

**COMMISSIONERS' PROCEEDINGS**  
**Week of June 4, 2012**

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Monday, June 4, 2012 and again on Wednesday, June 6, 2012 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of May 28, 2012.
- Filed Separation From Employment for Stephanie Cochrane, Drivers License Examiner; Sheriff, Administration; Department 04A, Line 10, effective May 29, 2012.
- Filed Separation From Employment for Donald Charles, Housekeeper; BOCC, Fairgrounds; Department 05D, Line 05, effective May 29, 2012.
- Approval to hire Rebecca Trook, Clerical Assistant, County Extension Office, Department 10, Line 04, effective June 4, 2012.
- Approval to hire Crystal Burrows, Drivers License Examiner; Sheriff, Administration; Department 04A, Line 10, effective June 1, 2012.
- Filed Court Assistance Office Report for May 2012.
- Filed letter from General Services Administration dated May 29, 2012 regarding the Moscow Federal Building.

By Motion and Order, approved and signed an Agreement between Latah County and Kootenai County for the transfer of Community Response Team (CERT) equipment from Kootenai County Office of Emergency Management to Latah County Disaster Services. There is no cost to Latah County for the receipt of said equipment save for the cost to pick up and transport said equipment from Kootenai County to Latah County. Effective upon signature of the Board through July 31, 2012. Total value of the equipment is \$6,872.80.

Signed and filed Treasurer/Auditor Joint Quarterly Reports for January through April, 2012.

Approved, signed and filed a reclassification for Carla Thompson, Vehicle Registration Specialist; Assessor, Motor Vehicle; Department 02B, Line 02, from AO5 to AO6, effective July 1, 2012.

Approved, signed and filed a reclassification for Ann Frey, Vehicle Registration Specialist; Assessor, Motor Vehicle; Department 02B, Line 04, from AO5 to AO6, effective July 1, 2012.

Approved, signed and filed a reclassification for Sheila Krehbiel, Part-time Regular, Vehicle Registration Specialist; Assessor, Motor Vehicle; Department 02B, Line 05, from AO5 to AO6, effective July 1, 2012.

Approved, signed and filed a reclassification for Delmarnette Hardy, Part-time Regular, Vehicle Registration Specialist; Assessor, Motor Vehicle; Department 02B, Line 06, from AO5H to AO6H, effective July 1, 2012.

By Motion and Order, approved and signed a one year extension of the Food Service Agreement at the Latah County Jail between Latah County and ABL Management, Inc. at the rate increases as outlined in said extension which will go into effect on June 27, 2012.

By Motion and Order, approved and signed a Master Student Educational Activity Agreement between Latah County Solid Waste and The Regents of the University of Idaho for the purpose of providing terms and conditions for sponsored activities facilitated by the University for learning experiences for participating students. Activities only to occur upon the execution of a Task Order for that specific activity. Further, the Board approves and signs Appendix A, Task Order No. 12-1 for the Latah County Waste Disposal Student Educational Activity (SEA) in the amount of \$1,000. Performance period for the SEA is for the Spring 2012 Semester, January 2, 2012 through July 31, 2012.

Approved, signed and filed request for use of Latah County logo by Latah Economic Development Council on their website.

Budget Presentation on behalf of Latah County ITS Department; no action taken at this time.

Budget Presentation on behalf of Latah County Disaster Services Department and Local Emergency Planning Committee (LEPC); no action taken at this time.

Budget Presentation on behalf of Latah County Probation and Youth Services Department; no action taken at this time.

Budget Presentation on behalf of Latah County Historical Museum Department; no action taken at this time.

Budget Presentation on behalf of Latah County Planning and Building Department; no action taken at this time.

Budget Presentation on behalf of Friendly Neighbors; no action taken at this time.

Budget Presentation on behalf of Latah County Fairgrounds Department; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:05 a.m. on June 6, 2012, to discuss records that are exempt from public disclosure, indigent. Adjourned at 10:00 a.m.; four cases were approved and two cases were denied.

Budget Presentation on behalf of Latah County Prosecuting Attorney Department; no action taken at this time.

Budget Presentation on behalf of Latah County Treasurer Department; no action taken at this time.

Budget Presentation on behalf of Latah County Assessor/Revaluation Department; no action taken at this time.

Budget Presentation on behalf of Idaho Volunteer Lawyer Program; no action taken at this time.

Signed and filed Solid Waste Fees information as presented on June 6, 2012.

Reviewed and approved Claims Report.

Approved, signed and filed the request to hire Andrew Rawlings, Part-time Irregular, Law Clerk Extern, Department 01AA, Line 02, effective May 14, 2012.

Approved, signed and filed the reclassification of Terrie Sanderson, Manufactured Home Clerk; Assessor, Revaluation; Department 02A, Line 19, from AO6 to AO8/9, effective July 1, 2012.

By Motion and Order, approved the Chair's signature on a Building Inspection Services Agreement between Latah County and the City of Deary. Effective March 1, 2012 through September 30, 2013.

By Motion and Order, approved and signed an Inmate Telecommunication Location Agreement between the Latah County Sheriff's Office and Telmate, LLC for the installation, implementation, maintenance and revenue collection for inmate electronic communications equipment and systems to be located at the Latah County Detention Facility. Said Agreement to be effective for five years from the date of last signature at rates as outlines in Schedule A of the Agreement.

Budget Presentation on behalf of Latah County Cooperative Extension; no action taken at this time.

Budget Presentation on behalf of Latah County Veteran's Services Department; no action taken at this time.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Lichti  
Deputy Clerk for the Board of Latah County Commissioners