

COMMISSIONERS' PROCEEDINGS
Week of July 9, 2012

Commissioners Jennifer Barrett, Tom S. Stroschein, and David McGraw met in regular session on Monday, July 9, 2012 and again on Wednesday, July 11, 2012 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed public defender hours for June 2012 as submitted by McCormick & Rokyta, PLLC.
- Filed Separation From Employment for Karen Johnson, Sheriff Records Manager (July 11, 2012).
- Filed Appeal of Property Assessment by Tim & Deanna Bren, Parcel Number RPP1520045001AA; untimely filed.
- Approval of tuition aid for Nick Mitchell to North Idaho College.
- Approval of tuition aid for Cheyenne Johnson to College of Southern Idaho.
- Filed Certificate of Liability Insurance by KBI Insurance Inc. for Latah Sanitation Inc.

Approved, signed and filed a Request to Idaho Department of Lands requesting an extension for the Western States Fuel Reduction grant.

By Motion and Order, approved change in the Latah County Personnel Policy Handbook, in Section 7.4.2. Vacation leave subsection 7.4.2.1. to read as follows; effective August 1, 2012: 7.4.2.1 Vacation leave is available to employees. Unless otherwise specifically authorized by the Board of County Commissioners, 'length of service' for purposes of vacation accrual commences with the actual date of commencement of employment.

By Motion and Order, approve change in the Latah County Personnel Policy Handbook, in Section 7.4.2.2 regarding Vacation leave to read as follows; effective October 1, 2012: 7.4.2.2 Vacation leave can only accrue to a maximum of 240 hours at the end of each fiscal year, and at anytime that an employee terminates employment with Latah County...Except as specified above, employees can carry more than the maximum accrual amount on the books, and use the same, up to the end of each fiscal year and/or the date of the employee's separation from employment.

Signed and filed RVMP, Inc. dba Palouse Ice Rink Profit & Loss report for July 2011 through June 2012 and lease payment verification dated June 28, 2012.

By Motion and Order, approved support to the Viola Community to seek grant funding from the Idaho Department of Commerce in the amount of \$150,000 for construction of

a Community Center for the Viola Community area; the Clearwater Economic Development Association (CEDA) will complete grant application and present it to the Board of County Commissioners to be submitted to the Idaho Department of Commerce; upon approval of the application CEDA will be the grant administrator; County Auditor will be Financial Officer.

By Motion and Order, approve support to the culvert replacement project on the Troy Genesee Highway within the South Latah Highway District; Idaho Commerce has pre-approved an application for an Imminent Threat grant for said culvert replacement; the amount requested is \$31,000; the Clearwater Economic Development Association (CEDA) will complete grant application and present it to the Board of County Commissioners to be submitted to the Idaho Department of Commerce; upon final approval of the application CEDA will be the grant administrator.

Approved, signed and filed a request by Probation and Youth Services for an increase for Adult Misdemeanor Probation monthly supervision and Juvenile Probation electronic monitoring; Clerk to notice electronic monitoring fee increase.

Approved, signed and filed a Solid Waste Exemption on behalf of Stacey Mattson / Frances Gustin, Parcel Number MH40N05W060906A; hardship in the amount of \$88.00 (2012) and \$103.20 (2011).

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c) & (f), convened in executive session at 10:05 a.m. on July 9, 2012, to deliberate regarding an acquisition of an interest in real property and to communicate with legal counsel regarding pending/imminently likely litigation. Adjourned at 10:30 a.m.

Signed and filed Kendrick Juliaetta Trail Rock expenditures report by Andy Grant.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:38 a.m. on July 9, 2012, to consider personnel matters. Adjourned at 10:52 a.m.

Budget Presentation on behalf of Latah County Building and Grounds Department; no action taken at this time.

