

COMMISSIONERS' PROCEEDINGS
Week of October 17, 2011

Commissioners Jennifer Barrett and David McGraw met in regular session on Monday, October 17, 2011, and Commissioners Jennifer Barrett, Tom S. Stroschein and David McGraw met again on Wednesday, October 19, 2011 the following actions were taken:

By Motion and Order, approved seeking reimbursement from Mammoet for Sheriff's Office expenses related to overtime accrued as a result of the Mega-loads.

By Motion and Order, approved and signed a General Services Administration (GSA) Public Buildings Service Supplemental Lease Agreement to Lease No. GS-10pR-OL-10-02 between Latah County and the United States of America through General Services Administration for an additional 959.05 square feet of office space located on the third floor of the Moscow Federal Building/US Post Office/Courthouse, 220 E Fifth Street, Moscow to be used exclusively for administrative office space for County offices; and to include the exclusive use of twelve (12) parking spaces in the south parking lot (spaces numbered 62-73) for a total of 4,028.20 square feet; in the amount of \$23,202.43 annually, payable at the monthly rate of \$1,933.54; effective November 1, 2011.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed fully executed Memorandum of Understanding between University of Idaho and Latah County for jointly-funded Associate 4-H Extension Educator Position.
- Approval of a four year incremental increase for Keith Davis, Patrol Deputy; Sheriff, Operations; Department 04B, Line 10, effective October 1, 2011.
- Filed public defender hours for September 2011 as submitted by Charles Kovis.
- Filed fully executed State of Idaho Department of Health and Welfare Contract No. 2C100700 for Foster Care Licensing.

Approved, signed and filed a request for permit fee waiver for Planning and Building Department.

By Motion and Order, approved the Chair's signature on a Real Estate Lease between Latah County and Bennett Lumber Products, Inc. for the purpose of maintaining and operating a radio transmitter-receiving station (commonly referred to as the Moscow Mountain repeater site); said lease is effective from October 1, 2011 through September 30, 2016 in the amount of \$3,600.00 per year. The County will also pay \$500 for the use of a back-up generator for the duration of the lease.

By Motion and Order, approved and sign an Idaho Bureau of Homeland Security State Administering Agency Homeland Security Grant Program Sub-Grant Award Document for the 2011 Emergency Management Performance Grant in the amount of \$27,580.34 for the performance period of October 1, 2010 through September 30, 2012.

By Motion and Order, approved the Chair's signature on an Extension of Building Inspection Services Agreement between Latah County and City of Onaway for the performance of building inspection services within the corporate limits of the City of Onaway effective through September 30, 2014.

By Motion and Order, approved the Chair's signature on an Extension of Building Inspection Services Agreement between Latah County and City of Potlatch for the performance of building inspection services within the corporate limits of the City of Potlatch effective through September 30, 2014.

By Motion and Order, approved the Chair's signature on an Extension of Building Inspection Services Agreement between Latah County and City of Troy for the performance of building inspection services within the corporate limits of the City of Troy effective through September 30, 2014.

Approved, signed and filed the transfer of a Retail Alcohol Beverage License from Mix, LLC dba Mix to Los Acuarios dba Lamadrid Mexican Restaurant and Tapas Bar, 1420 S. Blaine St, Suite 20, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Los Acuarios dba Lamadrid Mexican Restaurant, 1420 S. Blaine St., Suite 20, Moscow.

Reviewed and approved Claims Reports.

Signed and filed Latah County Parks & Recreation 2006-2011 Fees Collected report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:00 p.m. on October 17, 2011, to consider personnel matters. Adjourned at 3:34 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:07 a.m. on October 19, 2011, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:05 a.m.; one case was approved and three cases were denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:17 a.m. on October 19, 2011, to consider personnel matters. Adjourned at 10:35 a.m.

Signed and filed notice of Water Right Application to Idaho Department of Water Resources, no action taken.

Reviewed and Approved Claims Reports.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of an seven year incremental increase for Amy Rozelle, Part-time Regular, Courthouse Clerical Assistant; BOCC, Administration; Department 05A, Line 03, effective October 1, 2011.
- Filed Separation From Employment for Michael Rollins, Mechanic I; BOCC, Motor Pool Services; Department 05H, Line 02, effective November 1, 2011.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners