

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

**MONDAY, MARCH 19, 2012**

9:00 AM Elected Officials and Department Heads Monthly Meeting

1. Employee Benefits Committee Membership Reminder and Discussion
2. Department Updates
3. Items for Future Agenda

10:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- File Public Defender hours for February, 2012 as submitted by: D. Ray Barker (conflict), McCormick & Rokyta, PLLC
- Approval to surplus equipment – Treasurer’s Office and Social Services
- File Clearwater Economic Development Association (CEDA) Annual Membership Report
- File Notice of Publication and of Modified Procedure before the Idaho Public Utilities Commission in the matter of the Application of Avista Corporation requesting authority to change the depreciation method of its transportation equipment
- File Final Decision and Order before the Idaho Board of Tax Appeals in the matter of an Appeal of Roderick Olps from the decision of the Board of Equalization of Latah County for tax year 2011.
- *Approval of an incremental increase for Betty Biggam, Deputy Treasurer (5 year)*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve vacation time pay out for Sheriff’s Office
3. Request to approve an ATM at the Latah County Courthouse
4. Request to approve a vehicle purchase request for Building and Grounds
5. Request Grant Matching Funds for 2009 Pre-Disaster Mitigation Grant in the amount of \$445.08
6. Request to approve the renewal of a Temporary Second Dwelling for Cindy Brown, Parcel Number RP40N02W213661A
7. Request for Taxpayer’s Adjustments on behalf of:
  - Denise Maria Sweeney c/o Corinne Sholander, Parcel Number MH24CT00421A
  - Michael Boyd, Parcel Number MH07CT00002A
  - Solon Pietila c/o American Dream Realty, Parcel Number MH11CT00016BA
  - Jessica Leras, Parcel Number MHJ1390022009CA
  - Matthew Paul Beyer, Parcel Number MHB1260019001AA
  - Curtis Carr, Parcel Number MHD1290009002CA
  - *Dave or Lara Coley, Parcel Number MHD41N03W032503A*
8. Request to approve a Memorandum of Agreement with the State Historical Society for a project for nominations to the National Register of Historic Places

## LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF MARCH 19, 2012

9. Request to approve a Letter of Agreement with Suzanne Julin for work associated with nominations to the National Register of Historic Places
  10. Review and Approve Claims Report
- 10:45 AM Parks Department Regular Meeting
1. J-K Trail Repair Update and Discussion
  2. Items for Future Agenda
- 1:30 PM Canvas the Votes for the Genesee Joint School District No. 282 Election

### WEDNESDAY, MARCH 21, 2012

- 9:00 AM Request for Indigent Funds  
*Meeting Place: US Federal Building, 220 East 5<sup>th</sup> Street, Moscow, Room 212*
- 10:00 AM Review and Approve Claims Report
- 10:15 AM Assessor Regular Meeting
1. 2012 Eastside Marketplace Rent and CAMS Fees Discussion
  2. Board of Equalization Procedures Discussion
  3. Urban Renewal District Information Discussion
  4. Department Update
  5. Items for Future Agenda
- 11:00 AM Executive Session – Personnel
- 11:15 AM *Discussion regarding possible modifications to job descriptions for BOCC Office positions*
- 1:30 PM Building and Grounds Regular Meeting
1. Probation/Youth Services Renovations Update and Discussion
  2. Avista Rebates Update and Discussion
  3. Department Update
  4. Items for Future Agenda
- 2:00 PM BOCC Weekly Review
1. Employee Benefits Committee Membership Discussion and Appointment of Members
  2. Request for support of the Givens Hall Vocational Work Projects Discussion
  3. *Request from Idaho Department of Water Resources to complete questionnaires and provide comments regarding Idaho Flood and Seismic Risk Portfolio Update, request for input*
  4. Committee and Meeting Reports
  5. Items for Future Agenda
- Approve/Deny, Sign, and File
1. Approve the Commissioners' Proceedings for the week of March 5, 2012
  2. Approve Amended Latah County Polling Places
  3. Request for cancellation of a portion of 2011 property tax, Pie Hole Restaurant, Parcel Number P2P340A
  4. ***Request to approve vacation time pay out for Sheriff's Office***
  5. ***Request to approve a Professional Services Agreement between Latah County and Moscow Pullman Daily News for a Latah County Youth Advocacy Council media awareness campaign***
- 3:30 PM Veteran's Services Regular Meeting
1. Department Update
  2. Items for Future Agenda
- 5:30 PM Joint Meeting with the Latah County Fair Board (in Room 7B)
1. Fair Board Vacancy Discussion
  2. Executive Session – Records Exempt from Public Disclosure
  3. Items for Future Agenda

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF MARCH 19, 2012**

**OTHER MEETINGS**

**TUESDAY, MARCH 20, 2012**

2:00 PM GIS Committee, Room 2B, Courthouse  
5:30 PM Planning Commission, Room 2B, Courthouse

**WEDNESDAY, MARCH 21, 2012**

5:30 PM Zoning Commission, Room 2B, Courthouse

**THURSDAY, MARCH 22, 2012**

9:00 AM Purchasing Policy Subcommittee, Room 2B, Courthouse  
10:45 AM Wellness Planning Group, Room 2B, Courthouse  
7:00 PM Waterways Committee Annual Meeting, Room 2B, Courthouse

**FRIDAY, MARCH 23, 2012**

10:00 AM Wellness Planning Group, Room 2B, Courthouse  
11:00 PM Employee Benefits Committee, Room 2B, Courthouse

***3/19/2012 1:06 PM Amended Agenda***