Budget Presentation on behalf of Latah County Snowmobile Advisory Board; no action taken at this time.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Application for Property Tax Exemption by Orphan Acres / Brent Glover, Parcel Number RP40N05W077287A: denied exemption for tax year 2012. Commissioner Stroschein abstains.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to include an adjustment for Eplus Group, Inc. on Parcel Number PPE103 to the 2012 assessment as said item is time sensitive and must be acted on while the Board is still sitting as a Board of Equalization.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Thompson Development, LLC, Parcel Numbers RPM04970040050A, RPM04970050060A, RPM04970020070A, RPM04970040030A, RPM04970030070A, RPM04970030020A, RPM04970020060A, RPM04970020040A,

RPM04970040060A, RPM04970050030A, RPM04970050040A, RPM04970050050A, RPM04970030170A, RPM04970030060A, & RPM04970030050A: upheld the Assessor's Valuation on all parcels for 2012. Commissioner Stroschein votes yes; Commissioner McGraw votes no; Commissioner Barrett abstains - motion fails and values are upheld by default.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Jay & Marva McCoy, upheld the Assessor's Valuation for 2012 as follows for each parcel: Parcel Number RP40N06W120092A - \$54,083; Parcel Number RPM00000055430A - \$168,135; Parcel Number RP40N06W019501A - \$9,991; Parcel Number RP40N06W018391A - \$12,554; Parcel Number RP40N05W072427A - \$91,274; & Parcel Number RP40N05W074837A - \$66,270.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Snow Brothers Inc., upheld the Assessor's Valuation for 2012 as follows for each parcel: Parcel Number RP39N05W320748A - \$342,303 for a net taxable value of \$258,329; Parcel Number RP39N05W296005A - net taxable value of \$51,800; & Parcel Number RP39N05W312257A - net taxable value of \$8,657. Commissioner Stroschein abstains.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Walser Ranch Inc., Parcel Number RP40N05W230023A, RP41N05W021562A, RP41N05W024812A, RP41N05W020340A, RP41N05W015551A, RP41N05W116661A, RP41N05W132403A, RP41N05W127272A, & RP41N05W124822A, RP41N05W140014A; upheld the Assessor's Valuation on each parcel for 2012. Commissioner Stroschein abstains.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Gary Anderson, upheld the Assessor's Valuation for 2012 as follows: Parcel Number RP41N05W160176A - total net taxable value of \$2,113; Parcel Number RP41N05W163016A - total net taxable value of \$147,556; Parcel Number RP41N05W160036A - total net taxable value of \$136,990; & Parcel Number RP41N05W170457A - total net taxable value of \$6,169. Commissioner Stroschein abstains.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Bonnie Foster, uphold the Assessor's Valuation for 2012 as follows: Parcel Number RP41N05W144205A - total net taxable value of \$53,439 & Parcel Number RP41N05W294969A - total net taxable value of \$21,345. Commissioner Stroschein abstains.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Reta Anderson, upheld the Assessor's Valuation for 2012 as follows: Parcel Number RP41N05W160026A - total net taxable value of \$136,990; Parcel Number RP41N05W294959A - total net taxable value of \$21,345; Parcel Number RP41N05W308520A - total net taxable value of \$41,689; Parcel Number RP41N05W144204A - total net taxable value of \$53,439, Parcel Number RP41N05W160166A - total net taxable value of \$2,113; & Parcel Number RP41N05W146764A - total net taxable value of \$212,822. Commissioner Stroschein abstains.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Robert Skabo & Judith Zeisel Skabo, make the following adjustments to the Assessor's Valuations for 2012 due to location of the comparables: Parcel Number RPJ1415000027BA – category 20 to \$3,600 for a net taxable value of \$3,600; Parcel Number RPJ1390030011CA – category 20 to \$14,310 for a net taxable value of \$14,310. Further, uphold the Assessor's Valuation for 2012 on Parcel Number RPJ1415000029NA in the amount of \$59,600 net taxable value; and Parcel Number RPJ1390028011BA in the amount of \$116,312. Commissioner Barrett abstains.

By Motion and Order, sitting as a Board of Equalization, based on the recommendation of the County Assessor's Office make the following adjustments for property owned by Trail Family LLC for 2012: Parcel Number RP39N05W041203A, adjust value for category 3 to \$160,888 for a total valuation of \$315,261; Parcel Number RP39N05W045413A, adjust category 3 value to \$8,926 (total valuation); Parcel Number RP39N05W045553A, adjust category 3 value to \$10,120 (total valuation); Parcel Number RP39N05W050015A, adjust category 3 value to \$33,614 (total valuation); and Parcel Number RP39N05W090148A, adjust category 3 value to \$40,480 (total valuation).

