

**BOARD OF LATAH COUNTY COMMISSIONERS’  
SITTING AS A BOARD OF EQUALIZATION  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, DECEMBER 5, 2011**

9:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- File Separation From Employment for Josey Carlson, Probation Officer Intern, effective February 15, 2011
- Approval of an incremental increase for Josey Carlson, Youth Services Tracker (1 year)
- Approval of an incremental increase for Heather Leonard, Sheriff Communications Specialist (3 year)
- Approval to surplus equipment – Social Services
- Approval of tuition aid to College of Southern Idaho for Trevor Case and Nathan Rathbun

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to sign letter of invitation to vendors for a Health and Wellness Fair
3. Motion and Order to approve closure of Latah County offices on December 22, 2011 from noon to 1:30 p.m. for the annual employee holiday party
4. Request to approve employee recognition for 5, 10, 15, 20, 25 and 40 years of service
5. Request for Extension of Personal Property Taxes by:
  - Amy Weber, Parcel Number MH23CT00043AA
  - Robin Burns, Parcel Number MH26CT00008AA
  - John Cook, Parcel Number MH22CT00009A
  - Jessica Lynch, Parcel Number MH23CT00015BA
6. Request for Homeowner’s Exemption by Paula Butler Siddoway on behalf of Merle Butler, Parcel Number RPM0770019016AA
7. *Request to approve the Chair’s signature on the renewal of the County Extension Agreement for fiscal year 2011-2012*
8. Review and Approve Claims Report

10:00 AM Civil Counsel

1. Executive Session – Personnel, Acquisition of an Interest in Real Property and Records Exempt from Public Disclosure
2. Department Update
3. Items for Future Agenda

11:00 AM Disaster Services Regular Meeting

1. Request to approve an Idaho Bureau of Homeland Security Application For Assistance for the 2011 Homeland Security Grant Program
2. Facility Closure Notification Discussion
3. Department Update
4. Items for Future Agenda

1:30 PM Executive Session – Personnel

## LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF DECEMBER 5, 2011

- 2:00 PM Meeting with Rotary Veterans Memorial Pavilion Inc. regarding ice rink lease  
4:00 PM Executive Session – Personnel  
Close as a Board of Equalization

### WEDNESDAY, DECEMBER 7, 2011

- 9:00 AM Request for Indigent Funds  
*Meeting Place: US Federal Building, 220 East 5<sup>th</sup> Street, Moscow, Room 212*
- 10:15 AM Auditor Regular Meeting
1. Comp Time / Vacation Time Review
  2. VEBA Annual Payment
  3. Sales Tax Revenue Update
  4. Year End Update
  5. Ambulance District Discussion
  6. Precinct and Commissioner District Adjustments Discussion
  7. Executive Session – Personnel
  8. Department Update
  9. Items for Future Agenda
- 1:30 PM Building and Grounds Regular Meeting
1. Office Relocations Update and Discussion
  2. SharePoint Tasks Update and Discussion
  3. Items for Future Agenda
- 2:00 PM BOCC Weekly Review
1. ***Wellness Planning Group Update and Discussion***
  2. Committee and Meeting Reports
  3. Items for Future Agenda
- Approve/Deny, Sign, and File
1. Request to approve the Commissioners' Proceedings for the weeks of November 21 and 28, 2011
  2. ***Motion to correct a clerical error on Resolution 2011-32 Purge Social Services Records***
  3. Review and Approve Claims
- 2:30 PM ***Parks Regular Meeting***
1. ***Request to sign a Contract between Latah County and Mike's Pole Barns LLC for project at the Virgil Phillips Park***
  2. ***Ed Corkhill Trail Maintenance Discussion***
  3. ***Moscow Mountain Cedar Grove Update and Discussion***
  4. ***Items for Future Agenda***
- 3:00 PM Meeting with Jim McNall
1. ICRMP Update and Discussion
  2. Items for Future Agenda

### OTHER MEETINGS

#### MONDAY, DECEMBER 5, 2011

- 5:30 PM Fair Board, Fairgrounds – Commissioner Barrett  
7:00 PM Moscow City Council, City Hall, Council Chambers – ***Commissioner McGraw***

#### TUESDAY, DECEMBER 6, 2011

- 5:30 PM Planning Commission, Room 2B, Courthouse

#### WEDNESDAY, DECEMBER 7, 2011

- 11:30 AM City/County/University/School District Monthly Lunch, UI Wallace Quiet Room, Moscow – Commissioners Barrett and McGraw

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF DECEMBER 5, 2011**

5:30 PM Zoning Commission, Room 2B, Courthouse

**THURSDAY, DECEMBER 8, 2011**

9:00 AM Local Emergency Planning Committee (LEPC), Room 2B, Courthouse

2:00 PM Compensation Committee, Room 2B, Courthouse

***12/5/2011 1:40 PM Amended Agenda***