

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, MAY 21, 2012

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Department Vehicles Discussion
 2. Human Resources Resource Discussion – Bill Thompson and Wayne Rausch
 3. Department Updates
 4. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Federal Building Update and Discussion
 2. Executive Session – Personnel *and Records Exempt from Public Disclosure*
 3. Department Update
 4. Items for Future Agenda
- 11:00 AM Consent Calendar:
(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)
- Approval of the Commissioners’ Proceedings for the weeks of May 7 and May 14, 2012
 - File fully executed Educational Program Agreement between Latah County and Montana State University for the 3-day Latah County Youth Advocacy Council Positive Community Norms Institute in June, 2012.
 - File 2012-2013 ICRMP Renewal Contributions for Latah County
 - File Separation From Employment for: Patrick Kaar, Sheriff Communications Specialist (May 8); Ryan Larson, Sheriff Detention Deputy (May 9, 2012); *Reed Kaus, Youth Services Tracker (May 12, 2012); Sally Ames, Youth Services Tracker (May 12, 2012); Joslynn Keating, Youth Services Tracker (May 31, 2012)*
 - Approval to hire: Martha Groves, Sheriff Communications Specialist (May 24, 2012); *Bradley Deaton, Youth Services Tracker (May 23, 2012)*
 - Approval of incremental increases for: Greg Wolf, Part-time Irregular Elections Deputy Clerk (3 year); Susan Egan, Senior Deputy Auditor (7 year); Tracy Dixon, Deputy Auditor/Payroll/Accounts Payable/Insurance Records (1 year); Kyle Gehrlein, Sheriff Detention Deputy (6 month); Christopher Middleton, Sheriff Patrol Deputy (4 year); Douglas Fairley, Sheriff Patrol Deputy (1 year); Nathan Reetz, Sheriff Communications Specialist (3 year); Verlene Coleman, Drivers License Examiner (15 year)
 - File Public Defender hours for April 2012 as submitted by Charles E. Kovis
 - File fully executed Agreement between Latah County and KACI General Contractor for the Fairgrounds Exhibit Building Extension project and associated Performance Bond and Notice to Proceed
 - File resignation of Michael Fredrickson from the Latah County Fair Board
 - *Approval of tuition aid for Shyanne Morgan (NIC)*
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
 2. Request to file an amendment to the Special Disposal Permit for Primeland Cooperatives to reference a new disposal site

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF MAY 21, 2012

3. Request to appoint Andy Grant to the Latah County Fair Board
4. *Request to approve change to the Latah County Personnel Policy Handbook in Section 3.1*
5. Review and Approve Claims Report

1:30 PM *Executive Session – Personnel*

2:00 PM Canvas the votes for the May 15, 2012 Election

WEDNESDAY, MAY 23, 2012

9:00 AM Request for Indigent Funds
Meeting Place: US Federal Building, 220 East 5th Street, Moscow, Room 212

11:00 AM Planning and Building Regular Meeting

1. *Request to approve purchase of copier*
2. Department Update
3. Items for Future Agenda

1:30 PM Building and Grounds Regular Meeting

1. Probation/Youth Services Renovations Update and Discussion
2. Avista Rebates Update and Discussion
3. Fairgrounds Generator Update
4. Department Update
5. Items for Future Agenda

2:00 PM BOCC Weekly Review *and Approve/Deny, Sign and File*
Motion to amend the agenda for items #7 - 12

1. *Request to approve the transfer of a Retail Alcohol Beverage License from William Hartman to John and Patricia Dilatush dba Bailey's Bar, 104 Main Street, Bovill*
2. *Request to surplus equipment - ITS*
3. *Request for GIS Fee Waiver for Latah Economic Development Council (LEDC)*
4. *Request to appoint Andy Grant to the Latah County Fair Board*
5. *File letter dated May 17, 2012 from General Services Administration regarding the Moscow Federal Building*
6. *Federal Building Update, Discussion and Decision*
7. *Request to approve the hire of Salena Bergen; Legal Assistant, Deputy Prosecuting Attorney; Prosecuting Attorney, Department 07, Line 09, effective June 18, 2012*
8. *Request to approve amended request to hire Martha Groves, Part-time Regular, Sheriff Communications Specialist, effective May 24, 2012*
9. *Request to approve the transfer of Jennifer McMillan from Part-time Regular to Full-time Regular, Sheriff Communications Specialist, effective May 9, 2012*
10. *Request to approve an amended request for a one year incremental increase for Douglas Fairley, Sheriff Patrol Deputy, effective April 1, 2012*
11. *Request to approve an Alcohol Beverage Catering Permit for Kevin Kambitsch dba Silver Saddle, for the A.B.A.T.E. of North Idaho event to be held at Pines RV Park – 4510 Hwy 6, Harvard*
12. ***Request to hire Juan Gutierrez, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 04, effective May 24, 2012***
13. Committee and Meeting Reports
14. Review and Approve Claims
15. Items for Future Agenda

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF MAY 21, 2012

OTHER MEETINGS

TUESDAY, MAY 22, 2012

- 9:00 AM Communications Exercise Planning Meeting, Room 2B, Courthouse
- 12 – 1 PM Wellness Speaker Series – Weed Control, Room 2B, Courthouse
- 3 – 4 PM Wellness Speaker Series – Weed Control, Room 2B, Courthouse

WEDNESDAY, MAY 23, 2012

- 5:30 PM Adult MRT, Room 2B, Courthouse

5/22/2012 1:06 PM PROPOSED Amended Agenda