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by RIC 21 LTD & CSK Auto, Inc., Parcel Number RPM00000075750A: uphold the Assessor's Valuation of \$819,500 for 2012. Said amendment corrects the parcel number on the prior motion made on June 28, 2012. Commissioner Stroschein abstains.

Sitting as a Board of Equalization, approved, signed and filed a Taxpayer's Adjustment on behalf of Stephen and Stephanie Nunn, Parcel Number RPM0897002009BA; remove homeowners exemption for 2012 as home is no longer owner occupied.

Sitting as a Board of Equalization, approved, signed and filed a Taxpayer's Adjustment on behalf of Marfa & Annika Levine, Parcel Number RPM0550005012A; grant Homeowner's exemption for 2012.

By Motion and Order, sitting as a Board of Equalization, make the following adjustment based on the recommendation of the Assessor's office for 2012 regarding Parcel Number PPE103A owned by Eplus Group, Inc. adjust the value of category 59 to \$5,076 (total valuation).

By Motion and Order, sitting as a Board of Equalization, close as a Board of Equalization at 4:25 p.m. on Monday, July 9, 2012.

By Motion and Order, having held a public hearing as provided by law, adjusted the 2011-2012 Budget as follows:

- 1. increase Sheriff Drug Enforcement 31-00 Budget \$ 3,000**
increase Sheriff Drug Enforcement Fund 31-00 Budget line 31-00-0702-0005, Drugs – Operations in the amount of \$3,000 from \$1,000 to \$4,000 – revenue City of Lewiston – share of drug enforcement program; and
- 2. increase Sheriff Community Policing Contract 32-00 Budget \$82,528**
increase Sheriff Community Policing Contract Fund 32-00 Budget line 32-00-0803-0000, Capital – Vehicle Equipment in the amount of \$82,528 from \$3,000 to \$85,528 – revenue Sheriff Community Policing Fund 32-00; and

3. **increase Drug Court 86-00 Budget** **\$ 5,569**
 establish Drug Court Fund 86-00 Budget line 86-00-0714-0000, Drug Testing in the amount of \$5,569 – revenue Idaho Supreme Court; and
4. **establish ICF LCF 4H Grant Fund 153-00** **\$ 1,000**
 - a. establish ICF LCF 4H Grant Fund 153-00 Budget in the amount of \$1,000 – revenue Idaho Community Foundation; and
 - b. establish ICF LCF 4H Grant Cash Fund 153-00 in the amount of \$1,000 – revenue Idaho Community Foundation.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

Reviewed and Approved Monthly Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:00 a.m. on July 11, 2012, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:54 a.m.; three cases were approved and no cases were denied.

Signed and filed Quarterly Jail Inspection for Third Quarter 2012, dated July 11, 2012.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:20 a.m. on July 11, 2012, to consider personnel matters. Adjourned at 11:30 a.m.

Budget Presentation on behalf of Latah County Emergency Medical Services; no action taken at this time.

Budget Presentation on behalf of Latah County Sheriff Department; no action taken at this time.

Budget Presentation on behalf of Latah County Board of Community Guardians; no action taken at this time.

Budget Presentation on behalf of Humane Society of the Palouse; no action taken at this time.

Signed and filed public defender hours for June 2012 as submitted by D. Ray Barker (Conflict).

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to include a discussion regarding Full Plat #730 during the BOCC Weekly Review and the matter is time sensitive.

Reviewed and Approved Claims Report.

Approved, signed and filed a request for Thorncreek Letter of Support.

By Motion and Order, approved and signed a Joint Application for Permits to the U.S. Army Corps of Engineers, Idaho Department of Water Resources and Idaho Department of Lands on behalf of Latah County Parks for the Juliaetta-Kendrick Levy Repair Project to run from August 2012 through February 2013. Parks Director, Andy Grant to be the contact person for the project.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder.
The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Lichti
Deputy Clerk for the Board of Latah County Commissioners