second Dwelling for Loretta Sesock, Parcel Number RP41N05W111800A
 9. Request to approve a temporary change in office hours for the County Surveyor
 10. Request for Taxpayer's Adjustment on behalf of Joseph & Pitchanun Wilson, Parcel Number RPM06990010040A
 11. *Request to approve a State of Idaho Department of Health and Welfare Contract to renew Foster Care Licensing services*
 12. *Request to approve the Amended L-1 Certificate of County Levies for the Taxing Districts*
 13. Review and Approve Claims Report
- 1:30 PM Meeting with Brian Jordan regarding a request for adjustment of property tax recovery
- 2:30 PM Meeting with North Latah Highway District regarding roads into rural developments
- 3:30 PM Request for Hardship – Parcel Number RPM02500010040A
Executive Session – Records Exempt from Public Inspection
- 4:00 PM *Meeting with Jim Pilcher regarding Outside Audit*

WEDNESDAY, SEPTEMBER 28, 2011

- 9:00 AM Request for Indigent Funds
- 10:30 AM *Mileage and Per Diem Rates Discussion and Decision***
- 11:30 AM Latah Soil and Water Conservation District Poster Contest Judging – Courthouse Lobby

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 26, 2011

- 1:30 PM Building and Grounds Regular Meeting
1. Boiler Project Update
 2. Items for Future Agenda
- 2:00 PM BOCC Weekly Review
1. Office Space Discussion
 2. Committee and Meeting Reports
 3. Review and Approve Claims
 4. Items for Future Agenda
- Approve/Deny, Sign, and File*
1. *Request to approve Annual Software Maintenance and Support Fees between Latah County and Computer Arts, Inc.*
- 3:15 PM Public Hearing to Adjust the 2010-2011 Budget

OTHER MEETINGS

MONDAY, SEPTEMBER 26, 2011

- 6:30 PM CERT Training, Room 2B, Courthouse

WEDNESDAY, SEPTEMBER 28, 2011

- NOON – Luncheon and Tour of McConnell Mansion – Full Board
1PM

THURSDAY, SEPTEMBER 29, 2011

- 8:30 AM YLSI Training, Room 2B, Courthouse

FRIDAY, SEPTEMBER 30, 2011

- 10 AM Employee Benefits Committee, Room 2B, Courthouse

9/26/2011 10:23 AM *Amended Agenda*